Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For
Monday, September 14th, 2026
7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

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1. **CALL TO ORDER –** Jeff Larceval, President, called the meeting to order at 7:00 p.m.

   Board members present: Jeff Larceval, President; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative; Kelli White, Parent Representative; Kasey Abshier, Parent Representative

   Board members absent: none

   Others Present: Mark Boyle, Charter School Director; Samuel Diggle, Chief Business Officer; Elke Proscher, Administrative Assistant; Greg McKinley, Teacher

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT**

   none

4. **ACTION ITEMS/DISCUSSION ITEMS**

   A. **Approval of Agenda**

   Action: Motion was made by Kelli White to approve the Agenda. The motion was seconded by Lynn Peebles.
   Vote: Unanimous in favor.

   B. **Approval of Minutes from August 10th, 2026 Regular Meeting and from August 20th, 2026 Special Board Meeting**

   Action: Motion was made by Kelli White to approve the minutes from the August 10th, 2026 regular board meeting and from August 20th, 2026 Special Board Meeting. The motion was seconded by Marleigh Hollmer.
   Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Kelli White to approve the warrants as presented. The motion was seconded by Kasey Abshier.
Vote: Unanimous in favor.

D. Approval of Financial Unaudited Actuals – 2025/2026 School Year

Sam Diggle presented the Financial Unaudited Actuals for the25/26 School Year.

Action: Motion was made by Lynn Peebles to approve the Financial Unaudited Actuals for the 2025/2026 School Year. The motion was seconded by Kelli White.
Vote: Unanimous in favor.

E. Annual Organizational Meeting

- **Election of Board President, Secretary, and Treasurer.**

Action: Motion was made by Lynn Peebles to appoint Jeff Larceval as Board President. The motion was seconded by Kasey Abshier. Motion was made by Lynn Peebles to appoint Marleigh Hollmer as Secretary. The motion was seconded by Kasey Abshier. The motion was made by Lynn Peebles to appoint Kelli White as Treasurer. The motion was seconded Kasey Abshier.
Vote: Unanimous in favor.

- **Approve Resolution #2026-3 establishing day, time, and place for regular Board Meetings.**

Action: Motion was made by Lynn Peebles to approve Resolution #2026-3 establishing the Board Meetings to occur at 7pm on the second Monday of every month. The motion was seconded by Kasey Abshier.
Vote: Unanimous in favor.

F. Approval or MOU's with Cottonwood Union School District for 2026/27 School Year

1) *Assistance with ELPAC Test Examination for the 2026/27 School Year*
2) *Music Teacher Services*

Action: Motion was made by Kelli White to approve the MOU's with Cottonwood Union School District for the 2026/27 School Year. The motion was seconded by Marleigh Hollmer.
Vote: Unanimous in favor.

G. Approval of Changes to Elective Stipends for Fall 2026 Electives

Ellice Vai – Instead of School Yard Games will be doing Running Club on Wednesdays
Bethany Parodi – Study Hall twice a week instead of once a week
Jennifer Barone – Not doing a Study Hall
Amanda Spoon – One Study Hall per week instead of two per week

Action: Motion was made by Marleigh Hollmer to approve the changes to Elective Stipends for Fall 2026 Electives. The motion was seconded by Lynn Peebles.
Vote: Unanimous in favor.

H. Approval of PG&E Mitigation Costs for Cottonwood Creek Charter PV System (Solar)

Action: Motion was made by Kelli White to approve the PG&E Mitigation Costs for the Cottonwood Creek Charter PV System. The motion was seconded by Marleigh Hollmer.
Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. Start of School – We are off to a good start.
B. Elective Update
C. School Facility Report – Installing new PA system this fall.
D. Athletics Update – Fall Sports happening now are Soccer, Volleyball, Running Club and Cross Country. All programs are doing very well. Getting ready for Flag Football and 4/5 Co-Ed Basketball.
E. Parent Club Update
F. CAASPP Test Scores for 2025/26 School Year – Mr. Boyle reviewed results with Board
G. Rattler Strong! Fitness Program – 1st event is scheduled for Friday, 09/18/26
H. Current Enrollment and Class Sizes

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, October 12th, 2026 (Regular Board Meeting)

7. ADJOURN

Motion was made by Kasey Abshier to adjourn the meeting. Motion was seconded by Kelli White. The meeting was adjourned by Jeff Larceval at 7:50 p.m.

MINUTES APPROVED

Jeff Larceval

Lynn Peebles

Kasey Abshier

Marleigh Hollmer

Kelli White

