

Steering Committee Agenda

Monday, October 20, 2025

1:00 pm to 3:00 pm

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder:

Baldwin Park __Veronica Valenzuela __Andrew Stager	Covina Valley __Ryan Maddox __Sita Rampershad	Pomona __Miguel Hurtado __Luis Rodriguez __Jennifer Ramos	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta __Angel Villalon	Hacienda-La Puente __Elbia Sarabia __Micah Goins	Rowland __Mitchell Brunyer __Ivette Alvarado Valeriano __Stephani Garcia	Partners/guests present: __Marie Tyra (Mt. SAC) __Tammy Mazziotti (Mt. SAC)
Charter Oak __Ivan Ayro __Alayna Effinger	Mt. SAC __Tami Pearson __Madelyn Arballo __Laura Perez		
___Welcome & Agenda Check ___Public Comment	Approval of the minutes for 9/15/25 Motion to approve_____Second____Vote.		
Objectives for the day:			

1. Consortium Updates	Upcoming CAEP Due Dates October 2025 ● Oct 30: 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA * ● Oct 31: Student data due in TOPSPro (Q1) ● Oct 31: Employment and Earnings Follow-up Survey November 2025 ● Nov 14: <u>Soft Deadline:</u> 25/26 Member Expense Report Due in NOVA (Q1) ● Nov 14: <u>Soft Deadline:</u> July 1, 2024, to June 30, 2025, Instructional Hours and Expenses by Program Area due (actuals) in NOVA December 2025 ● Dec 1: 25/26 Member Expense Report Due in NOVA (Q1) ● Dec 1: July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium ● Dec 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q1) ● Dec 31: End of Q2 January 2026 ● Jan 31: Student Data due in TOPSPro (Q2) ● Jan 31: Employment and Earnings Follow-up Survey
2. Articulation Agreements	● Marie Tyra & Tammy Maziotti (Mt. SAC)
3. Capital Expenditures Clarification	
4. WIOA / Funding Discussion	
5. English Language Learner (ELL) Grant Update	● Final Report for R1 TBD ○ Due to Tischel 11-6-2025 ● Round 2 Results so far ● Round 3 - Updates ○ New Process ○ Review currently included programs ○ Any new pathways anticipated ○ Review LMI Data
6. Consortium Event Dates	● Fall PD Conference (Updates) ○ Friday, December 5, 2025, 8 am to 2 pm, Kellogg West Conference Center ○ Potential Speaker and Costs ● Adult Ed Day (Updates)

	○ Tuesday, March 10, 2026, 9 am to 2 pm, Mt. SAC Summit Event Center
7. Bylaws Review and Discussion	● Governance Plan (approved April 2023) ● Bylaws Draft (in progress) ● Open for comment
8. Attended Events / Conferences	● CAEP Summit ● Allied Health Collaborative
9. Member Updates	● Around the Room

10. Upcoming Events	Please share any upcoming events you have: https://www.caadultedtraining.org/ 1) California Statewide WIOA II Network Meeting October 28, 2025, 1:00 PM – 2:30 PM https://www.caadultedtraining.org/CASAS/9010?Type=12 2) ELL Healthcare Pathways Virtual Open Office Hours October 30, 2025, 12:00 PM – 1:00 PM https://www.caadultedtraining.org/CAEP/774?Type=12 3) California (CA) Integrated EL Civis (IELCE) Network Meeting November 5, 2025, 1:00 PM-2:30 PM https://www.caadultedtraining.org/CASAS/9052?Type=12 4) ACCE Fall 2025 Zoom-In Wednesday, November 12, 2025 http://www.acceonline.org/store/c3/Conference_Registration.html 5) CTE Conference November 19-21, 2025, Rancho Mirage, CA https://www.cteconference.org/ 6) CCAE Southern-South Coast Region Conference (SAVE THE DATE) November 20-22, 2025, Palm Springs, CA https://www.ccaestate.org/south-coast.html 7) LEAP into Adult Education, Mt. SAC Consortium Annual PD Conference (SAVE THE DATE) Friday, December 5, 2025, 8 AM to 2 PM, Kellogg West Conference Center 8) 2026 CAEAA State Conference February 11–13, 2026, San Diego, CA http://bit.ly/4o8ilE4 9) OTAN Technology & Digital Learning Symposium (SAVE THE DATE) March 6-7, 2026, Seaside, CA https://tdls.otan.us/ 10) Mt. SAC Consortium Adult Ed Day (SAVE THE DATE) Tuesday, March 10, 2026, 9 AM to 2 PM, Mt. SAC
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	11) ACCE Spring 2026 Annual Conference (SAVE THE DATE) March 11-13, 2026 http://www.acceonline.org/events.html 12) COABE National Conference (SAVE THE DATE) April 12-15, 2026, Indianapolis, IN https://www.coabe.org/coabe-2026 13) Allied Health Collaborative (SAVE THE DATE) Friday, April 18, 2026 https://laraec.org/ 14) CCAE State Conference (SAVE THE DATE) April 30-May 2, 2026 https://www.ccaestate.org/2026-conference.html
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11. Future Meetings	Steering Committee Meetings 2025-26		
	3rd Monday of the Month 1:00 PM – 3:00 PM		
	Month	Dates	Location
	November	11/17/2025	Mt. SAC 40-140
	December	12/15/2025	We will keep in case of ELL deadline
	January	1/19/26	No Meeting - Holiday
	February	2/18/2026 2/16/26	Steering Committee Retreat Closed to the Public
	March	3/16/2026	Mt. SAC 40-140
	April	4/20/2026	Mt. SAC 40-140
	May	5/18/2026	Mt. SAC 40-140
	June	6/15/2026	Mt. SAC 40-140
12. Next Steps/Assignments	Complete ELL Final Reports by November 6, 2025		
13. Adjourn	Next Meeting: November 17, 2025, 1:00 PM to 3:00 PM		