

**Minutes of the District Educational Improvement Council (DEIC)  
January 10, 2024**

The District Educational Improvement Council (DEIC) of the North East Independent School District met on Wednesday, January 10, 2024 in Room 614 of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The following DEIC members were present:

Rebecca Gentry	Richard Yoder	Lucy Reyna	Karen Martinez
Selena Valdez	Cynthia Dubose	Helen Smith	Ida Nunez
Amy Kamata	Robert Cater	Ana Torres	Julie Magadance
Melissa Garcia	Marco Garza	Nancy Tamburo-	Melissa Barnes
Bonnie Cabeza	Joan Lovin	Trevino	
Symone Samson		Terri Sanchez	

Presenters:

- Ravae Shaeffer, Executive Director, Secondary Curriculum & Instruction
- Celeste Lafuente-Garza, Senior Director, Learning Support Services
- Carrie Trejo, Director, At-Risk/Student Leadership & Support Services

**I. Meeting Called to Order**

Ida Nunez, Chair, called the DEIC to order at 4:33 pm.

**II. Approval of Minutes**

Chair, Ida Nunez, asked that the minutes from November 8 and December 6, 2023, be reviewed by DEIC members present.

After the minutes were reviewed, Mrs. Nunez asked the committee if they had a motion for approval for the minutes for the November 8<sup>th</sup> meeting. Julie Magadance moved to approve the minutes. Melissa Garcia seconded the motion. The minutes were accepted unanimously as presented.

Mrs. Nunez asked the committee if they had a motion for approval for the minutes for the December 6<sup>th</sup> meeting. Symone Samson moved to approve the minutes. Lucy Reyna seconded the motion. The minutes were accepted unanimously as presented.

**III. Building a better future through our Scorecard**

Mr. Anthony Jarrett started by thanking the members for being thinkers and problem solvers. He also discussed the calendar vote from the previous Board meeting. This will

be a protocol activity using the District Scorecard that was adopted by the School Board 2 years ago. He explained and broke down the document. He introduced Ravae Shaeffer, Executive Director of Curriculum and Instruction, who led the activity. Members were given a Gap Analysis Protocol to read over and chose to focus on Students or Staff. Everyone was given 5 minutes to write about what they wanted to focus on and why. Members were put in groups of 3 and each group had an A, B and C member. Member A read to B and C what they had written and then they were questioned by members B and C. Member A was given time to reflect on what the members had discussed with them. Members were rotated and the process was repeated 2 more times so each person in the group of 3 got to participate in each step. The activity was discussed and all documentation was collected.

#### **IV. Calendar for Castle Hills and ACE**

The Chair turned the floor over to Celeste Lafuente-Garza, Senior Director of Learning Support Services. A brief PowerPoint was presented showing the proposed 2024-2025 calendars for ACE and Castle Hills. After discussion a motion was made to approve the ACE calendar as it was shown. Anna Torres gave the motion and Terri Sanchez seconded the motion. The motion passed unanimously. A motion was then requested to approve the Castle Hills calendar as presented. Karen Martinez gave the motion and Joan Lovin seconded the motion. The motion passed unanimously.

#### **V. Annual Dropout Update**

The Chairperson introduced Carrie Trejo, Director, Student Leadership and Well-Being. Mrs. Trejo gave an update on the Annual Dropout Rate. She shared a PowerPoint presentation that explained Leaver Codes, the dropout profile and shared prevention strategies utilized by the district to identify, engage, and support the dropout risk student. The floor was then opened for questions and discussion.

#### **Adjourn**

Chairperson Nunez requested a motion to adjourn. Richard Yoder gave the motion that the meeting be adjourned. Anna Torres seconded the motion. Motion passed unanimously and the meeting was adjourned at 6:20 p.m.