



BONITA UNIFIED SCHOOL DISTRICT *Educational Services*

District Advisory Committee / District English Learner Advisory Committee (DAC/DELAC) Meeting Minutes

Date: Wednesday, May 20, 2026

Time: 5:00 p.m.

Location: District Office Board Room, 115 W. Allen Ave, San Dimas, CA

1. Call to Order

The meeting was called to order at **5:13 PM**.

2. Approval of Previous Minutes

- **Minutes Reviewed:** March 19, 2026
 - **Motion to Approve:** Nelia Arzate
 - **Seconded By:** Shibai (Shirley) Lu
 - **Vote:** Unanimous approval
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3. Attendance

Present Members:

- Selina Garcia
 - Nelia Arzate
 - Shibai Lu
 - Wanting Chung
 - Reuben Jones
 - Marlyn Casillas
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LCAP Review

Reuben Jones reviewed the Local Control and Accountability Plan (LCAP), including its purpose, development process, and district goals. He explained the importance of each goal and how stakeholder feedback informs the plan.

Committee members discussed concerns regarding low survey participation. Possible reasons identified included:

- Surveys being distributed too late in the school year
- Reliance on email as the primary method of distribution

Suggestions for increasing participation included:

- Including the survey as part of the initial enrollment process
- Having PTA organizations share the survey at school events

- Utilizing text messages in addition to email

The committee also reviewed the LCAP survey process and recommended:

- Avoiding compound questions
- Ensuring surveys are clear and easy to understand

Members were informed that the LCAP is not currently available in multiple languages but translations can be requested.

2026 Summative ELPAC Results

Reuben reviewed the 2026 Summative ELPAC results received to date and provided an overview of current student performance data.

Reclassification Celebration

The committee was informed of the upcoming English Learner Reclassification Celebration.

It was shared that the district will move from hosting two celebrations annually to one districtwide celebration each year.

Reclassification Form Review and Approval

The committee reviewed the revised Reclassification Form. Reuben explained the updates made to the form and reviewed the requirements for reclassification, including Criteria 1–4.

Motion: Selina Garcia

Second: Nelia Arzate

Vote: Unanimous Approval

The revised Reclassification Form was approved.

RFEP Monitoring Process

The Reclassified Fluent English Proficient (RFEP) monitoring process was introduced to committee members. Additional information and discussion will be provided at future meetings.

Needs Assessment Survey

The committee reviewed the English Learner Needs Assessment Survey and discussed the importance of obtaining meaningful feedback from English Learner parents.

Committee members requested that the survey be translated into multiple languages to increase accessibility and participation.

7. Adjournment

The meeting was adjourned at **6:03 PM**.