

ELK GROVE HIGH SCHOOL



STUDENT/PARENT HANDBOOK 2026-2027

8850 Valley Oak Lane
Elk Grove, CA 95624
(916) 686-7741
eghs.egusd.net

Elk Grove Unified School District

Administrative Directory

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Jennifer Ballerini, Board Vice President/Clerk, Trustee Area 6
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District Administration

David E. Reilly, Superintendent
Mark Cerutti, Deputy Superintendent, Education Services and Schools
Chad Sweitzer, Assistant Superintendent of Schools, Secondary Education
Zachary Chaney, Director, Secondary Education
Richard Gutierrez, Director, Secondary Education
Shana Henry, Ed. D., Director, Secondary Education

Elk Grove High School Administration

Rudy Ortega Jr., Principal
Josh Crabtree, VicePrincipal
Daniel Laine, Vice Principal
Xochilt Pasos, Vice Principal
John Heffernan, Athletic Director
Zachary Gonzalez, Activities Director

Elk Grove High School Counselors

Kaitlin George, Head Counselor
Katie Dunn
Jason Emperador
Emily Lucca
Erin Mariscal

Elk Grove High School Student/Parent Handbook

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Principal's Message

ELK GROVE HIGH SCHOOL

HOME OF THE THUNDERING HERD

July 22, 2026

Dear EGHS Students and Families,

Welcome to the 2026–2027 school year! I hope everyone had an opportunity to enjoy the summer and spend time with family and friends. Whether you are returning to Elk Grove High School or joining the HERD for the first time, we are excited to welcome you to another great year at EGHS.

This year's theme, HERD to Go, reminds us that learning is a journey, not a destination. Every day is an opportunity to move forward, grow and become a better version of ourselves. As we prepare students for life beyond high school, we want every member of the HERD to leave EGHS ready for whatever comes next.

That journey is grounded in our HERD values: Honor, Effort, Respect and Determination. These values guide how we learn, how we treat one another and how we represent Elk Grove High School. They are the foundation of who we are and the standard we strive to uphold every day.

Alongside our theme is this year's PBIS message, Where You Belong. We believe every student deserves to feel connected, supported and valued. Whether your passion is academics, athletics, the arts, leadership, career pathways or simply finding your place within our school community, there is a place for you at EGHS. When students know they belong, they are more likely to challenge themselves, build meaningful relationships and reach their full potential.

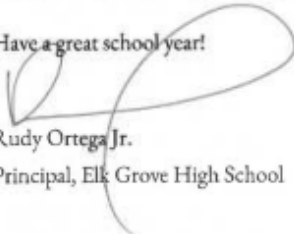
Our responsibility as a school is to prepare students for whatever comes next. That certainly includes academics and graduation, but it also means helping students build confidence, develop character, strengthen relationships and discover opportunities that will shape their future. We want every student to leave Elk Grove High School with more opportunities available to them than when they arrived.

That work takes all of us. Students, families and staff each have an important role in helping every student succeed. By working together, supporting one another and staying focused on what is best for students, we can continue building a school where everyone feels they belong and every student is prepared for whatever comes next.

I am excited about the year ahead and all that we will accomplish together. Thank you for being part of the Elk Grove High School community.

HERD to Go. Where You Belong.

Have a great school year!



Rudy Ortega Jr.
Principal, Elk Grove High School

8850 VALLEY OAK LANE, ELK GROVE, CA 95624

916.686.7741

WWW.EGHS.EGUSD.NET

EGHS Map - Bird's-eye View



Elk Grove High School's Mission and Vision

VISION STATEMENT

Through collaboration of school, home and community all Elk Grove High School students will graduate as lifelong learners who are well prepared to meet the challenging demands of our rapidly evolving global society.

MISSION STATEMENT

The commitment of Elk Grove High School is to provide a safe, positive environment for all students in order to establish a unified community which promotes respect, individual achievement, and responsible, productive citizens.

EXPECTED SCHOOL-WIDE LEARNING RESULTS FOR ELK GROVE HIGH SCHOOL

The commitment of Elk Grove High School is to promote lifelong learning, effective communication, and respect for self and others. To achieve this, students graduating from Elk Grove High School will embody the following attributes for themselves, our school, and our community at large:

Honor

- Recognizes and embraces a shared responsibility for the well-being of our school and our community.
- Takes pride in one's work and achievements.
- Exhibits a high level of technical literacy while consistently upholding integrity and honesty in all actions.

Effort

- Pursues excellence in academic and personal endeavors
- Develops a growth mindset that will lead to continuous improvement
- Exhibits effective communication skills in various contexts.

Respect

- Treats others with kindness, empathy, and understanding.
- Values diversity and embraces different perspectives.
- Shows consideration for oneself and the community.

Determination

- Pursues goals with unwavering focus.
- Overcomes obstacles and setbacks with resilience.
- Demonstrates a strong commitment to personal and academic growth.

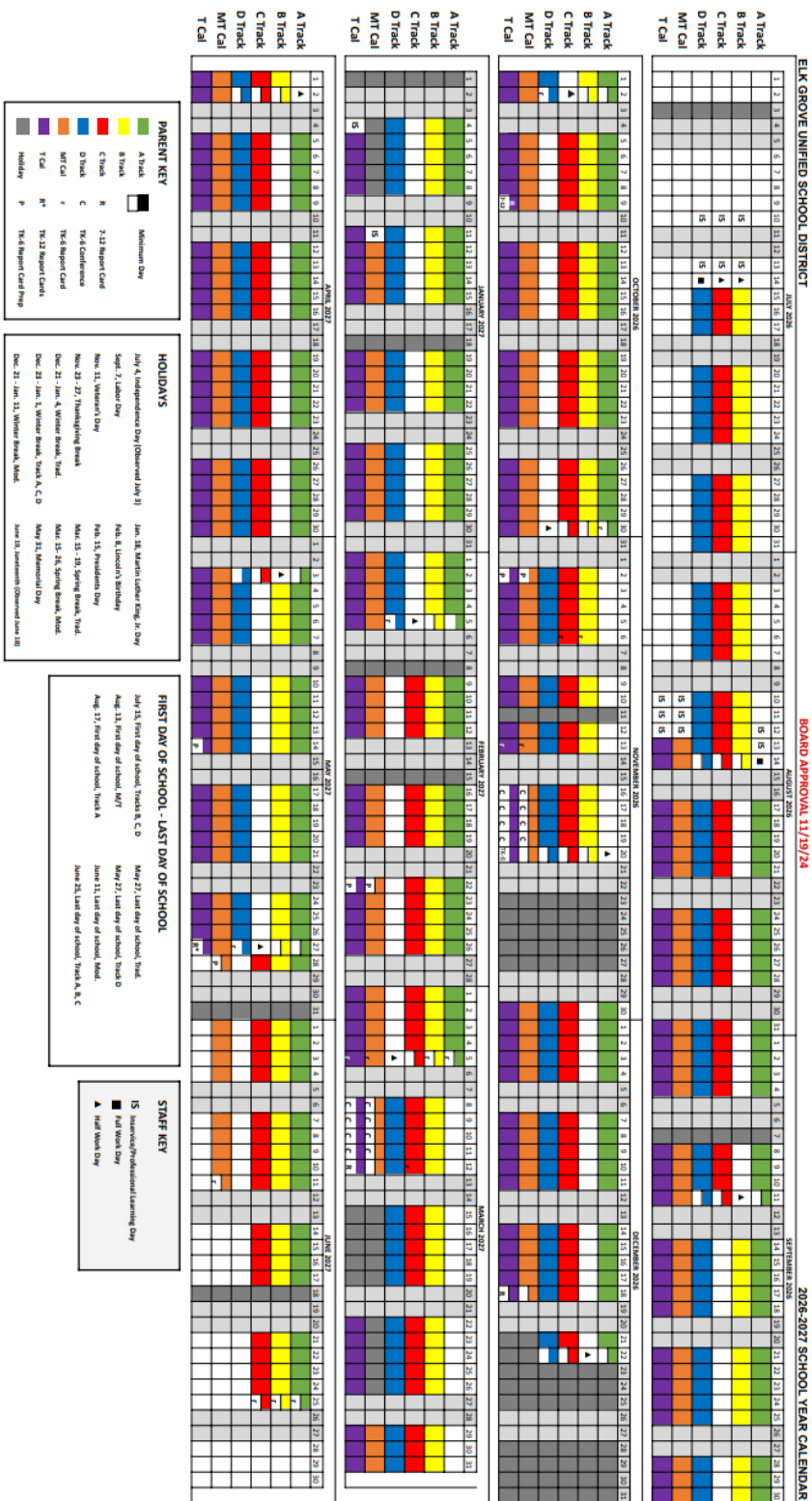
Courses, curriculum, and school goals at Elk Grove High School are reviewed and aligned regularly with local, state and national standards. School goals are aligned with the above learner expectations.

HERD Expectations

Elk Grove High School participates in a Positive Behavior Intervention and Support (PBIS) program. The PBIS program is based on establishing positive behavioral supports that help schools develop and implement positive school rules, instruction in those rules, and positive rule reinforcement systems school-wide. Our goal with PBIS is to fully implement a sustainable school-wide positive behavioral support program based on our student expectations below.

AREA OR EVENT	HONOR	EFFORT	RESPECT	DETERMINATION
CLASSROOM	Practices academic integrity; displays personal responsibility; does the right thing.	In on time, participates in learning; completes and turns in work.	Actively listens to staff and students; accepts differences in others; cares for our school.	Doesn't fear failure; learns from mistakes; is resilient.
CAFETERIA & QUAD	Honors others' place in line; pays for what they take; eats in designated areas only.	Throws away trash in appropriate place.	Uses courteous and appropriate language; says please and thank you; listens and follows adult directions.	Leaves the area cleaner than they found it.
ATHLETIC EVENTS	Pays for entry to event; is responsible for his or her own actions.	Shows school spirit positively cheers and support EGHS; throws away trash in appropriate place.	Is considerate of all spectators; listens and follows directions of all adults in charge of event.	Supports our teams until the very end.
ASSEMBLIES SPECIAL EVENTS OFF-CAMPUS EVENTS PERFORMANCES	Only makes positive comments. Exhibits maturity.	Is engaged; shows school spirit.	Applauds and cheers when appropriate; is considerate of others at all times.	Is a good representative of our school.
BATHROOMS	Use facilities as they were intended.	Gets in and out of the bathroom as quickly as possible.	Keeps bathrooms clean and graffiti-free; washes hands.	Reports unsafe or inappropriate behavior.
HALLWAYS	Opens doors appropriately; uses inside voice levels.	Walks at all times on the right side of the hallway.	Is courteous of others doing work in classrooms; holds the door for others.	Keeps moving to your final destination.
OFFICES	Sits up straight with feet under the chair.	Waits until they leave the attendance office to speak with other students.	Talks with respect to all staff; uses an inside voice when talking.	Stays off their cell phones.
PARKING LOTS	Parks only in one space; stay out during school hours.	Takes their turn without cutting others off.	Is courteous of others; keeps noise level down.	Reports unsafe or inappropriate behavior.
LIBRARY & LABS	Leaves appropriate digital footprint, and practices academic integrity.	Cleans up their space; returns chairs to where they belong.	Is courteous of others (noise level); speaks quietly.	Finds and return lost books; keeps password current.

EGUSD Calendar



District Calendars are available on the EGUSD District Website: [EGUSD Calendar](#)

Elk Grove High School Important Dates & Information

EGHS Welcome Office Hours

Monday, Tuesday, Thursday, Friday: 8:15 am - 4:15 pm

Wednesday: 8:45 am - 4:15 pm

Office closes at 1:30 pm on minimum days

Holidays - No School

September 7, 2026

Labor Day

November 11, 2026

Veterans Day Observance

November 23 - 27, 2026

Thanksgiving Break

Dec. 21 – Jan. 4, 2027

Winter Break

January 18, 2027

Dr. Martin Luther King's Birthday

February 8, 2027

Lincoln's Birthday

February 15, 2027

Presidents Day

March 15 - 19, 2027

Spring Break

May 27, 2027

Last Day of School

Elk Grove High School makes every effort to schedule events well in advance. However, at times, dates will change due to unforeseen circumstances, please visit our website at eghs.egusd.net for updated information or call the office at (916) 686-7741 regarding additional office closures for Professional Development Days and Special Events.

Elk Grove High School Bell Schedules 2026-2027

Monday / Friday	
Period	Bells
0	7:30 - 8:25
1	8:30 - 9:29
2	9:36 - 10:35
3	10:45 - 11:44
LUNCH	11:44 - 12:24
6	12:31 - 1:30
7	1:37 - 2:36
8	2:46 - 3:45

Tuesday / Thursday	
Period	Bells
0	7:30 - 8:25
1	8:30 - 9:22
2	9:29 - 10:21
3	10:31 - 11:23
4 (HEAD/ISORY)	11:30 - 12:10
LUNCH	12:10 - 12:50
6	12:57 - 1:49
7	1:56 - 2:48
8	2:55 - 3:45

Late Start Wednesday	
Period	Bells
0	7:30 - 8:25
1	9:10 - 10:04
2	10:11 - 11:05
3	11:12 - 12:06
LUNCH	12:06 - 12:46
6	12:53 - 1:47
7	1:54 - 2:48
8	2:55 - 3:45

Minimum Day	
8/14, 9/24, 10/9, 10/30, 11/20, 3/12, 3/25, 4/16	
Period	Bells
0	7:30 - 8:25
1	8:30 - 9:04
2	9:11 - 9:45
3	9:52 - 10:26
6	10:36 - 11:10
7	11:17 - 11:51
8	11:58 - 12:32
Lunch	12:32 - 12:52

Finals Minimum Day	
12/16, 12/17, 12/18 5/25, 5/26, 5/27	
Period	Bells
0	7:30 - 8:25
1/3/7	8:30 - 10:30
2/6/8	10:40 - 12:40
Lunch	12:40 - 1:00

No Backpack Day - Day 1	
8/13	
Period	Bells
With HERD Time All Day	
Principal Message	8:30 - 8:45
Rotation 1	8:45 - 9:35
Break	9:35 - 9:45
Rotation 2	9:45 - 10:35
Break	10:35 - 10:45
Rotation 3	10:45 - 11:35
Break	11:35 - 11:45
Rotation 4	11:45 - 12:35
Break	12:35 - 12:45
End in HT Room	12:45 - 1:00
Lunch	1:00 - 1:30

Minimum Day Homecoming Parade	
10/2	
Period	Bells
0	7:30 - 8:25
1	8:30 - 9:02
2	9:09 - 9:41
3	9:48 - 10:20
6	10:30 - 11:02
7	11:09 - 11:41
8	11:48 - 12:20
Lunch	12:20 - 12:40

Reverse Minimum Day	
5/21	
Period	Bells
LUNCH	12:00 - 12:40
1	12:45 - 1:09
2	1:16 - 1:40
3	1:47 - 2:11
6	2:18 - 2:42
7	2:49 - 3:13
8	3:20 - 3:45

CAASPP Testing	
Period 1/2/3: 4/6, 4/13 Period 6/7/8: 4/8, 4/15	
Period	Bells
0	7:30 - 8:25
1/6	8:30 - 10:00
2/7	10:10 - 11:40
LUNCH	11:40 - 12:20
3/8	12:27 - 1:57

Assembly (Late Start Wed)	
4/21	
Period	Bells
0	7:30 - 8:25
1	9:10 - 9:52
2	9:59 - 11:41
Assembly	Assembly order to be sent to teachers
3	11:51 - 12:34
LUNCH	12:34 - 1:14
6	1:21 - 2:03
7	2:10 - 2:52
8	2:59 - 3:45

After School Rally -- Friday	
9/25, 4/30	
Period	Bells
0	7:30 - 8:25
1	8:30 - 9:22
2	9:29 - 10:21
3	10:31 - 11:23
LUNCH	11:23 - 12:03
6	12:10 - 1:02
7	1:09 - 2:01
8	2:08 - 3:00
RALLY	3:00 - 3:45

Holidays/Minimum Days	
August	13: Min. Day; No Backpack Day (HT) 14: Min. Day; Students go to all classes
September	7: Labor Day 24: Min. Day; Vertical Articulation 25: Homecoming Rally
October	2: Min. Day; Homecoming Parade 9: Min. Day; End of Q1 30: Min. Day; Release Time
November	11: Veteran's Day 20: Min. Day; Release Time 23-27: Thanksgiving Break
December	16: Min. Day; Finals 17: Min. Day; Finals 18: Min. Day; Finals/End of Q2/S1 21-31: Winter Break
January	1-4: Winter Break 4: In-Service Day 18: MLK Jr Day
February	8: Lincoln's Birthday 15: Presidents Day
March	12: Min Day; End of Q3 15-19: Spring Break 25: Min. Day; Vertical Articulation
April	6: CAASPP; Period 1/2/3 8: CAASPP; Period 6/7/8 13: CAASPP; Period 1/2/3 15: CAASPP; Period 6/7/8 16: Min. Day; Release Time 21: Assembly (Late Start Wed.) 30: Rally
May	21: Rev. Min Day; Grad Rehearsal 24: Alt. Schedule; 11 am Graduation * 25: Min. Day; Finals 26: Min. Day; Finals 27: Min. Day; Finals/End of Q4/S2 *Schedule to come

General Information

Privacy Notification

The district makes student directory information available in accordance with state and federal laws. This means that each student's name, birth date, birthplace, address, telephone number, major course of study, participation in school activities, dates of attendance, awards, and previous school attendance may be released to specified agencies.

In addition, height and weight of athletes will be provided to any agency except private, profit-making organizations other than employers, potential employers, news media and branches of the armed forces of the United States. Names and addresses of seniors or terminating students may be given to public or private schools or colleges.

The federal No Child Left Behind Act requires school districts to release the names, addresses, and phone numbers of high school students to the United States military. The parent/guardian or the student can have the information withheld by sending a written request to their child's school to withhold directory information.

Parents who wish to withhold directory information for more than one child must send a separate written request to each child's school. Requests must be submitted within 30 calendar days of the receipt of this notification. Refer to the "Release of Directory Information and Military Recruiters" form in the [EGUSD Student/Parent Handbook](#)

Release of Student Information to the Media

To highlight our students, we provide the media covering our schools with names of students who make noteworthy accomplishments, including being on the honor roll, winning awards, or being on athletic teams. Student information that is released to the media generally includes, but is not limited to, a student's name, school of attendance, grade level, honors, and activities.

Parents, however, may have their child's name and information withheld from the media if they request in writing that the information not be disclosed without their permission.

Parents or guardians who wish to have their child's directory information withheld from the media should fill out the "Release of Directory Information" form in the *Elk Grove Unified School District Parent & Student Handbook* and return it to the office.

EGUSD Volunteer Fingerprinting

Volunteers who will be working with students in an unsupervised setting are required to be fingerprinted and cleared before being allowed to work with students as a volunteer. The two most common examples when fingerprinting is required are when a parent will be driving students other than their own child in their own vehicle for a school sponsored activity such as a field trip or athletic event or when a parent is going on an overnight trip as a chaperone.

Nonteaching volunteer aides, working under the immediate supervision and direction of certificated personnel of the District shall not be required to be fingerprinted and cleared. A non teaching volunteer aide includes a parent volunteering in a classroom or on a field trip or a community member providing non-instructional service. Questions regarding the foregoing can be directed to the Legal Compliance Specialist at (916) 686-7797.

Review of Instructional Materials

Elk Grove Unified School District engages in a very careful review process for all of your instructional materials, textbooks, and novels. Our review process is very important because we want to ensure that your children have the best possible instructional tools.

Your child's teachers will share information about classroom textbooks and pieces of literature with you. They should let you know in particular about any sensitive or potentially objectionable portions of the materials. This will allow you ample time to review the materials prior to their use.

If you are concerned or have questions about the books, please call your child's teacher, principal, or the Learning Support Services department at the Education Center. We would like to have the opportunity to discuss these concerns with you. If, after this discussion, your concerns have not been relieved, you have the right to request an alternative assignment or book. If you have any further questions, please don't hesitate to call Learning Support Services at (916) 686-7712.

Use of Films, Videos, Digital Media Content, and Television for Student Viewing

It is the policy of the Elk Grove Unified School district to provide visual materials for students which are appropriate for student viewing and which support the instructional program. The following parameters prevail:

1. This policy addresses all media used in the classroom and/or during any school-sponsored activities. All media must adhere to the copyright policy and must have a direct tie to the curriculum and support the instructional program. All media should provide a different perspective and allow students to experience a curricular area.
2. No "X" or "NC-17" rated films shall be shown. "R" rated films cannot be shown at the elementary or middle school level.
3. Parents must be informed in writing if controversial or sensitive media is used for student viewing. Accompanying the written information will be a form allowing parents to elect an alternative assignment for their children. Family Life media and "R" (grades 9-12) rated media and "PG-13" (grades 6-8) rated media required positive (active) parent permission.
4. Alternative assignments will be given for students excused from viewing.
5. "R", "PG-13" and "PG" rated films and unrated commercial films/videos/digital media, and television rebroadcast must meet the following criteria:
 - A. Have been linked to the curricular objectives

- B. Have been reviewed and approved by the site administrator or designee(s)
 - C. Are shown only after written information is provided to parents which includes:
 - 1. the rating,
 - 2. the reason for the rating (obscenity, nudity, violence, etc.)
 - 3. the curricular objectives that the film has a tie to, and
 - 4. an alternative assignment of comparable difficulty for students excused from viewing.
 - D. A district family preview session will be provided for “R” rated films at grades 9-12 and for “PG-13” rated films at grades 6-8.
6. All “R” rated media will be reviewed by the District ad hoc committee to determine appropriate usage.
7. Any educational television shows and/or digital media viewed in the classroom and/or during any school sponsored activities must have a direct tie to the curricular objectives. Activities prior to and after the television or digital media event should support the curricular program and require students to utilize the new knowledge. Opportunities should be available for students to extend their learning beyond the program. “R” rated videos will not be assigned as homework or extra credit in grades 9-11. Extra-credit activities or homework assignments that recommend the viewing of an “R” rated film for grade 12 are not permissible without adherence to all of the conditions indicated above. Any “R” rated video approved for grade 12 homework or extra credit may only be used for that purpose. All grade 12 homework and extra credit assignments that recommend the use of restricted videos must also include selections that are not “R” rated. **ELK GROVE UNIFIED SCHOOL DISTRICT, Elk Grove, California**
Policy adopted: May 16, 1994 Policy revised: May 2, 2006.

Terms and Conditions for Technology and Internet Access

Access to technology and the Internet is achieved and coordinated through a complex association of government agencies, regional, state, and site decision-makers. The smooth operation of technology and our computer networks rely upon the proper conduct of the end user who must adhere to strict guidelines. These guidelines are provided in this document so that you are aware of the responsibilities, acceptable use, and consequences of technology violations.

Definitions:

EGUSD technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Overview:

Users of technology at Elk Grove High School agree to use all types of technology resources in an efficient, ethical and legal manner. If a user violates any of the provisions stated below, Internet and local network access may be terminated and future access denied.

What is acceptable use?

The use of technology must be in support of education and research consistent with the educational objectives of your school, department, or teacher.

What is unacceptable use?

The transmission or reception of any material in violation of the United States, California, the Elk Grove Unified School District or other Education Code regulations is prohibited. This includes but is not limited to: copyrighted material or material protected by trade secrets. Use for product advertisement or political lobbying is also prohibited. Any transmission or reception of material that is obscene, libelous, slanderous, gang-related, or incites students and/or staff so as to create a clear and present danger of:

- The commission of unlawful acts on school premises.
- The violation of lawful school regulations.
- The substantial disruption of the orderly operation of the school.

Additionally, any unauthorized access to any of the school's computers, local network services or user accounts, or a wide-area district network services or user account is strictly prohibited.

Privileges

The use of information technology systems owned and/or operated by the Elk Grove Unified School District is a privilege and unacceptable use, as described above, may result in the cancellation of those privileges.

Vandalism

Corrupting a computer system or destroying applications or data (including the copying or installation of unauthorized software) will be considered vandalism and will carry the same consequences, and expectations for restitution, as defined by the Elk Grove High School Code of Conduct.

Any unauthorized person, who electronically adds, alters, damages, deletes, or destroys any data, including grades, attendance and/or discipline history, or who knowingly allows another person to engage in such conduct, is subject to suspension, expulsion, and arrest. (E.C. 48900(f), E.C. 48900(g), and Penal Code 502.)

Health Records Assistant

Our Health Records Assistant (HRA) is available during regular school hours. For the safety of our students, information regarding a student's health should be sent to the HRA so changes can immediately be made to the student's health record. Students needing to see the HRA must first obtain a pass from their teacher, and then proceed to the Health Office, which is located in the

Office. If a student is ill and needs to go home, he or she must call a parent/guardian from the Health Office. Students too ill to remain in class, must be picked up by a parent/guardian/emergency contact.

Medication

According to state law, students are not permitted to bring any type of medication to school without written authorization from both physician and parent. This includes prescription and over-the-counter drugs such as: aspirin, cough drops, ointments, etc. Bringing medications without proper authorization may result in suspension. Students may carry only medications for potentially life-threatening conditions; all others must be kept in the Health Office. If your child must take medication at school, please contact the Health Records Assistant at (916) 686-7741, ext. 41018.

Parent Meeting Guidelines - CA Ed Code 51101 & BP 520

Parents and guardians have the right, as supportive and respectful partners in the education of their child, to be informed by the school, and to participate in the education of their child, as follows:

To meet with their child's teacher or teachers and/or the principal, within a reasonable time of the request.

- To observe their child's class or classes, within a reasonable time following their request.
- To be informed of their child's progress and of the appropriate staff to contact if problems arise with their child.
- To examine the curriculum materials of their child's class or classes.

Notification Process

School administrators, counselors and/or school office staff will provide notice to the teacher of a parent request to meet or to visit the classroom. Notice will be provided to the teacher the day of the request. A minimum one-day notice will be provided to the teacher, prior to a parent class visitation, unless there is an urgent need.

Timeline

- A parent requests a meeting with a teacher or a class visitation – request received (day one). Teacher is notified (same day if possible) of a request to meet or to visit class.
- Within 24 hours of request (notice to teacher), teacher will contact parent by phone or email to schedule an appointment to meet or a date and time for the class visit.

Urgent Requests

When there is an urgent need for a parent meeting, as determined by a school administrator, the administrator will notify the teacher and coordinate a time to meet. If the teacher is unable to meet that day within the teacher workday/workweek time limits, a meeting time will be scheduled/coordinated between the teacher, the administrator and the parent.

Administration participation in parent/teacher meetings or class visitations

Parents or teachers may request the administration attendance and participation in a parent/teacher

meeting. If for any reason a teacher desires to have the principal attend a meeting with a parent, it is appropriate and recommended that they ask a site administrator to accompany the parent during the class visitation or to attend a parent/teacher meeting.

Student Lockers

Lockers are not available for regular student use during the school year. Students with disabilities or other physical limitations, which prohibit them from carrying a full backpack, may request assistance from the student's counselor or vice principal.

PE Lockers: Each student will be issued their own locker for PE use when they bring a combination lock to their teacher. Students are not allowed to be in the locker room at any time other than their assigned dressing period. PE lockers are only for activities directly related to a student's PE class. Failure to follow this rule will result in disciplinary action. Students may not share lockers. It is the students responsibility to remain in the locker that was issued to them.

Lost and Found

Students finding or losing articles are to check at the Admin Office. Students are encouraged not to bring valuable possessions or large sums of money to school. We do not assume responsibility for lost, stolen, or missing articles on campus including PE lockers. All remaining Lost and Found items will be disposed of in July.

Bikes, Electric Bikes, Mopeds, Motorcycles, Skateboards, In-line Skates, etc.

Please lock your bicycle in the designated bicycle rack(s). Students are not to ride bicycles, electric bicycles, mopeds, skateboards, in-line skates or motorcycles during school hours, except when coming to or leaving campus. Students must wear a helmet. Bicycles, electric bicycles, mopeds, skateboards, in-line bicycles, motorcycles are not to be ridden on campus at any time. Elk Grove High School is not responsible for theft or vandalism to any vehicle.

Off Limit Areas on Campus

The Agriculture area (the Farm), Football Stadium, and the Student Parking Lot are off limits during school hours unless a student receives written permission from or is under the direct supervision of an authorized staff member. Additionally, during lunch, students should watch signage for halls, breezeways, and buildings that are off limits.

Parking: Students

The school permits students to drive to and from school, provided they park in stalls designated for student parking and follow safe and courteous driving practices. Parking at Elk Grove High School is a privilege and may be revoked by administration for safety and/or disciplinary reasons related to the inappropriate use of the vehicle. Violations of the EGHS Student Code of Conduct related to the use of your vehicle are in effect at all times.

- Students may use Student Parking only. Parking in any location other than in a designated student-parking stall is prohibited and places you subject to citation and/or other disciplinary consequences.
- Students who violate their provisional license restrictions (as outlined in section **12814.6** of the **California Vehicle Code**) will have their parking privileges revoked for the remainder of the school year.

Parking: Parents / Visitors

There are designated parking spaces for visitors at the front of the student parking, close to the main office. Families are asked to plan accordingly and have a designated meeting place near campus.

Williams Case Notice

- Pursuant to California Education Code section 35186, you are hereby notified that: There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional material, or both, to use in the class and to take home to complete required homework assignments.
- School facilities must be clean, safe, and maintained in good repair. A Williams Uniform Complaint Procedure form may be obtained at the school office, district office, or downloaded off the school district's website at <http://www.egusd.net/students-families/egusd-forms/>

You may also download a copy of the California Department of Education complaint form from the following website: <http://www.cde.ca.gov/re/cp/uc/>

Insurance

Elk Grove Unified School District does not carry accident or injury insurance on the students. The responsibility for individual coverage lies with the parents or guardians. Low cost insurance is available; information is provided to each student and is highly recommended.

Student Withdrawals and Transfers

Any student withdrawing or transferring from Elk Grove High School must report to the Registrar's Office for a withdrawal form. A parent must accompany such a student the morning of the last day the student will be in attendance. The Withdrawal Form must be signed and approved by all teachers, the librarian, counseling secretary and the school site controller before returning the form to the Registrar's office for finalization. Any questions or concerns, please contact the registrar, Mrs. Joanne Lopez, at jslopez@egusd.net or (916)686-7741 ext. 41036.

Request for Transcript

Requests for unofficial transcripts, for currently enrolled students only, can be made by picking up form from registrar office or on the high school website. Requests made in person require a 24-hour turnaround time. Official Transcripts are \$2.00/copy for current students, \$5.00/copy for Alumni; no checks or credit cards accepted. All requests must be submitted using an "Official

'Transcript Request' form located on the wall outside the Registrar's office or by going onto the school website. Final senior transcript requests will be taken the last week of school and are available for pickup in the office after June 20th. Official transcripts may be requested through the school website or the Registrar's office.

Nutritional Services

Breakfast and Lunch

Together with Food and Nutrition Services, we know that healthier students are better learners, so we are committed to providing students with foods that promote a healthy body and mind. Free meals (breakfast and lunch) continue for all enrolled and attending students. CA legislation (AB130) established Universal Meals for all enrolled students until further notice. AB 130 requires that public school districts offer two meals (breakfast & lunch), free of charge, during each school day, to any enrolled child, attending school in-person, requesting a meal regardless of their free or reduced-price meal eligibility.

However, free does not mean a student can just come up and take anything. A free meal must still meet all the requirements of the National School Lunch or Breakfast Program. Our service model is called "offer vs. serve" which means students must take at least 3 items or components and 1 of those 3 must be a fruit or a vegetable, in order for their meal to be no cost. A student cannot come through and just get a juice nor can they get a second meal for free.

Food Deliveries

The health and safety of our students and staff is one of our top priorities; Office Staff will not accept food deliveries of any kind. Nor are students allowed to meet food delivery drivers anywhere on our campus or the immediate vicinity.

- Students are encouraged to bring food from home for snacks and lunch, or to purchase food from our EGHS Food and Nutrition Service Department in the Cafeteria and other designated areas on campus.
- Parents are advised not to bring food to school in anticipation of delivering it to their students.
- Food for classroom events must be approved by a teacher.

Leaving School at Lunch Time

The Elk Grove Unified Board of Education has established a closed campus policy at all sites. Students may not leave campus at any time during the school day. This is to protect your student's health, safety and welfare and maintain the security of the campus. As such, students are not allowed to leave campus for lunch. We ask that you not request permission for your student to leave campus during the school day. [E.C. 44808.5]

Unauthorized Sales of Goods and Services on Campus

Unauthorized Sales of Goods and Services on Campus Students selling for personal profit food, goods, or services is prohibited on campus at ALL times. Students may engage in ASB authorized fundraising for a club, their athletic program, etc. All food sales are subject to Code of Federal Regulations—Competitive Food and Beverage Requirements and Definitions. For more information: <https://www.cde.ca.gov/ls/nu/sn/mbsnp282014.asp>

Attendance Office

Visitors

During school hours entrance into the campus must be made through the entry gate by the parking lot. Visitors are asked to check in the main office, located next to the parking lot (see map). All visitors must sign in at the Attendance/Reception desk on the “Visitor Sign-in Sheet”. All visitors will be required to wear a “Visitor” badge while on campus. This is required for the protection of all students (Penal Code 626.8). All visitors must check out with the Attendance/Reception desk when leaving.

Alumni Visitors

The Attendance office will not issue any alumni visitor passes without teacher and administrative approval. Alumni visitors must coordinate with the teacher prior to arriving onsite.

Closed Campus

During the period of time that school is in session, students will not be allowed to leave campus without an administrator's authorization or a school approved pass. (Examples: Work Experience, R.O.P., Leave of Grounds.) Leave of grounds will NOT be written for students leaving to get lunch, run errands, change clothes, get sports equipment, etc.

Attendance

Regular attendance and punctuality are key elements in determining your success at Elk Grove High School. Per Board policy, a student's grades may be affected by excessive unexcused absences.

Office Hours:

Monday, Tuesday, Thursday, Friday 8:15 am - 4:15 pm

Wednesday: 8:45 am - 4:15 pm

The office closes at 1:30 pm on minimum days.

P: 916-686-7741 option 2

E: eghsattend@egusd.net

Excusing an Absence

When a parent or guardian calls in to report an absence for a student prior to the beginning of a school day, the office will clear the student's attendance that day. Depending on the reason given, the absence may or may not be excused – see excused absences below.

NOTE: students who are reported absent for a whole day, prior to the beginning of that school day, are not allowed to be on campus. Absent students must wait until after dismissal to enter campus for any reason. Any student wishing to return to classes after being reported absent by a parent or guardian must check in to the Attendance Office before entering campus.

Parents are encouraged to clear student absences within five (5) days of the date of absence. Doing so allows teachers to provide students the opportunity to make up missed assignments or tests for excused absences in a timely manner. Absences not cleared within the five-day window will be considered truant (see *Truancy* below). Parents may clear absences, including truantries, beyond the five-day window (see *Excused Absences* below). However, making up missed assignments or tests after the five-day window must be arranged with the teacher, and is at the teacher's discretion. Office staff will not notify coaches of student absences.

How to Verify Absences:

Submit a note from your parent/guardian; bring the note to the office before 8:30 am, during your lunch, and/or after school. The note should contain your name, ID number, date(s) of absence(s), reason for absence(s), a current phone number where your parent/guardian can be reached, and signed by your parent/guardian.

OR

Submit a verification note from your doctor's office or other authority as described in Excused Absences.

Excused Absences

Your absence is excused if...

According to **Education Code 48205(a)** a pupil shall be excused from school when the absence is:

- Due to an illness.
- Due to quarantine under the direction of a county or city health official.
- For the purpose of having medical, dental, optometric, or chiropractic services rendered.
- For the purpose of attending the funeral services of a member of the student's immediate family, so long as the absence is not more than five (5) days if the service is conducted in California and not more than three days if the service is conducted outside of California.
- For the purpose of jury duty in the manner provided by the law.
- Due to an illness or medical appointment during school hours of a child for whom the pupil is the custodial parent.
- For justifiable personal reasons, including, but not limited to: an appearance in court (proof of appearance required), attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, for attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization. A Justifiable Absence Request form from the attendance

office and should be submitted prior to the absence [E.C. 48205]. The forms are on our website at the bottom or they may pick one up from the attendance office or window. [Link to form](#)

- For attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- For the purposes of serving as a member of a precinct board for an election pursuant to Sec. 12302 of the Elections Code.
- College visits.

Verified Unexcused Absences

Your absence is not excused if...

- The reason is anything other than those described in the **Excused Absences** section of this handbook, **and** a parent or guardian calls to inform the office. **Any absence not cleared by a parent or guardian will be recorded as unexcused.**

Early Dismissal/Leave of Grounds

Students should only leave campus with a Leave of Grounds Pass. Follow the steps below:

- A parent or guardian must call the office and press option #2 from the phone number that we have on file or a student can bring a note prior to the start of the school. Parents/guardians will be called to verify notes. Emergency contacts are not allowed to call or come in for a leave of grounds. If someone other than the parent is picking up the student, we must have confirmation from the parent or guardian in order to release the student.
- A pass will be issued indicating when a student can pick up a Leave of Grounds and when to sign out. If the Leave of Grounds is not picked up, the absence will not be cleared.
- Students leaving at lunch or between classes need to go to the Attendance Window's and sign out.
- Students who return must bring the same Leave of Grounds they left with. A new pass will not be issued.
- A doctor/dentist verification note must be submitted for all medical or dental visits.
- Students may be required to clear a requested Leaves of Grounds with a Vice Principal. Students with excessive leave of grounds may be required to meet with a Vice Principal
- Please note it does take time to get your student. Please call in advance to ensure we get your student out in time. We stop early dismissals 15 minutes before the final bell rings. No passes will be sent during the final 15 minutes of the day.

Leaving School at Lunch Time

The Elk Grove Unified Board of Education has established a closed campus policy at all sites.

Students may not leave campus at any time during the school day. This is to protect your student's

health, safety and welfare and maintain the security of the campus. We ask that you not request permission for your student to leave campus during the school day. [E.C. 44808.5]

Effect of Absence on Grade/Credits [BP 5113]

If a student's absence is excused under Education Code 48205 above, he/she shall be allowed to complete any missed assignment or test that can be reasonably given, as determined by the teacher of that class (not necessarily identical to the test and assignments that the pupil missed during the absence). The student shall be given full credit for the assignment or test if he/she satisfactorily completes the assignment or test within a reasonable period of time. (Education Code 48205).

Excessive Excused Absences

Students are allowed 14 personal illness days. After that a doctor's note is required to excuse absences.

Truancy

Truant: Students absent without a valid excuse (unexcused absence) for three full school days in one school year or tardy or absent in excess of any thirty-minute period during a school day on any three occasions in one school year without a valid excuse, or any combination thereof, shall be classified as a truant and reported to the attendance supervisor or designee.

Habitual Truant: Any student who has been reported as truant and who is absent from school without a valid excuse for one or more days or tardy on one or more occasions shall again be reported to the site administrator or designee. The parent/guardian will be notified again and advised that further unexcused absences may result in a referral to the School Attendance Review Board (SARB). (Education Code Section 48261)

Students who have been reported as truant three (3) or more times in one school year shall be classified as habitually truant after an effort has been made by either a district officer or employee to hold at least one conference with the student and his/her parent/guardian at the time of the first or second truancy. The student may be referred to SARB (Education Code Section 48262).

Student Attendance Support

Teachers will...

- Maintain accurate student records and provide the office with accurate records.
- Identify students with a pattern of attendance issues and:
 - Conference with the students.
 - Contact the parent/guardians by phone.
- Mark the appropriate comment codes for attendance issues and issue progress reports, regardless of the grade being earned, for ALL students identified as having attendance issues in their classes.

Administrative Staff will...

- Monitor student attendance and discipline.

- Make phone contact with parents of students identified as having attendance issues.
- Issue appropriate support and/or disciplinary consequences for poor attendance.

Campus Supervisors will...

- Monitor and direct students to their assigned classes or appropriate school office.
- Assist the administrators in issuing printed tardy passes between periods.
- Notify administrators of students who are frequently seen around campus during class time without proper passes/permission.

Office Staff will...

- Monitor student attendance; primary concern is for all day absences.
- Make phone contact with parents of students identified as having attendance issues.
- Notify counselors of students identified as having attendance issues.

Counselors will...

- Conference with students and parents as needed.
- Identify proper support or interventions as needed.

Tardy Policy

In order for students to be successful and productive, they must develop habits of punctuality. These habits will contribute not only to academic success, but also to career success in later years. Since tardiness is neither responsible nor productive behavior, and is disruptive to the educational process, students at Elk Grove High School will be held accountable for punctuality.

- All students are expected to be in class when the bell rings. If they are not, they will be considered tardy.
- Students who are tardy to school to any period with an excused note are required to check in at the Attendance window's and receive a pass to class.
- Per Ed Code section 48205 and AR 5113, reasons a tardy will be excused include: personal illness or injury verified by parent/guardian, doctor/dentist note.

Tardy Procedures:

School starts at 8:30 am. If you know your student will be late, you should call or email us with the reason so that we can have a pass ready for them. Any student who is not in their assigned class when the tardy bell rings will be considered tardy. Students who are tardy to **ANY period must:**

- ➔ Go directly to a kiosk at the Attendance window (1st per only), find an administrator/campus supervisor (at various locations around campus) nearest the area of their class for a printed tardy pass.
- ➔ Students who have accumulated 3 or more tardies will be assigned an After School Enrichment Opportunity to be served that day. Students are notified of the Enrichment Opportunity through the 5-Star Students app.
- ➔ Students who have accumulated 5 or more tardies will be placed on the "No Activities List" and be assigned additional interventions.

Teachers are not required to provide students the opportunity to make up missed assignments/tests due to an unexcused tardy or unexcused absence.

Interventions for Tardiness

EGHS staff will follow a progressive approach to holding students accountable for being to class on time. Interventions may include:

- Parent notification
- Teacher assigned Enrichment Opportunity
- Student/administrator conference
- After school Enrichment Opportunity
- MTSS Referral
- No Activities List
- Other as assigned by administrator
- After school tutoring in library
- Parent shadowing

Academic Information

Our goal is to guide our students toward academic success and future employment. The education students receive at Elk Grove High School prepares them for the many future roles they face: worker, parent, student in higher education, and citizen. Therefore, sound planning and thoughtful course selection are critical in order for students to make the most of the four years in high school. See the district *Comprehensive High School Course Catalog and College/Career Planning Guide* for descriptions of course offerings and specialized programs offered at Elk Grove High School. You can get a copy of the catalog in the counseling office at EGHS or view the catalog and get other helpful information on-line at: [High School Course Catalog & College/Career Planning Guide](#)

The catalog and web site outline district graduation, site enrollment requirements, and information about college entrance requirements and other district programs. Students and parents should review the district catalog and website together making informed decisions about an educational program that will interest and challenge their students' intellect. Students should select an academically rigorous program in order to develop their full potential.

It is extremely important that students adhere to the guidelines listed below when selecting their courses; students are requested to:

- Read carefully the instructions on the course selection form before starting to make course selections.
- Review transcripts and complete or revise the four-year educational plans and select courses that support their plans for college, complete a-g requirements, and other training.
- Be certain they meet the prerequisites for the courses selected.
- Complete course selections, obtain parent's or guardian's signature, and submit the selection form on or before the designated deadline.

The assignment of teaching staff for the school year is based upon the data gathered from course selection. The number of students requesting each course offered will determine which courses will

be offered and the number of teachers needed to teach these courses. Therefore, students should plan and select their courses carefully. It is extremely difficult to change a course once a selection is made.

Class Standards & Course Syllabi

During the first week of the semester, all students will receive a class expectations sheet and course syllabus for each class. Homework, grading standards, course requirements and instructional sequence or outline will be reviewed. All courses will have homework expectations.

Physical Education Dress

There is a specified dress requirement for all Physical Education classes as follows:

- EGHS PE Shirt* or plain gray T-shirt with no logo.
- EGHS PE Short* or plain navy-blue polyester or nylon shorts with no logo.
- Navy-blue sweatpants and sweatshirts (optional, purchased from EGHS).
- White socks. Tennis shoes (any color) must be laced.
- The bottom hem of the shorts must be no shorter than 4" above the knee.
- Students are required to write their names on the *tags* of their clothing. Theft of P.E. uniforms is a concern. Students may voluntarily write their names on their P.E. clothing to be visible on the outside of their P.E. uniforms.

Request for Homework

Homework may be requested when a student has an excused absence of three days or more. For initial requests for homework, contact the teacher through Synergy or refer to the Elk Grove High School website [staff page](#) and select teachers email to request homework. Any additional requests should be made through the office at (916) 686-7741. It is the responsibility of the parent/family to pick up the assignments from the office if paper copies are provided/requested.

Please allow at least one full day for teachers to prepare assignments. Call ahead to see if any homework has been left for your student.

Grading Policy

Grades are earned on an A-B-C-D-F scale. Class standards will be given to each student during the first week of class. Daily attendance, class assignments, class participation, homework, examinations, and class conduct are all important.

Academic Codes of Conduct

The staff of Elk Grove High School expects the highest standards of honesty and fairness from all students and promotes the ideas of education, responsibility, and self-discipline. To protect all students' right to a fair and meaningful evaluation, the Academic Codes of Conduct have been adopted. Students violating any of the Academic Codes of Conduct will be subject to disciplinary intervention as described below.

Students violating Academic Codes 1 through 4 will be ineligible for CSF and Academic Awards based on grades earned during the semester in which the violation occurred. They will also be ineligible the following semester.

Code 1: A student who copies an assignment from another student, or exhibits any behavior that in the judgment of the teacher indicates dishonesty, will receive a zero for that assignment and be assigned an after school Enrichment Opportunity. The student who allows an assignment to be copied will receive a zero for that assignment and be assigned an after school EO. Parents cannot accompany the student to classes in lieu of their student attending the after school intervention on the assigned day.

Code 2: A student who exhibits any behavior that in the judgment of the teacher indicates dishonesty on an examination or quiz shall receive a zero for that assessment and be assigned an after school EO. Parents cannot accompany the student to classes in lieu of their student attending the after school EO on the assigned day.

Code 3: A student who, for the purpose of cheating on an examination, is found in possession of evidence of premeditation—such as aids or notes not allowed—will receive a zero for that examination and be assigned an after school Enrichment Opportunity. Parents cannot accompany the student to classes in lieu of their student attending the after school intervention on the assigned day.

Code 4: A student who plagiarizes from an encyclopedia, an internet source, a magazine, a newspaper, Cliff's Notes, any other published source, or uses artificial intelligence (AI) and presents these materials as if they are the student's own ideas, giving the original author no credit, will receive a zero for that assignment and be assigned an after school Enrichment Opportunity. Parents cannot accompany the student to classes in lieu of their student attending the after school intervention on the assigned day.

Code 4 applies to all forms of plagiarism:

- Direct Plagiarism: The verbatim copying of an original source without acknowledging the source.
- Paraphrase Plagiarism: The paraphrasing, without acknowledgment, of ideas from another that the reader might mistake for your own.
- Plagiarism Mosaic: The borrowing of words, ideas, or data from an original source and blending this original material with one's own without acknowledging the source.
- Insufficient Acknowledgment: The partial or incomplete attribution of words, ideas, or data from an original source.
- Artificial Intelligence: Doing academic work requires that the work you turn in is your own. An assignment that is written by AI is not considered your own original work. It does not matter which AI program/software you use. Using any of these to write for you is considered plagiarism.

Code 5: A student who is caught taking, without permission, another student's written assignment or project will receive a zero for that assignment. The student will be disciplined under the provisions for theft in the student discipline policy (EC 48900-g).

Code 6: A student who has been found to falsify school records or is apprehended for taking, without permission, school records will be suspended for attempting to alter state documents. There may also be legal consequences, further suspension, or expulsion. (EC48900-k).

Academic Support

Library

The library is open daily during school hours. There are computers and a printer for individual student use. There are tables and chairs for students to study and relax, and a designated quiet area where students sign-in to use. Library staff is available all day for student support of any kind. For more resources see the library website: www.egherdreads.com.

Tutoring

Elk Grove High School offers tutoring for students who need extra help. The library provides after school tutoring Tuesday and Thursdays from 3:50 pm - 4:50 pm. Peer tutors and teachers are available to help in any subject. Specific questions can be directed to Mrs. Kimura in the library or at skimura@egusd.net.

Textbooks

Textbooks are available for students to check out or use digitally. Some classes use consumable workbooks for students to write in which do not have to be returned. Graphing calculators are available for students in advanced math classes to check out. All books and materials are due when the course is over or students leave the class. Students with overdue or damaged materials are placed on the school-wide No Activities List. Students can check the real-time status of their own library account using the Follett tile in their EGUSD portal: portal.egusd.net.

Payment for a lost book clears the student's account and allows the student to continue to check out books. If the book is found within one year of the original due date, the payment is reimbursed.

Procedure for Handling Academic Concerns

If concerns arise regarding matters of an academic nature, protocol dictates that the student and/or parent conference with the teacher directly. If disagreement still exists, contact the student's respective guidance counselor. If the matter(s) are still not resolved, then the department chair and/or Vice Principal will moderate a conference in hopes of bringing resolution to the matter. If matters of an academic nature come to the attention of the Vice Principal without having been addressed through the above stated procedures, the matter will be returned to the appropriate level.

Repeating Courses for Credit

Students who receive a passing grade for a course with credit and want to repeat the course can only receive credit the second time if approved by the principal. Principal approval will be based on teacher and counselor recommendations.

Request for Daily Homework Checks

Daily homework checks are available in the counseling office. We advise parents to let teachers know when students are starting the daily homework checks via email at eghs.egusd.net or by phone (916) 686-7741.

The processes for daily homework checks are as follows:

- Students come into the counseling office daily to pick up forms located in the file folder near the office window.
- Students take forms to each class period and fill out the homework assignments. Teachers then sign and fill out other pertinent information.
- Students take forms home for parents to review.

Specialty Programs

Academy and Pathways Programs

Automotive Technology Pathway - The Elk Grove High School Automotive Technology Pathway provides students with the essential skills required to secure an entry-level position with the automotive field and/or foundational knowledge necessary to transition into a post-secondary program in automotive technology. Students gain hands-on experience by working with professional automotive equipment and diagnostic tools, learning about industry standard safety rules, service information, career strategies and the importance of job performance. Topics covered include engine operation, electrical systems, fuel injection, computer systems, brake and basic engine repair. The Automotive Technology Pathway is articulated with Cosumnes River College's Automotive Program, which allows students to earn post-secondary credit while enrolled in this high school pathway.

[View one sheet flyer here](#)

Culinary Arts Pathway - The Culinary Arts Pathway for EGHS consists of three classes: Introduction to Culinary Arts(Introductory), Advanced Culinary Arts(Concentrator), and World Cuisines and Work Readiness/Careers(Capstone). Students in this pathway learn foundational culinary skills and explore international food culture and equipment. The pathway also focuses on career exploration and provides additional exposure to industry professionals.

Graduates will be highly proficient or knowledgeable in the following: Knife Skills, Safety & Sanitation, Food Preparation Information and Skills and Industry/Workplace expectations. Additionally, students will explore the creative and artistic aspects of food creation and presentation.

[View one sheet flyer here](#)

Sustainable Agriculture & Green Education Academy (SAGE) - The Elk Grove Sustainable Agriculture and Green Education (SAGE) Academy prepares students for the 21st-century agricultural industry and combines both physical and life sciences. Students learn about the sciences and technologies necessary to understand sustainability and to produce food and fiber in a sustainable and energy-efficient manner. The academic core of the academy also includes English and Social Science along with an agricultural elective in one of the following pathways: Agriculture, Agricultural Business, Agricultural Mechanics, Floral Design and Animal Science. Students are exposed to a variety of agriculture and agricultural business careers through their work in the academy. An extensive leadership component is taught as a part of the academy curriculum. Students are required to participate in Supervised Agricultural Experience projects through Future Farms of America (FFA) and have the opportunity to earn articulated college units.

[Click here to see Academy video.](#)

[View one sheet flyer here](#)

Technology & Digital Arts (TDA) Academy - The Technology and Digital Arts Academy (TDA) provides students with two distinct career technical education paths: Graphic Design and Digital Photography. These pathways prepare students for careers in the media industry, freelance photography industry or graphic design industry.

In the Academy, the students have the opportunity to pursue and be exposed to a variety of disciplines including computer graphics, graphic design, digital photo, digital filmmaking, media arts, photography and digital photo illustration as well as the solid core high school classes.

The Computer Graphics program will provide an in-depth view into the multimedia design field. Students receive a broad overview of computer software programs through an exciting range of courses starting in their freshman year. Students gain practical knowledge in creating logos, posters, packaging design, multimedia presentations, magazine layout and infographics. In their junior and senior year, students expand their knowledge by taking two college credit courses through Sacramento City College offered at Elk Grove High School.

The Digital Photography program prepares students for a variety of opportunities in the ever-changing digital world. Students receive a broad overview of computer software programs through an exciting range of courses starting in their freshman year. Students gain practical knowledge in composition, subject treatment, interaction of light and shadow, photojournalism, creativity, image editing software and output. It also introduces the aesthetic and technical theories and techniques of photography. In their junior and senior year, students expand their knowledge by taking two college credit courses through Sacramento State University offered at Elk Grove High School.

[Click here to see Academy video](#)

[View one sheet flyer here](#)

Advancement Via Individual Determination (AVID)

AVID's mission is to close the opportunity gap by preparing all students for college readiness and success in a global society. AVID is an in-school academic support program for students. The goals

of the program are to provide academic instruction and other support to students to prepare them for four-year college and university eligibility, to provide students with college-level entry skills, and to motivate students to pursue college education. AVID helps empower students to succeed.

In the Secondary level, for one period a day, students receive the additional academic, social, and emotional support that will help them succeed in their school's most rigorous courses. Students must apply to participate in the AVID program; if your student is interested in participating in AVID, please check the school's website for the coordinators contact information.

Honors Classes

Honors classes are available for all students. Enrollment in honors classes is based upon specific site criteria which may include a letter of intent, examination, and evidence of the student's skills and motivation.

Honors & AP Weighting

An extra grade point is calculated in the college and cumulative GPA for students enrolled in Junior and Senior level Honors and AP courses. An extra point is calculated in the cumulative GPA (EGUSD, not college) for students in freshman and sophomore level Honors courses. Students will be notified about the Honors/AP application process and timeline during the course registration process, including mandatory attendance at an information meeting. The College Board recommends students be enrolled in no more than two honors/AP classes during one school year. Application for honors/AP courses occur on an annual basis.

Advanced Placement

AP courses are offered at the secondary level and all students are strongly encouraged to challenge themselves through enrollment in Advanced Placement. Successful completion of Honors/AP may result in extra grade point calculations on the student's GPA and in earning college-credit upon successful performance on AP exams. Taking AP courses in high school could give you an advantage by letting you:

- Earn College Credit—Your AP score could earn you college credits before you even set foot on campus.
- Earn Advanced Placement—Your AP score can let you skip introductory courses in college.
- Save Money and Time—Earning credit or placement can open up time on your college schedule or even let you graduate early.
- Stand Out to Colleges—"AP" on your high school transcript shows colleges you've tackled college level work.

You can learn more about AP at www.collegeboard.org.

Advanced Placement Examinations

AP exams are given in a number of subject areas. Many colleges accept passing scores on this exam as the equivalent of one (1) or two (2) college courses and give credits for the exams accordingly. Elk Grove High School offers the following AP exams to students enrolled in these courses:

Art	Comparative Government	French	Psychology
Biology	Computer Science	Government	Spanish
Calculus AB	Economics	Japanese	Statistics
Calculus BC	English 11	Physics 1	U.S. History
Chemistry	English 12	Physics 2	World History

Graduation Requirements

Students may earn more than the minimum number of credits in any subject area. The remaining credits required for graduation (220) will be earned in elective classes. Students may not earn more than 45 credits in one semester.

	Elk Grove High Graduation Requirements	EGUSD Graduation Requirements
English	40 credits	40 Credits
Mathematics	40 Credits of Math to include Math I AND 20 Credits of Science to include Physical and Biological Science OR 30 Credits of Math to include Math I AND 30 Credits of Science to include Physical and Biological Science	40 Credits of Math to include Math I AND 20 Credits of Science to include Physical and Biological Science OR 30 Credits of Math to include Math I AND 30 Credits of Science to include Physical and Biological Science
Science		
Social Science	35 Credits	35 Credits
Physical Education	20 Credits	20 Credits
World Language	20 Credits of the same World Language OR 10 Credits of World Language and	20 Credits of the same World Language OR 10 Credits of World Language and
Visual/Performing Arts	10 Credits of Fine Arts	10 Credits of Fine Arts
Health	5 Credits	5 Credits
Technology	5 Credits or Proficiency Test	5 credits or Proficiency Test
Total of Required Courses	190	190
Total Credits Required	220	220

Participation in the Graduation Ceremony AR1527(a) & (b)

The EGUSD Governing Board recognizes that each student who receives a high school diploma has met the standards of proficiency established by the district. The Board further recognizes that participation in the high school graduation ceremony is a privilege for each student, and the Board seeks to encourage and support student participation in the high school graduation ceremony but

without compromising student achievement and good citizenship during the senior year of high school.

To encourage and support the purpose and integrity of the high school educational program during the senior year, the Board establishes the following minimum requirements for each student for participation in the high school graduation ceremony:

Achievement: To participate in the high school graduation ceremony, a student must earn 25 out of 30 credits during the 2nd semester at traditional-schedule high schools or 35 out of 40 credits in the 3rd and 4th terms at block-schedule high schools.

Students who transfer to a district school from one outside of the district during their senior year must meet all EGUSD requirements to earn a diploma from the district school. If the student does not meet district requirements, but does meet the requirements of his/her prior school, the student's diploma will be issued from that school. Foster youth students who enroll in a district school during their 11th or 12th grade year and are unable to meet the district's graduation requirements will be allowed to graduate upon completion of the state's graduation requirements rather than the district's.

Behavioral Requirements for Participation in Graduation Ceremonies

Students must demonstrate good citizenship to participate in the graduation ceremony. Any student who has received an off-campus suspension from school in the spring semester prior to graduation will be notified in writing that if a second off-campus suspendable event occurs, he/she will not be eligible to participate in the graduation ceremony. Any senior student who receives an off-campus suspension within the last 20 school attendance days prior to the date of graduation may be denied the privilege of participating in the graduation ceremony, even if that off-campus suspension is the student's first off-campus suspension during his/her senior year. If a student receives an off-campus suspension that falls on the day of graduation practice or of the graduation ceremony, that student will not be allowed to participate in graduation. A senior student with a second off-campus suspension will be denied the privilege of participating in the graduation ceremony. In addition, a senior student may not attend the graduation ceremony while under off-campus suspension, even if the off-campus suspension is the first for the student during the senior year. Each high school student and his/her parent/guardian will receive annual notification of this policy. [B.P. 5127(a)]

Good Citizenship/Discipline: A senior student who receives an off-campus suspension from school in the second semester or 3rd and 4th terms will be notified in writing that if a second off-campus suspendable offense occurs, he/she may not be allowed to participate in the graduation ceremony. Moreover, any senior student who receives an off-campus suspension within the last 20 school attendance days prior to the date of graduation may be denied the privilege of participating in the graduation ceremony, even if that off-campus suspension is the student's first off-campus suspension during his/her senior year. In addition, if a student receives an off-campus suspension that falls on the day of graduation practice or of the graduation ceremony, that student will not be allowed to participate in graduation.

Unpaid Damages: In cases where a senior student has willfully damaged, or otherwise injured the property of the District, or failed to return the property of the District that has been loaned to the

student, that student may be denied the privilege of participating in the graduation ceremony until the student or student's parent or guardian has paid for the damage or replacement costs of the District's personal property.

Graduation Practice Attendance: Each student is required to attend the scheduled graduation practice/s at the school from which he/she is graduating. Unless the absence is approved by the principal, failure to attend the scheduled practice/s may result in the revocation of the student's privilege to participate in the graduation ceremony.

Counseling and Career Center

Elk Grove High School offers a comprehensive counseling program that provides academic guidance, personal counseling for individuals and groups, and career exploration and assessment. Counselors assist students in identifying academic and career goals and in planning courses of study that support achievement of these goals. Counselors also supervise peer support groups, peer conflict management, and counselor facilitated drug and alcohol use alternative activities. The counseling program is an integral part of Elk Grove's total school program. The counseling staff works closely with the staff, faculty, administrators, families and community to provide a supportive, effective and safe environment in which all students can succeed. Students and families are encouraged to contact the Counseling Center at (916) 686-7741 to set up appointments if they wish to meet with a member of the counseling staff.

Personal Counseling

The Counseling Department considers the personal and social development of students one of our highest priorities. Any student may get help with personal problems. If the service is unavailable at the school, other resources will be recommended. We will help students to:

- Adjust to the high school environment.
- Develop a positive self-image.
- Become more involved by joining clubs, sports programs and activities.
- Learn about and become more successful in their personal relationships.
- Deal more successfully with difficult family situations.
- Identify goals for their future and develop plans to achieve those goals.
- Cope with possible drug and alcohol abuse problems.

If a parent does not want their student to receive any or all of the counseling services described herein or participate in student support groups, the parent must notify the Counseling Department in writing. Without such written notice, students can participate in any of these programs without parent permission.

Drug and Alcohol Prevention

Anyone, including parents, may contact a student's counselor for referral information regarding outside drug and alcohol treatment programs. The programs include individual and group

counseling, assessment, inpatient and outpatient services. If you have any concerns in this regard, or are in need of help, please contact your student's counselor at (916)686-7741, ext. 41020.

Career Planning

Primary goals of Elk Grove High School is to prepare students for work and post-secondary education. When selecting courses, students are strongly encouraged to consider their career and educational plans and select courses which will best help them to reach their goals.

A new website for college and career planning has been developed by EGUSD. The site is a valuable resource for parents and students helping them navigate college preparation, testing, the application process, scholarship and financial aid information and other post-secondary career choices. The website is a tool for parents and students to use as they plan the pathway to college and careers. The site contains information on:

- College Preparation
- Testing
- College Choices
- College Applications
- College Financing
- Career Planning

View the website at: [High School Course Catalog & College/Career Planning Guide](#) Students who have questions should seek further guidance from the *Counseling and College & Career Center* at school.

Work Permit Requirements

Work permit requests and work permits may be picked up in the Career Center. Students with work permits in the Elk Grove Unified School District are required to maintain appropriate attendance and school performance to maintain their work permits. If you have questions call the Career Center at (916) 686-7741, ext. 41034.

- **Students must have a 2.0 GPA to obtain a work permit.** Students must have less than 18 class period truants to obtain a work permit. Students with three (3) or more school days (or 18 class periods) truant within a school year may have their work permit revoked. Employers will be notified.
- **Students with a GPA below 2.0 will have their work permit revoked.** Employers will be notified of the revocation of the work permit.
- If the work permit is revoked, students may apply to have their work permit reinstated when the attendance and/or academic performance has improved enough to maintain a "C" average for at least one quarter and/or less than three (3) unexcused absences for one quarter.
- Students applying for a work permit during the summer months and who are credit deficient must be enrolled in summer school.
- Ages, and maximum hours per day and per week for Elk Grove Unified School District students:

Age	Non-School Days	School Days
14-15	8 hours/day - 40/week	3 hours/day - 18/week
16-17	8 hours/day - 48/week	4 hours/day - 20/week

- A day of rest from work is required if the total hours employed per week exceeds 30 or if more than 6 hours are worked on any one day during the week.
- Minor's work must be performed between specified hours: 14-15 years: 7 a.m. to 7 p.m. (summer 6/1 - Labor Day, 7 a.m. - 9 p.m.) 16-17 years: 5 a.m. to 10 p.m. (12:30 a.m. when no school next day).
- Students in approved work experience education programs may work on school days to 12:30 a.m. Parental and school permission are required.
- When regulations of enforcement agencies differ, the more restrictive regulation applies.

Student Activities

Agreement for Activity Participation

For students to participate in a Student Activity, Student Club, and/or a Special Class or Program (including after-school programs or classes involving special risks of harm or injury), including any try out or process used to select members to join or participate in the listed Activity, or attendance or participation in any Activity meeting, class, competition, show, event, or presentation, including travel to and from any meeting, class, competition, show, event, or presentation ("Activities"), the Student and the Parent or Legal Guardian ("Adult") must review and sign an *Agreement for Activity Participation*. The agreement can be found at the end of this handbook.

Extra-Curricular Activities

Elk Grove High School offers a comprehensive activities program. School involvement is a key ingredient to academic and personal success. Our goal is to involve each student in the activity or activities that best suit his or her talents and interests. All students who wish to participate in extra-curricular and co-curricular activities must:

- Have earned a **2.0 grade point average** for the grading period prior to their participation and for each succeeding grading period during participation. **The grade reports determining eligibility will be those issued at the end of the first and third quarters and of each semester. Credits earned will be a factor in computing the end-of-semester grade point averages, but only the grades will be averaged at the end of the first and third quarters.** Anyone who receives a failing progress report in any class during the participating season will be removed from participating in the activity, placed on academic probation, and will remain on probation until the grade returns to a passing status.
- Meet standards of satisfactory citizenship.
- Have a satisfactory attendance record.

School Administration reserves the right to suspend students from attending or participating in school sponsored activities for disciplinary reasons or other school safety concerns.

Student Activities Office

Student Government, Activities and Associated Student Body questions and information should be directed to the Student Activities Office at (916) 686-774.

Associated Student Body (ASB)

An ASB card can be purchased for \$45. ASB cards entitle students to free admission to home athletic events (excluding play-off games), discounts on yearbooks, class events, all senior events, school dances, plays, and to band, choir and dance performances. An ASB card considerably reduces activity costs.

Student Identification Cards (Student IDs)

I.D. cards will be issued to each student and **must be carried at all times**. An I.D. card is required in order to check out textbooks and library materials as we utilize a computerized bar-coding system. **Student I.D. cards are mandatory to purchase tickets/enter dances and sporting events.**

Student Government

Student Officers are elected or appointed each spring to serve on the Student Council the following year. The purpose of this council is not to govern; but rather to:

- Unify the students and staff of Elk Grove High School.
- Aid the administration of the school.
- Volunteer in the community.
- Coordinate and monitor school activities.
- Aid in the development of values related to living in a democratic society.
- Model exemplary behavior on a daily basis.
- Officers who are suspended may be removed from student government.

Clubs

School clubs and organizations are approved and chartered by the Student Council. Only chartered organizations are eligible for activity sponsorships, fundraisers, and fund requests. If you wish to form a new club, see the Director of Student Activities.

Assemblies

Assemblies are a regular part of the school program. They help create a better school spirit, develop leadership and talent and give the student body good entertainment with educational value. Student conduct is of the greatest importance in our assemblies. The success of the assembly program depends to a great extent upon the manner in which the students receive them. Students are expected to demonstrate courtesy and respect at all times to anyone appearing before the assembly.

Financial Obligations

Non-Return of Classroom Reference Material or Equipment: Students who have not returned items utilized in classrooms or athletic team uniforms and/or equipment will be assessed a replacement fee. Students with outstanding fees will be placed on the Site Controller's Hold List until cleared and notification letters sent home.

Site Controller's Hold List: EGHS staff and advisors will notify the Site Controller of an outstanding fee as soon as the deadline for payment has passed. The Site Controller will maintain the list of students who have unpaid project, material, equipment, or team fees and returned checks. Notification letters to parents will be sent home and/or mailed at the start of each quarter. Payments are made at the Site Controller's Office or through the webstore at [Elk Grove High School Webstore](#).

Personal Checks: Personal checks will be accepted on campus from August 1 through April 31 only. After the first returned check no checks will be accepted for the student(s). Students with outstanding checks will be placed on the Site Controller's Hold List until cleared and notification letters sent home.

Refund Policy: Generally, there are no refunds for any purchases on campus. However, extenuating circumstances may warrant an approval by administration.

Credit Cards/Apple Pay: For payment convenience credit cards and Apple Pay are accepted at the student store and controller's office as well as the webstore at [Elk Grove High School Webstore](#).

School Dance Policies

It is a privilege and not a right for students to attend EGHS dances. Failure to honor this policy will result in revocation of dance privileges at Elk Grove High School. All EGHS school rules, EGUSD district policies, and California Education Codes apply and will be enforced. Please take note of the following policies for dances at Elk Grove High School:

1. Purchasing tickets to the dance will be on a presale basis only. No tickets will be sold at the door. Tickets are non-transferable and non-refundable.
2. A current and valid student ID must be shown at the door by a student to enter any EGHS dance; NO EXCEPTIONS. Failure to show a current and valid ID will result in a student not being allowed to enter a dance.
3. Students on the **No Activities List** are not allowed to attend a school dance.
4. Guest Pass requests must be made at least one (1) week prior to the dance. All approved guest passes must be picked up before the end of the last school day prior to the dance. For a guest pass to be approved, the student submitting the request for pass must have:
 - a. A minimum grade point average (GPA) of 2.0 for the last grading period.
 - b. Ninety (90) percent positive student attendance for the last grading period.
5. By purchasing a ticket to a dance, you accept liability if you are found to be lawfully possessing, using, selling or otherwise providing alcohol, intoxicants or controlled substances, including prescribed medications. Also applies to being under the influence of

alcohol, intoxicants or controlled substances; *Alcohol, Intoxicants, Controlled Substances (E.C. 48900(c))*

6. All students in attendance at Elk Grove High School dances are subject to search, sobriety/intoxication tests (including breathalyzer test), and/or intervention by a law enforcement officer.
7. Students will follow all EGHS Dress Code policies set for any dance. Students in violation or otherwise wearing clothing deemed “too revealing” by the administration may be removed from the dance

Dance Dress Code

- i. Regular dances (i.e.: Welcome Back Dance) will require normal school attire.
 - ii. Semi-Formal dances (i.e.: Homecoming Dance) will require:
 - a. Dress slacks, belt, collar shirt, dress or skirt, blouse, dress shoes.
 - iii. Formal dances (i.e.: Junior Prom/Senior Ball)
 - a. Suit or tuxedo, gown or evening dress, dress shoes.
7. Students will follow the Dance Code:
 - a. Partners may slow dance in an appropriate hug position as determined by staff.
 - b. No touching, rubbing or other sexually suggestive dancing.
 - c. No body parts, other than feet, may be touching the dance floor.
8. Doors will close 90 minutes after the start of the dance. Students will not be allowed to enter after doors close, NO EXCEPTIONS.
9. Students and guests will not be permitted to return to a dance once they have left.
10. Parents/guardians are responsible for providing transportation at the immediate close of the dance, or in the event that a student is removed from the dance for inappropriate behavior and/or violation of school rules, EGUSD district policies, and/or California Education Code.

It is *mandatory* for all Elk Grove High School students to have a current Elk Grove High School I.D Card. It is *mandatory* for students to have a valid Guest Pass for any non-Elk Grove High School students and for EGHS students attending Jr. Prom who are not 11th graders or attending Sr. Ball who are not seniors.

Tickets are sold in the Student Store, online at MySchoolBucks.com, or at the controller's office during lunch period two week(s) before the scheduled dance. A ticket will not be sold to a student on the “No Activities List.” Students must have current Elk Grove Student I.D. to purchase tickets.

Guests: Non-EGHS students may be admitted if accompanied by an Elk Grove High School student. A GUEST PASS must be obtained from the office, approved by a Vice Principal prior to buying a ticket, and must be presented at the door for the non-EGHS student. The guest must provide an ID card with a photograph; i.e., a current driver's license or school ID card. Any Elk Grove student bringing a guest is responsible for that guest. No middle or junior high school students will be allowed to attend EGHS dances. All guest pass requests are due **one week** prior to the dance. No exceptions. No guests will be granted admission if they are 21 years old or older.

Responsibilities of the Group Sponsoring the Dance:

- The groups sponsoring the dances will promote a style of dancing appropriate for a school environment.

- The administration and activities director will hire or contract a D.J. that can and will play the pre-reviewed list of songs. The Activities Director and the Principal will review the list of programmed music.
- The group sponsoring the dance will meet with all of the chaperones, the Activities Director, and/or the Principal ½ hour prior to the start of the dance, or at another prearranged time, to discuss the responsibilities of the chaperones will be present for this meeting.

Chaperone Responsibilities:

- All dances shall be chaperoned by EGHS administration, staff, and district approved volunteers. These chaperones must be identified one week prior to the dance.
- All chaperones will meet with the group sponsoring the dance ½ hour prior to the start of the dance, or at another prearranged time, to discuss their responsibilities. The activities director will also be present at this time.
- All chaperones will act in an appropriate manner when giving warnings. Chaperones will closely supervise student conduct during the dance and assist in reporting misconduct to the Administration and Campus Supervisors.

Dance Rules:

- All regulations pertaining to student conduct while in school are in effect. Anyone suspected of drinking or under the influence will not be admitted. Offenders are subject to disciplinary action and exclusion from activities.
- Students are to be in the Cafeteria, Gym or Quad. No one is to be in the locker rooms, by the band rooms, shop areas, Library Quad or loitering on school grounds. Students found in these areas will have their parents/guardians notified and be directed to leave the event.
- Students will dance in an appropriate manner suitable for a school environment. This applies to both fast and slow dances.
- Upon purchase of the dance ticket(s) the student, accompanying date, or guest agree to abide by the dance guidelines.
- If violations of the dance guidelines occur, students will be warned. If violations continue, dance lights will be turned on and students will be given a ten-minute “recess”. When the dance resumes, if violations continue, lights will remain on for the remainder of the dance and music will be approved by administration

Prevention and School Safety

Positive Behavior Intervention and Supports (PBIS)

The PBIS program is based on establishing positive behavioral supports that help schools develop and implement positive school rules, instruction in those rules, and positive rules reinforcement systems school-wide. Our goal with PBIS is to fully implement a sustainable school-wide positive behavioral support program based on our student expectations outlined in our H.E.R.D. expectations section. This proactive approach will assist in establishing the behaviors, supports, and

social culture needed for all students at Elk Grove High School to achieve social, emotional, and academic success.

PBIS is a data-driven, team-based system that will enhance the capacity of Elk Grove High School families and community to respond to the unique needs of our students. This Multiple Tiered System of Supports (MTSS) focuses on creating and sustaining universal/school-wide, targeted, and intensive systems for support that improve results for all students.

School Safety Plan

Elk Grove High School updates a school safety plan annually. The plan includes earthquake emergency procedures and other disaster policies. The key elements of the safety plan are included in our site classrooms through the Emergency Guidelines Flipcharts.

Hall Passes

Students are not permitted outside of classrooms during class periods without an authorized hall pass. Students must use the restroom closest to their classroom and return to class in a timely manner.

Discipline Policies

Student Conduct

The staff at Elk Grove High School encourages cooperation between the home and school concerning discipline matters. The best discipline is self-imposed and involves students taking responsibility for their actions. Good citizenship and appropriate behavior is expected of all students at Elk Grove High School.

The most important role of discipline in the school is to create a safe and comfortable teaching and learning environment. Staff and students should feel good about coming to school every day. Schools must have a positive learning climate, in order for students to achieve academic success.

The Role of Parents and Guardians

School rules are designed to teach children to be responsible, respectful, and safe. Parents and guardians have a key role in maintaining welcoming, safe campus environments that are conducive to learning.

Parents and guardians are urged to review district and school standards of conduct and rules with their children at the start of each school year, with special emphasis during critical transitional years when children move from elementary to middle school, and from middle to high school.

Reinforcing positive behavior and acknowledging children for demonstrating appropriate conduct is important. If parents or guardians spot a behavior problem, they should contact school staff, who will partner with them to find solutions. Parent/student handbooks are available online in English, Spanish, Hmong and Vietnamese through the [EGUSD Resources page](#).

The Elk Grove Unified School District is committed to strong partnerships between home and school to establish and enforce appropriate standards of conduct for students. In the event of student misconduct, teachers, school or district personnel will contact parents first, unless the infraction is so serious that police notification is mandated.

Assistance is available for parents or guardians who are dealing with difficult or out-of-control children. Parents are given tools to empower them as they work toward modifying the behavior of their difficult children. To find out more, visit the webpage of the [Student Support and Health Services](#).

No Activities List

Students are placed on the *No Activities List* based on poor attendance, excessive behavior referrals, or fines owed. The intent of the list is to tie attendance at extracurricular events to school/class attendance and behavior. Students are placed on and removed from the No Activities List at the discretion of the Principal or Principal's Designee.

The No Activities List limits student participation in non-academic school events including but not limited to dances, athletic events, theater productions, senior activities (excluding Graduation) and extra-curricular field trips not academically related; including activities a teacher may assign as extra-credit. Participation in school athletics, Band, and ASB, etc. are regulated by their respective policies and participation (i.e. CIF, club charters, etc.) and participation as a member is not impacted by the No Activities List.

If a student is on the No Activities List when he or she withdraws from school, that student will remain on the No Activities List and will not be allowed to attend any Elk Grove High School activities. If a student withdraws and re-enrolls during the same school year, he or she will be reassigned to the No Activities List at the discretion of administration.

Students can be removed from the No Activities List by one or more of the following:

- Attend an after school Enrichment Opportunity for a minimum of 60 minutes to reduce this number by 3
- Participating in an after school beautification activity to reduce this number by 10
- Students can have their parent attend the school day all day to reduce this number to 0

Dress Code [BP 5132]

The primary responsibility for a student's attire resides with the student and families. The school district and individual schools are responsible for seeing that student attire does not interfere with the health or safety of any student, and that student attire does not contribute to a hostile or intimidating atmosphere for any student. However, as an educational entity, the Secondary Division of the Elk Grove Unified School District has the responsibility to establish and maintain standards of dress and grooming that support a positive, appropriate, and safe learning and teaching environment.

There are many purposes for policy governing student dress. The most important purposes include:

1. Preparation for college, career, and life readiness
 - a. Promote the wearing of clothing or accessories that do not interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
 - b. Ensure certain body parts must be covered for all students: Students must wear tops, bottoms, shoes, and clothing that covers genitals, buttocks, and nipples with opaque material.
 - c. Ensure clothing worn as outerwear shall be broadly considered as outerwear (i.e., underwear and swimwear of similar design are not allowed to be worn as outerwear).
2. Safety
 - a. Maintain a physically safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), PE (athletic attire/shoes), or outdoor activities where sun-protective clothing is needed.
 - b. Promote the wearing clothing or accessories without offensive images, language, or content that is racist, lewd, vulgar or obscene, including profanity, hate speech, pornography, or references to alcohol, drugs or related paraphernalia or other illegal conduct or activities.
 - c. Promote the wearing of clothing and accessories that reasonably cannot be construed as containing fighting words (including inciting gang conflict), speech that incites others to imminent lawless action, defamatory speech, or threats to others.
3. Respect
 - a. Allow students to wear clothing of their choice that is comfortable.
 - b. Allow students to wear religious attire without fear of discipline or discrimination.
 - c. Allow students to wear clothing that expresses their self-identified gender.
 - d. Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

The school administration may limit or prohibit specific clothing that has been determined by law enforcement or gang experts to be affiliated with an actual gang. In consultation with law enforcement or other gang experts, the school administration may limit clothing or apparel where there is a reasonable basis for identifying such clothing or apparel as gang affiliated. Limitations and prohibitions on gang-related clothing or apparel will be applied equally to all students, and in no instance will a student's clothing or apparel be identified as gang-related based solely on the student's race, national origin or ancestry.

Students failing to comply with the dress code will conference with an administrator and determine options for obtaining appropriate attire. Options may include but are not limited to; changing into PE clothes, wearing borrowed clothing from the school or a friend, and/or calling parents to bring clothes. Students may have inappropriate items confiscated, or in the case of repeated violations, will be subject to progressive disciplinary intervention.

Mobile Communication Device Policy

A large body of research has shown that student access to cell phones during school hours has a detrimental effect on their ability to learn. To ensure that Elk Grove High is meeting the needs of students, the following Policy and Procedures have been developed in accordance to Board Policy 5131.8:

Definition:

“Mobile Communication Device” means any portable electronic device capable of transmitting or receiving data in the form of a voice, text message, or capable of accessing the internet (“Mobile Communication Device”). The use of Mobile Communication Devices, including cell phones, smartphones, smart watches, or other like devices, and District issued devices while on campus may be beneficial to student learning and well-being, but can also be disruptive of the instructional program in some circumstances. Additional devices covered by this board policy include, but are not limited to: cellphones, smartphones, or smart watches, with or without text messaging, pages, camera phones, Personal Digital Assistants (PDA), earbuds, and other like devices.

Students in grades 9-12 may use Mobile Communication Devices on campus during non-instructional time, as long as the device is utilized in accordance with law and in accordance with Student Technology Acceptable Use Agreement and BP 6163.4 - Student Use of Technology. Instructional time refers to the time in class with a teacher. Non-instructional time is all time outside the instructional time, including before/after school, lunch and passing periods.

Acceptable use of the Mobile Communication Device may include communication, music, games, and watching recorded video ONLY before and after school.

- a) Students must have at least one ear free of listening devices while on campus before and after school, during passing periods and during the lunch break (one earbud rule).
- b) Students may not use the video, camera, or audio applications to record video, photos, or audio on their electronic devices without consent of a teacher or administrator during the school day or extracurricular activity.
- c) Students watching or listening to inappropriate video, recorded images or other data may be subjected to disciplinary action.
- d) Students may not broadcast from their Mobile Communication Devices or other electronic devices – devices can be audible only to the user.
- e) Students using Mobile Communication Devices must follow staff directives to discontinue use when directed to do so at any time during the school day or extracurricular activity.

Students may not use Mobile Communication Devices for any reason during class time (instructional time), including inside and/or outside of a classroom (anywhere on campus).

- f) Classroom expectations may include having all devices turned off and stowed out of sight; this includes earbuds, headphones, smart watches, and Bluetooth devices.

- g) Students may be disciplined per the EGHS Academic Code of Conduct for using Mobile Communication Devices to cheat on course work or assessments.
- h) Expectations for Mobile Communication Device use in offices, the library, or other non-classroom areas may include having all devices turned off and stowed out of sight; this includes earbuds, headphones, smart watches, and Bluetooth devices. Administrators, teachers, or any other staff may determine expectations for student use of electronic devices for non-classroom areas.

Students using Mobile Communication Devices on campus are subject to State and Federal laws governing internet fraud and illegal transfer of files or images.

Mobile Communication Device Procedures

1. Upon entering the classroom students may be asked to place their Phone (Electronic Device) in the classroom cell phone pouch or in their backpack.
2. Any student whose phone is seen or heard during class time will be sent to the office where an administrator will confiscate and secure the phone until the end of the day.
3. The student may pick up their phone at the end of the day.
4. Subsequent confiscations will require a parent to pick up the phone.
5. All students **must** comply anytime a request is made by school personnel to **cease the use of Mobile Communication Devices**, even before or after school. If such a device is observed by staff during school hours or activities when use of the device is not authorized, or after a student has been directed by school personnel to cease use of the device, it shall be confiscated until redeemed by a parent/guardian/caregiver or as determined by the school principal/designee.

Video Recording Violation [Education code 48900.4]

At Elk Grove High School, we are committed to creating a warm, inclusive, and supportive environment for all our students, their families, and staff. California Education Code 48900.4 states any student who has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile environment, and may be suspended for such violation.

At Elk Grove High School, it is determined that any student who encourages, records a fight, or has their phones out following what is happening, is a participant in creating an intimidating or hostile environment. There is no place for fighting on our campus. In lieu of suspension for the above violation, students found to be in violation will have the following consequence(s):

1. Students must turn in their cell phone to the administration office by the time school starts and may pick it up at the conclusion of 8th period for a predetermined period of time.
2. Participate in a restorative circle at a time to be determined.

Students who do not accept this alternative to suspension will be home suspended for two days. Students who don't turn in a phone and/or are caught with a second phone the predetermined period of time will be home suspended for two days.

Due Process:

- Students are given the opportunity to share their side account of the incident
- Students are given the opportunity to meet 1x1 with an administrator, prior to a final determination
- EGHS administration will share with students and their family the evidence and outcome of individual investigation claims

EGUSD Chromebook Agreement

EGUSD provides Chromebooks for all students in grades 1-12. Chromebooks have become critical for instruction and are to be treated like instructional materials. Students are to bring Chromebooks to and from school every day, just like books. It is the responsibility of the student to ensure the Chromebook is fully charged each day. As with any borrowed school property (textbook or sports equipment), the Chromebook checked out to the student is the responsibility of the legal parents/guardians and the student to ensure the safety and security of the device at home. In instances of non-normal wear and tear, the family may be charged for repairs and/or replacement. The legal parents/guardians and the student are responsible to work with the school site to recover the cost of repair or replacement (BP 6163.4 and AR 5125.2). When directed by the school site or prior to unenrolling a student from the District, the Chromebook must be returned in similar condition to which it was received.

Please carefully review the Responsible Use and Care Guidelines listed below:

Responsibility & Care of EGUSD Technology Equipment

- Make the Chromebook available to any teacher or school administrator for inspection.
- Report to a teacher or school administration any inappropriate communications while using the Chromebook.
- Keep the Chromebook free of any physical damage, writing, drawing, stickers, or non-EGUSD labels.
- Never leave the Chromebook in unsupervised areas, to prevent devices from being damaged or stolen.
- Always log out, turn off, and secure the Chromebook to protect student work/information.
- Never, under any circumstances, attempt to gain access to another student's accounts, files, and/or data.
- Never attempt to bypass District security, filters, and/or safeguards on the device.
- Only use a clean, dry, soft cloth to clean the screen and/or keyboard; no cleansers or liquids of any type.
- Never place liquid near the Chromebook to avoid causing accidental liquid damage.
- Use care when transporting the Chromebook in a bag or backpack to avoid damaging the Chromebook.

Legal Parent/Guardian's Responsibility for Using EGUSD Devices at Home

EGUSD has deployed Internet content filtering on district devices in the interest of keeping harmful and inappropriate content from being accessed. No Internet content filtering solution is perfect, at times it may be possible for users to access information that is intended for adults.

- Talk to your children about values and the standards they should follow on the use of the Internet, just as you do on the use of all media information sources such as television, telephones, movies, and radio.
- Regularly monitor your student's device use and Internet activity to ensure only appropriate content is being accessed.
- Ensure your child is maintaining the safety and security of the assigned EGUSD devices and using them responsibly.

Malfunction, Damage, Loss & Theft

- Any EGUSD issued devices that malfunction or are damaged must be immediately reported to the school site or the support number below for instructions, drop-off, repair, and loaner check-out. Students and legal parents/guardians will not be held responsible for any pre-existing damage (small scratches, minor dings, etc.).
- Any EGUSD issued devices that are lost or stolen must be immediately reported to the school site or the number below. Devices that are lost or stolen will result in an initial conversation with school staff, students, and/or parents/guardians. Determination on continued access thereafter will be made on a case-by-case basis.

Student Technology Equipment Support

Reach out via the information below if any EGUSD technology issued devices malfunction, become damaged, are lost, or stolen.

For any EGUSD curriculum support and learning opportunities, please work with your student's teacher.

- Email: stusupport@egusd.net

By receiving an EGUSD Chromebook, the legal parents/guardians and the student agree to the terms of this Chromebook Agreement. All EGUSD issued technology equipment is the property of EGUSD and all borrowers will follow the Student Technology Acceptable User Agreement (BP 6163.4 and E 6163.4).

Public Display of Affection (PDA)

The school recognizes that genuine feelings of affection may exist between students; however, students should refrain from inappropriate intimate behaviors on campus or at school related events. Repeated or especially inappropriate behavior in this regard may result in disciplinary intervention.

Public displays of affection, including those deemed inappropriate by public standards: kissing, fondling and those that are lewd or inappropriate, are not allowed and will result in the following:

- First Offense: warning
- Second Offense: assigned after school Enrichment Opportunity.

- Third Offense: short term suspension

Prohibition on Possession and Use of Tobacco and Nicotine Products

District policy and the Education Code prohibit the possession, use, manufacture, distribution, or dispensing of tobacco and nicotine products at school or during school related activities. We define “tobacco and nicotine products” as a lighted or unlighted cigarette, cigar, pipe or other smoking product or material, smokeless tobacco in any form, and electronic cigarettes or vape devices.

“Electronic cigarettes” are defined as battery-operated or other electronic products designed to deliver nicotine, flavor, and other chemicals by turning the substance into a vapor that is inhaled by the user. E-cigarettes include but are not limited to:

- electronic vaping devices
- personal vaporizers
- digital vapor devices
- electronic nicotine delivery systems, hookah pens

Students determined to have used or to be in possession of tobacco or nicotine products at school or school related activities may be subject to discipline under district policy, Education Code 48900(c), Education Code 48900(h), and/or other applicable laws. Students determined to have used or to be in possession of products at school or school related activities that can be used to consume and/or use tobacco or nicotine products, including but not limited to “electronic cigarettes” as defined above, but which do not contain tobacco, nicotine, or any other controlled substance, may be subject to discipline under district policy, Education Code 48900(k)(1), and/or other applicable laws. [E.C.48901]

Search and Seizure Policy

The Search and Seizure Policy governs the District’s authority to search individual students and their property and the student’s responsibility to submit to searches. Under Board Policy 5145.12, school officials may conduct a search when there is a reasonable suspicion the search will uncover evidence that the student is violating the law or the rules of the school or District.

General inspections of school properties, such as lockers and desks, may be conducted on a regular, announced basis. Any items in a locker shall be considered the property of the student to whom the locker was assigned.

The school principal or designee may search the person of a student, the student’s locker, backpack, purse or other belongings if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property or contraband. [U.S. Supreme Court Case: New Jersey v. T.L.O. (1985) 469 U.S. 325; B.P. 5145.12]

To ensure the safety of students and staff, schools may conduct random searches for weapons using metal detectors.

The District may use specially trained, non-aggressive dogs to detect the presence of substances prohibited by law or District policy. Dogs may be used in the inspection of lockers, vehicles, or personal property, but may not be used to search a person.

Disciplinary Practices and Progressive Discipline

A student may be disciplined, suspended, or expelled for acts enumerated in Disciplinary Practices and Progressive Discipline that are related to school activity or school attendance occurring at any district school or within any other school district, including, but not limited to, any of the following:

- While on school grounds
- While going to or coming from school.
- During the lunch period whether on or off campus.
- During, while going to, or coming from a school sponsored activity.
- For conduct which occurs after school hours and off District property, but which is reasonably likely to cause or causes a substantial disruption of a school activity or attendance. [EGUSD AR 5144.1]

Alternatives, Interventions, and Progressive Discipline

The Elk Grove Unified School District has a defined and progressive set of interventions, remediations and consequences that schools follow when a student misbehaves. The superintendent or principal may use his or her discretion to provide alternatives to suspension or expulsion to address student misconduct. [E.C. 48900(v), 48900.5] [EGUSD AR 5144]

- Parent Contact – verbal or written communication with the parent or guardian
- Counseling – individual or group meetings of the student, which consist of teachers, counselors, administrators, parents, and the student to address the behavior issue and develop a plan of action to correct the student's behavior.
- Personal Responsibility – students participate in directed activities such as written apologies, restitution, school/community service, conflict resolution skills.
- Restorative Practices/Conflict Mediation - students participate in a facilitated process that brings together individuals affected by conflict, harm, or wrongdoing to engage in dialogue, understanding, and repair. It is aimed at addressing the needs and obligations of those involved, promoting healing, and fostering accountability.
- Enrichment Opportunity – Students participate in behavior modification for a period of 30 minutes to two hours during non-instructional time
- Community Service - Students may be assigned work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs.
- Parent Conference – a formal meeting between the parents or guardians and school personnel to discuss the student's needs

- In-School Suspension – assignment of student to separate supervised activity during the school day with the intent of correcting inappropriate activity.

Interventions/Enrichment Opportunities

After School Enrichment is an alternative to home suspension for students who have unexcused absences, excessive tardiness, electronic devices, dress code, behavior and other school policy violations. After school Enrichment is held in the small cafe from 4:00 p.m. until 5:00p.m. All regular school rules apply, including the electronic device policy. Any student who arrives late, does not attend, or is asked to leave due to behavior issues may have progressive disciplinary action administered accordingly.

In addition, Elk Grove High School will hold more directed after school interventions. During our Tier 2 interventions, students will be instructed on one of the four HERD Pillars: Honor, Effort, Respect, or Determination. The intention of the interventions is to provide students the opportunity to identify strategies that they can use on campus to avoid conflict, misunderstandings and help them make good choices. These sessions will be supervised and facilitated by a staff member and held directly after school, on a designated day until 5pm. Students who have been assigned by an Administrator to attend are required to arrive on time.

Students and parents are to be informed when individual teachers or administrators schedule less formal Enrichment during lunch, which will not last for more than 30 minutes. Failure to serve a lunchtime Enrichment may result in a referral to the after school Enrichment.

Grounds for Suspension or Expulsion

A student shall not be disciplined, suspended or recommended for expulsion unless the Superintendent, a designee or the principal of the school in which the student is enrolled determines the student has violated one or more parts of an act as defined by any of the following subdivisions identified in Ed Code 48900 inclusive of:

- Acts of Violence [E.C. 48900(a)]
- Weapons and Dangerous Objects [E.C. 48900(b)]
- Drugs and Alcohol [E.C. 48900(c)]
- Sale of “Look-Alike” Controlled Substance or Alcohol [E.C. 48900(d)]
- Robbery or Extortion [E.C. 48900(e)]
- Damage to Property [E.C. 48900(f)]
- Theft or Stealing [E.C. 48900(g)]
- Tobacco [E.C. 48900(h)]
- Profanity, Obscene Acts, Vulgarity [E.C. 48900(i)]
- Drug Paraphernalia [E.C. 48900(j)]
- Willful Defiance or Disruption of School Activities [E.C. 48900(k)(1)]
- Possession of Stolen Property [E.C. 48900(l)]
- Imitation Firearm [E.C. 48900(m)]
- Sexual Assault or Sexual Battery [E.C. 48900(n)]

- Harassment of a Student Witness [E.C. 48900(o)]
- Prescription Drug Soma [E.C. 48900(p)]
- Hazing [E.C. 48900(q)]
- Bullying and Bullying by Electronic Act [E.C. 48900(r)]

Students who commit these offenses may be suspended from school and/or to the Superintendent's designee with the recommendation for reassignment to an alternative program or expulsion and transfer to an alternative program. Major acts of misconduct must be reported to the school administrator immediately after the incident and may result in the immediate removal of a student from the school following suspension due process procedures.

Suspension is the removal of a student from the classroom for disciplinary reasons for a defined period of time by a teacher or school administrator. A principal or designee may suspend a student for up to five days. A teacher may suspend a student for the remainder of the class in which the misbehavior occurred and for the next day's class. A suspension may be extended under certain conditions.

There are two kinds of suspension – on-campus suspension and home suspension. Students placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during suspension period. They may, however, be required to complete assignments and tests which will be made available to them through an intermediary.

Expulsion, as ordered by the Board of Education, is the removal of a student from all schools in the Elk Grove Unified School District for violating the California Education Code. The expulsion is for a defined period of time, but an application for re-admission must be considered within a specified time period. State law provides for due process and rights to appeal any order of expulsion.

If a student's behavior is a threat to the safety, health or emotional well-being of others, and previous methods of prevention and intervention have not been successful, that student may be suspended in accordance with state law and district policy.

Suspension may be imposed upon a first offense if the Superintendent, principal or designee determines the student violated Education Code 48900(a)-(e) or if the student's presence causes a danger to persons. [E.C. 48900.5]

For all other acts and conduct for which a student is subject to discipline under Education Code 48900 through 48900.7 and which are not specifically listed or addressed under Education Code 48915(a) or 48915(c), a student may be recommended for expulsion where other means of correction are not feasible or have repeatedly failed to bring about proper conduct, or where due to the nature of the student's conduct violation, the presence of the student causes a continuing danger to the physical safety of the student or others. [E.C. 48915(b) and (e)].

Please refer to the EGUSD Parent and Student Handbook to review the district disciplinary matrix.
[EGUSD Student/Parent Handbook](#)

Student/Parent & Guardian Disciplinary Appeals

Students/parents may appeal disciplinary action by contacting the Principal's Office at (916) 686-7741 to obtain an appeal form. Appeals should be made prior to enforcement of consequences.

District Policies and Procedures

Williams Settlement Complaint Procedure

Complaint policies and forms are available at the school office and are available online at: <https://www.egusd.net/District/About-EGUSD/PoliciesProceduresNotices/index.html>. The following procedures shall be used to file Williams related complaints:

1. Complaint forms can be turned in to the principal or designee who will make every reasonable attempt to investigate.
2. Complaints beyond the site authority will be forwarded to the District within 10 days.
3. Complaints may be filed anonymously. The form will have a box to mark if a response is requested. The complainant must be identified and provide a mailing address on the complaint form to receive a written response.
4. Valid complaints shall be remedied within 30 days of receipt.
5. If a response was requested, it shall be provided by mail within 45 days of resolution to the address listed. The principal will also inform the Superintendent of the resolution within the same time frame.
6. If dissatisfied with the resolution, the complainant may file a request to describe the complaint to the governing board at a regularly scheduled meeting.
7. If the complaint involves a condition of a facility that poses an emergency or urgent threat, a complainant who is not satisfied with the resolution proffered by the principal or appropriate District official has the right to file an appeal to the Superintendent of Public Instruction.
8. The District will report quarterly on the number of resolved and unresolved complaints and summarize data regarding complaints and resolutions to the county superintendent and the local governing board in public session making it part of the public records.

Elk Grove Unified Nondiscrimination Policies

District programs and activities shall be free from discrimination, including harassment, intimidation and bullying based on a student's actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics.

- The Elk Grove Unified School District has a uniform complaint policy for all district staff and students.
- The Elk Grove Unified School District has a nondiscriminatory practice in all district programs and activities for students.

- In the event you have a complaint regarding gender equity in the Elk Grove Unified School District, please feel free to contact the District's Title IX Coordinator at 686-7795, Elk Grove Unified School District

Prohibition on Discrimination, Harassment, Intimidation and Bullying, and Related Complaint Procedures

District programs and activities shall be free from discrimination, including harassment, intimidation and bullying based on a student's actual or perceived disability, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics. The district has a policy of nondiscrimination in accordance with federal law and Title IX, and also prohibits sexual harassment of or by any student or by anyone in or from the district. More detailed information regarding the district's prohibition of discrimination, harassment, intimidation, and bullying or the prohibition against sexual harassment is contained in the district's Parent & Student Handbook and is also available on the district's website.

Parents, students and staff should immediately report incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment to the Principal or designee. Students, parents, guardians or any other individuals having questions or concerns or who may wish to file a complaint are urged to first contact the Principal or designee, but if your concerns are not resolved, you may also contact the Associate Superintendent for Human Resources, at (916) 686-7795, for matters involving a potential complaint or concern regarding a district employee. You may contact the Associate Superintendent for Pre-K-6 Education, at (916) 686-7704 regarding a potential complaint or concern related to a PreK-6 student (or students); and you may contact the Associate Superintendent for Secondary Education, at (916) 686-7706, regarding a potential complaint or concern related to a student (or students) in grades 7-12. No one shall be retaliated against for reporting any incident of alleged discrimination or harassment, and complainants' identities will be kept confidential to the extent practical in the course of investigating the incidents of alleged discrimination, harassment, intimidation and bullying or sexual harassment.

Pursuant to California Education Code 221.5, a pupil shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records. Questions regarding the foregoing rights shall be directed to your Principal or Vice Principal.

Nondiscrimination and Bullying: Married/Pregnant/Parenting Students

The Elk Grove Unified School District applies no rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. (5 CCR § 4950; 34 CFR § 106.40(a))

The Elk Grove Unified School District does not exclude or deny any student from any educational program or activity solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom. (5 CCR § 4950(a); 34 CFR § 106.40(b)(1))

Pregnant students and parenting male or female students are not excluded from participation in their regular school programs or required to participate in pregnant-student programs or alternative educational programs. (5 CCR § 4950(c); 34 CFR § 106.40(b)(1))

Pregnant/parenting students who voluntarily participate in alternative programs are given educational programs, activities, and courses equal to the regular program. (5 CCR § 4950(c); 34 CFR § 106.40(b)(3))

Uniform Complaint Procedures

The Elk Grove Unified School District has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, complaints alleging violation of state or federal laws governing educational programs, and complaints alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities.

The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, special education programs, homeless education, foster youth services, and noncompliance with the Local Control and Accountability Plan (LCAP).

More detailed information regarding the Uniform Complaint Procedures, including the timeline for resolving complaints and the complaint appeal process, is contained in the district's Parent & Student Handbook. If you have questions regarding the Uniform Complaint Procedures, you can contact the district's Legal Compliance Specialist in Human Resources at (916) 686-7795.

Acknowledgment of Forms

ELK GROVE HIGH SCHOOL ACKNOWLEDGMENT OF THE 2026-2027 STUDENT HANDBOOK

By signing below parents, guardians and students acknowledge that the Elk Grove High School student named below has been advised that the entire Parent, Guardian & Student Handbook for 2026-2027 can be found on the Elk Grove High School's web page: www.eghs.egusd.net

By signing below parents, guardians and students acknowledge that the Elk Grove High School student named below has been notified of the electronic version of the Parent, Guardian & Student Handbook, which includes the school rules pertaining to the district's causes for suspension and expulsion.

PLEASE PRINT

Student's Last Name

First Name

Grade

Student's ID #

Home Phone

Date

I have read and understand the Elk Grove High School 2026-2027 Student Handbook which includes: General Information, Attendance Policy, Closed Campus Policy, Dress Code, Standards of Conduct, Dance Policies, Discipline Consequences, Drug and Alcohol Policy, Parking Regulations, Video Policy, Terms and Conditions for use of Technology and the Internet.

Parent/Guardian's Signature

Work Phone Number

Student's Signature

Home Phone Number

Student Technology Acceptable Use Agreement

The use of the EGUSD technology, network services, and the Internet is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. EGUSD reserves the right to suspend access at any time, without notice, for any reason, or revoke access at any time for inappropriate conduct. The use of the Internet, network, and technology services are strictly limited to educational purposes. EGUSD expects all students to use technology responsibly in order to avoid potential problems and liability. EGUSD may place reasonable restrictions on the sites, material, and/or information that students may access through EGUSD technology services and network. Each student authorized to use EGUSD technology services and network and their parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

STUDENT OBLIGATIONS AND RESPONSIBILITIES

As a user of the EGUSD technology services, network and Internet connections, I agree to:

- A. Use my computer and network access in an acceptable manner, follow all EGUSD rules and regulations regarding network use, including being polite, using appropriate language, and respecting the privacy of others.
- B. Use technology/network resources efficiently and for educational purposes only.
- C. Report any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of technology or network services to the appropriate teacher, administrator, or the EGUSD Office.
- D. If issued an individual network account, I will be the sole user of it, will protect my account by not giving out my password, will report any suspected misuse to the appropriate teacher or administrator, and will be responsible for all use by this account.
- E. Follow all applicable copyright laws with the understanding that inappropriately copying or misusing other people's work may be considered plagiarism. Likewise, any work that I create through the use of the EGUSD technology services/network is my own property, yet it is subject to all of the guidelines in this policy.
- F. Assist in keeping the EGUSD network free from malware or other malicious attacks by refraining from opening attachments from unknown sources, downloading and/or installing unauthorized software, and being alert to warnings.

I understand that INAPPROPRIATE TECHNOLOGY/NETWORK/ON-LINE CONDUCT includes, but is not limited to:

- A. Using EGUSD technology or network services for illegal activities, including unauthorized installation, use, storage, or distribution of copyrighted software or materials in violation of copyright laws.
- B. Unauthorized installation or use of any software or hardware not belonging to, or properly licensed by EGUSD (e.g., games, applications, operating systems, "shareware", computer components, and peripherals).
- C. Accessing, posting, submitting, publishing or displaying harmful or inappropriate matter that is threatening, libelous, defamatory, obscene, disruptive, sexually explicit, or that could be

construed as harassment or disparagement of others (“cyber bullying”) based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs. (Penal Code Section 313(a).)

- D. Bullying, harassing, intimidating, threatening other students, staff, or other individuals.
- E. Using EGUSD technology or network services for private business, commercial enterprise, or for political activities.
- F. Use of another individual’s name, user account, or password.
- G. Allowing another user access to my account, sharing electronic account passwords, leaving passwords available in obvious locations, or leaving “signed on” or “logged on” computers unattended.
- H. Disclosure, use, or dissemination of personal identification or “contact information” (of another student, staff member, or other person) when using electronic communication. (Students are cautioned not to disclose personal information by any means to individuals located through the Internet without the permission of staff members and are urged to discuss on-line privacy issues with their parents or guardian. Personal information includes the student’s name, address, telephone number, Social Security number, or other individually identifiable information.)
- I. Reading or accessing other users’ electronic mail, chat messages or files. (Collaborative efforts will have appropriate and identified locations and/or resources for sharing files and information.)
- J. Attempting to interfere with other users’ ability to use technology resources, send or receive electronic mail, deleting, copying, modifying, or forging other users’ mail or files.
- K. Sending or exchanging messages that are inconsistent with school or district policies, or this Acceptable Use Agreement.
- L. Using encryption, encoding, or passwords to deliberately conceal or hide email or files.
- M. Distributing electronic media files in a manner that is likely to cause network congestion or significantly hamper the ability of other people to access and use the system (e.g., downloading extremely large files; sending/distributing mass electronic messages or chain letters; downloading of video and audio files not directly related to district goals; excessive chat or instant message use for non-educational purposes).
- N. Intentionally uploading, downloading, or creating malware.
- O. Attempting to vandalize, harm, intentionally disrupt, tamper with, intercept, or destroy EGUSD technology, district operations, equipment, data, or materials including use and/or possession of “hacking” tools.
- P. Attempting to bypass, circumvent, or disable: network security, virus protection, or Internet content filtering; including, but not limited to the use of Internet anonymizers to disguise user/computer origin or content.
- Q. Manipulating the data of another user, school, or EGUSD resource.
- R. Unauthorized access to servers, computer systems, or network equipment.
- S. Use or connection of any person (non-district) equipment to the EGUSD network.
- T. Engage in or promote any practice that is unethical or violates any law, Board policy or administrative regulation, or this Acceptable Use Agreement.

PERSONALLY OWNED DEVICES

If a student uses a personally owned device to access EGUSD technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable User Agreement.

CONSEQUENCES FOR VIOLATION OF AGREEMENT

Students who violate this EGUSD Student Technology Acceptable Use Agreement, Board Policy, state or federal laws may be subject to disciplinary action (up to and including suspension or expulsion), loss of access privileges (including revocation of access to EGUSD technology), and/or legal action (including reporting to law enforcement agencies as appropriate). The District Technology Services Department and site administration reserve the right to delete files or remove access to resources found to display or propagate inappropriate online conduct.

The Elk Grove Unified School District supports and respects each family's rights to decide to allow for or request the denial of Network/Internet access.

EGUSD makes no warranties of any kind, either express or implied, that the functions or services provided by or through EGUSD Internet connection will be error-free or without defect. EGUSD will not be responsible for any damage users may suffer, including but not limited to, loss of data, interruptions of service, or exposure to inappropriate material or people. EGUSD will not be responsible for financial obligations arising through the unauthorized use of the system. Users or parents/guardians of users will indemnify and hold the EGUSD harmless from any losses sustained as the result of misuse of the system by the user.

Parents and students may complete the below acknowledgments digitally on Synergy.

I have received, read, understand, and agree to abide by this EGUSD Student Technology Acceptable Use Agreement, and other applicable laws and district policies and regulations governing the use of EGUSD technology. I understand that there is no expectation of privacy when using EGUSD technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

The district no longer collects paper copies of the technology use agreement. Parents can acknowledge the Student Acceptable Use Agreement on ParentVUE. Directions on how to do that in ParentVUE are included [HERE](#).