

- I. Call to Order by Board Secretary**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027		
2. Susan Jackson	Board Chair, expires 2025		
3. Jonina Mazzeo	Board Vice Chair, expires 2026		
4. Miriam Santana	Board Trustee, expires 2027		
5. Danielle Clement	Board Trustee, expires 2027		
6. Hiyaris Perez	Board Trustee, expires 2026		
7. Elsy Lugo	Board Trustee, expires 2026		
8. Tanesha Lewis	Board Trustee, expires 2025		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		
Hector Alvarez	Education Director		
Caitlin Mitchell	Assistant Education Director		
Dr. Brian Falkowski	SBA		
Joshua Solow	SBO MGMT LLC		
Latoya Branch	Teacher Representative		
Neha Punjani	Teacher Representative - Alternate		

**IV. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **June 12, 2025** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**V. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 15, 2025**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**VI. Public Comment**

**VII. Correspondence**

**VIII. Reports**

1. Director's Report
2. HIB update
3. Suspension Update

Motion to accept the Director's Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**IX. Adjourn Public Session and Open Closed Session**

**X. Adjourn Closed Session and Open Public Session**

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary's and Reconciliation Report: To approve the Secretary's and Reconciliation Reports for May 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from May 16, 2025 to June 12, 2025.
- c. Payroll: To approve the following payrolls:

May 15, 2025	\$
May 30, 2025	\$
June 15, 2025	\$

- d. Agreement: To approve the contract with SBO Management LLC for the 2025-2026 school year to provide School Business Administrator services, as attached.

- e.
- f. Professional/EUS Services: BE IT RESOLVED:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

## 2. Contracts

## 3. Buildings & Grounds

- a. To approve the renewal contract with Garden State Environmental for RTK Survey and Facility Compliance concerning Hazard Communication Plan, as attached, total \$1,900.
- b.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

## 4. Personnel

- a. To ratify/approve the request for the following graduate coursework:
- i. Carisma Martinez-Lambert – Summer Semester – New Jersey City University – Graduate School Nurse Certificate Program
  - ii. Alyssa Pazmino – Spring Semester – William Paterson University – SPC 5730 Literacy: Advanced Instructional Content and Strategies
- b. To approve the following tuition reimbursement:
- i. Janan Yormaz – Spring Semester – TCNJ – ESL525 & ESL545 – total \$1,600.00
- c. To approve the rehire of GBCS staff as attached for the 2025-2026 school year.
- d. To approve the following New Hire for the 2025-2026 school year:
- i. Anthony Hernandez, Teacher, \$68,123 Level 8 BA, effective August 19, 2025.
- e. To approve the

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

## 5. Curriculum/Special Education

- a. To ratify the following field trip request:

Event/Vendor	Location	Attendees	Date	Cost
Weitzman Museum of Jewish History	Philadelphia, PA	8 <sup>th</sup> Grade	June 12, 2025	TBD

b. To approve the contract

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

## 6. Policy/Miscellaneous

a. To approve the second and final reading of the following policies and regulations:

- i. Policy 5512 – Harassment, Intimidation, and bullying (M)
- ii. Policy 5516 – Use of Electronic Devices (M) Revised
- iii. Policy 5533 – Student Smoking (M) Revised
- iv. Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) Revised
- v. Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) Revised
- vi. Policy 8500 – Food Services (M) Revised
- vii. Policy 9163 – Spectator Code of Conduct for Interscholastic Events (M) New
- viii. Policy 9320 – Cooperation with Law Enforcement Agencies (M) Revised
- ix. Regulation 9320 – Cooperation with Law Enforcement Agencies (M) New to GBCS

b. To approve the

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

## 7. New Business

## XII. Enrollment Report

Grade	FY25 ENR	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Wait List 2024/2025
K	44	44	44	44	44	44	44	43	44	44	44		80
1	44	44	44	44	44	44	44	44	44	44	44		59
2	44	44	44	44	44	44	44	44	44	44	44		42
3	44	44	44	44	44	44	44	44	44	44	44		50
4	44	46	46	46	46	46	46	45	46	46	46		33
5	44	45	47	47	47	47	46	46	47	46	46		26
6	44	44	44	44	44	44	44	44	44	44	44		45
7	44	46	48	48	48	48	48	48	47	47	47		15
8	42	41	42	42	42	42	42	42	42	42	42		15

Total	394	402	403	403	403	403	402	401	402	401	401		365
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**XIII. Board Goals – Governance Committee review**

**XIV. Committee Reports**

1. SRC
2. Development & Community Outreach
3. Finance and Facilities
4. Governance

**XV. New Business**

**XVI. Action Items**

Day	Date	Time	Notes
Thursday	July 17, 2025	5:30 PM	Regular Meeting/Reorg Mtg - Virtual

**XVII. Closing Comments**

**XVIII. Adjournment**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					