

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: September 10, 2025

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Clark Stowe, Matthew Thompson, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: John Coopridner

GUESTS: Lora Askea, Michelle Cable, Eric Chavez, Nichole Chavez

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the Agenda, as presented. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 25

B. Approval of the Minutes of the Regular Board Meeting held on August 13, 2025.

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve the Minutes of the Regular Board Meeting held on August 13, 2025. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 26

III. COMMENTS FROM BOARD MEMBERS

Jake Wilson: start of the school year has been good. Everyone seems happy. He welcomed Clint as our new principal/superintendent.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

Eric and Nichole Chavez voiced their frustrations and inconveniences that they've recently experienced involving their TK age student who's interdistrict was accepted and then enrollment was denied.

V. COMMUNICATIONS:

- A. Booster Report
 - Fundraiser dinner has been tentatively been scheduled for 2/17/2026
- B. Athletics Report
 - 8th grade girl's volleyball team won their first game
 - Athletic directors this year are April Sormano and EmmaLee Bowling
- C. Student Council Report
 - First meeting of the year will be 9/17
- D. Principal/Superintendent Report
 - Enrollment: 310
 - Current ADA: 96.7%
 - Met with water board, along with Jake Wilson. Still years out from completion.
 - Special 9/11 Walk of Fame tomorrow recognizing first responders
 - 7th grade currently at Shady Creek
 - Planning on using Prop 28 funds to bring in NorCal Theater for 12 sessions for each class (acting, SEL, confidence building skills)
 - School is amazing, students are nice, staff has been great, and parents very welcoming

VI. PUBLIC HEARING

A. Open Public Hearing to receive comment on:

1. Resolution 25/26.2, Notification of compliance with Education Code 60119 and Regarding Sufficiency or Insufficiency of Instructional Materials.

B. Adjourn Public Hearing.

VII. OLD BUSINESS:

- A. Consider the approval of MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2025-June 30, 2026 that was tabled on August 13, 2025.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2025-June 30, 2026 that was tabled on August 13, 2025. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

MOTION # 27

VIII. NEW BUSINESS:

- A. Consider approval of Resolution 25/26.2, "Resolution Regarding Sufficiency or Insufficiency of Instructional Materials", notification of compliance with Education Code 60119 and 60422.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve Resolution 25/26.2, "Resolution Regarding Sufficiency or Insufficiency of Instructional Materials", notification of compliance with Education Code 60119 and 60422. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopriider

RESOLUTION # 2

- B. Consider the approval of the MOU between the Manzanita Elementary School District and the Butte County Office of Education acting as partners in the After School Education and Safety Program (ASES) as part of the Butte County Office of Education Expanded Learning Opportunities Program (ELO-P) for the 2025-2026 school year.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve MOU between the Manzanita Elementary School District and the Butte County Office of Education acting as partners in the After School Education and Safety Program (ASES) as part of the Butte County Office of Education Expanded Learning Opportunities Program (ELO-P) for the 2025-2026 school year. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 28

- C. Consider approval of the agreement for Special Services between Manzanita Elementary School District and the Butte County Office of Education where BCOE manages and submits all student data to CALPADS on behalf of Manzanita Elementary School District effective July 1, 2025 through June 30, 2026.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the agreement for Special Services between Manzanita Elementary School District and the Butte County Office of Education where BCOE manages and submits all student data to CALPADS on behalf of Manzanita Elementary School District effective July 1, 2025 through June 30, 2026. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner

MOTION # 29

- D. Consider the approval of the Retiree Health Liabilities Under GASB 74/75 Roll-Forward Valuation for Fiscal Year-End June 30, 2025 as prepared by Total Compensation Systems, Inc.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the Retiree Health Liabilities Under GASB 74/75 Roll-Forward Valuation for

Fiscal Year-End June 30, 2025 as prepared by Total Compensation Systems, Inc.
The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridner

MOTION # 30

- E. Consider the approval of the 2024-2025 Prop 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Annual Report.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the 2024-2025 Prop 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Annual Report. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridner

MOTION # 31

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2025-2026 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001555 Grade 5 Returning

2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001892 Grade K New
Student # 1001433 Grade 8 Returning
Student # 1001473 Grade 6 Returning
Student # 1001551 Grade 5 Returning

Student # 1001899	Grade K	New
Student # 1001898	Grade 1	New
Student # 1001893	Grade K	New
Student # 1001840	Grade 5	Returning
Student # 1001895	Grade 1	New
Student # 1001894	Grade 1	New

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001688	Grade 3	Returning
Student # 1001524	Grade 6	Returning
Student # 1001414	Grade 7	Returning
Student # 1001695	Grade 2	Returning
Student # 1001617	Grade 4	Returning
Student # 1001479	Grade 6	Returning
Student # 1001603	Grade 4	Returning
Student # 1001408	Grade 8	Returning
Student # 1001630	Grade 8	Returning
Student # 1001628	Grade 5	Returning
Student # 1001440	Grade 6	Returning
Student # 1001476	Grade 6	Returning

4. From the Oroville City Elementary School District to the Manzanita Elementary School District:

Student # 1001890	Grade K	New
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A motion was made by Bri Valdivia and seconded by Matt Thompson to approve all Inter-District Attendance Agreement requests listed in Item IX.A.1.-IX.A.4. The motion passed.

Ayes:	Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider

MOTION # 32

- B. Consider the approval of the August 2025 Vendor Warrants.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the August 2025 Vendor Warrants. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders

MOTION # 33

X. PERSONNEL ACTION:

- A. Consider approval of the Agreement between the Manzanita Elementary School District and the Butte County Office of Education to provide Librarian of Record Services for the 2025-2026 school year.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the Agreement between the Manzanita Elementary School District and the Butte County Office of Education to provide Librarian of Record Services for the 2025-2026 school year. The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders

MOTION # 34

- B. Consider approval of the following walk-on coaching assignments for the 2025-2026 school year:

6th Grade Girls Volleyball Coach: Jenny Warfield
7th Grade Girls Volleyball Coach: EmmaLee Bowling
8th Grade Girls Volleyball Coach: Caitlin Zavala

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve the following walk-on coaching assignments for the 2025-2026 school year:

6th Grade Girls Volleyball Coach: Jenny Warfield
7th Grade Girls Volleyball Coach: EmmaLee Bowling
8th Grade Girls Volleyball Coach: Caitlin Zavala
The motion passed.

Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders

MOTION # 35

- C. Consider authorizing the following employees to sign on the Manzanita Elementary School District Associated Student Body and Revolving Fund Accounts at BMO bank:

Superintendent/Principal: Clint Johnson (New Signer)
District/School Secretary: Michelle Cahoon
Business Manager: Reyna Rosas

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve the following employees to sign on the Manzanita Elementary School District Associated Student Body and Revolving Fund Accounts at BMO bank:

Superintendent/Principal: Clint Johnson (New Signer)
District/School Secretary: Michelle Cahoon
Business Manager: Reyna Rosas
Ayes: Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridner

MOTION # 36

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:14 p.m.

XII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:43 p.m. No action was taken during closed session.

XIII. ADJOURNMENT:

A motion was made by Matt Thompson and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Jake Wilson, Board President

Matthew Thompson, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 36

Resolutions to Date: 2