

Approved

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Special Meeting

September 30, 2025

5:00 P.M

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Quintana at 5:00 P.M.

1.1 Roll Call

Trustees present: Worthley, Davidian, Simmons, Valdez, and Quintana
Trustees absent: None
Secretary: Roberto Vaca

1.2 Pledge of Allegiance

Trustee Quintana led all those in attendance for the Pledge of Allegiance.

1.3 Guests/Staff Present

Jaqueline Montejano, Benita Cortez, Katherine Arreguin, Abraham Carbajal, Brandon Corcoran, Santos Galeana, Calista Domingcil, Kristyn Wagenleitner, Wendy Cuevas, Kamila Barajas, Sergio Martinez, Michael Schoen, Obed Morales (student-ASB Rep, and Angelique Carrillo (Student- ASB).

2.0 OPPORTUNITY TO ADDRESS THE BOARD:

None.

3.0 APPROVAL OF MINUTES:

Trustee Worthley moved and Trustee Davidian seconded the motion to approve the minutes of the September 2, 2025 regular meeting. PASSED

4.0 CORRESPONDENCE:

4.1 LCAP Approval Letter

Superintendent Vaca shared correspondence from Tulare County Office of Education indicating approval of Monson-Sultana's Local Control and Accountability Plan (LCAP) for the 2025-2026 fiscal year.

4.2 2025-2026 Budget Approval Letter

Superintendent Vaca shared correspondence from Tulare County Office of Education indicating approval of Monson-Sultana's adopted budget for the 2025-2026 fiscal year.

4.3 GASB 45 Trust

Business Manager, Benita Cortez shared correspondence stating quarterly return of 5.47% for the period of April - June of 2025.

5.0 SUPERINTENDENT'S/ PRINCIPAL'S REPORT:

5.1.1: Campus Update - The ASB Reps to the Board gave a small introduction of their cabinet members, a recap of TCOE's Student Leadership Conference, events started through the After School Program: FUEL, such as Poms (Dance & Cheer), Raider Awards through PBIS (Raider Store), September Perfect Attendance challenge with 68% of students receiving Perfect Attendance, and an overview of MS Athletics: Flagfootball and Girl's Volleyball. Other events presented on were the Saturday Academy's Master Chef Workshop, Girls On The Run, and a preview of October's Calendar of Events as well as a preview of the dress up (Spirit) week for Red Ribbon Week at the end of October. The student reps finished their presentation by inviting the board to the Fall Carnival on October 10, 2025.

6.0	PUBLIC COMMENT ON CLOSED SESSION TOPICS:	None.
7.0	EXECUTIVE CLOSED SESSION:	Trustee Quintana called the meeting into closed session at 5:17 P.M. and was called back to regular session at 5:35 P.M.
8.0	REGULAR/OPEN SESSION:	
8.1	Report of Action Taken in Closed Session	No action was taken during the closed session to report.
9.0	CONSENT ITEMS:	
9.1	Facilities Master Plan Presentation	PBK Architects Michael Schoen (Managing Principal) and Sergio Martinez gave a presentation on what a Facilities Master Plan is, the importance of establishing a plan, the obstacles and the procedure to create one, and finally what a school can gain from having that Master Plan.
9.2	BDJ Tech Purchase Approval	Trustee Worthley moved and Trustee Simmons seconded the motion to approve the bid and purchase from BDJ. PASSED
9.3	TCOE ELA and Math Consultation Agreement for 2025-2026 School Year	Trustee Valdez moved and Trustee Davidian seconded the motion to approve the ELA and Math Consultation Agreement with TCOE for the 2025-2026 School Year. PASSED
9.4	TCOE Behavioral Health Services (BHS) Agreement	Trustee Simmons moved and Trustee Valdez seconded the motion to approve the agreement with Tulare County's School Mental Health Programs for continuance of their services. PASSED
9.5	Proposition 28: Arts and Music in Schools Funding Annual Report	Trustee Worthley moved and Trustee Simmons seconded the motion to approve the Proposition 28: Arts and Music in School Funding Annual Report for 2024-2025. PASSED
9.6	Proposition 28: Arts and Music in Schools Action Plan	Trustee Simmons moved and Trustee Valdez seconded the motion to approved the Proposition 28: Arts and Music in School Plan for 2025-2026. PASSED
9.7	CSBA GAMUT Policy Services Proposal	Trustee Worthley moved and Trustee Davidian seconded the motion to approve the agreement with CSBA for GAMUT Policy Workshop. PASSED
9.8	CSBA Policy Updates Nutrition Services	Trustee Simmons moved and Trustee Valez seconded the motion to approve the CSBA Policy Updates as presented. PASSED
9.9	Board Input Session on Graduate Portrait	Learning Director Katherine Arreguin, and Teachers Kristyn Wagenleitner, and Wendy Cuevas presented on the key aspects of the development of the 8th Grade Graduate Portrait. The Board of Trustees gave some input on what they would like to change or edit and the importance of seeing this plan come to fruition.
9.10	Declaration of Surplus and Obsolete Equipment - IT Department	Trustee Worthley moved and Trustee Simmons seconded the motion to declare and approve the sale, donation, and disposal of the presented IT equipment. PASSED

9.11	2025-2026 Board Of Trustees October Meeting Amendment	Trustee Simmons moved and Trustee Valez seconded the motion to approve the cancellation of October's 2025-2026 Board Meeting. PASSED	
9.12	Budget Revision #009-25a	Trusty Worthley moved and Trustee Davidian seconded the motion to approve Budget Revision 009-25a as presented. PASSED	
10.0	AUTHORIZATION OF VENDOR PAYMENTS:	Trustee Worthley moved and Trustee Valdez seconded the motion to approve vendor payments for the period of 8/29/2025 - 9/12/2025. PASSED	
11.0	PERSONNEL:		
11.1	Personnel Order	Trustee Worthley moved and Trustee Valdez seconded the motion to approve Personnel Order 11.1.1 and 11.1.2: approval of paternity leave for Damien Rubalcaba, and approval of resignation of Maria Lisa Ruiz as Instructional Assistant. PASSED	
12.0	MONSON-SULTANA ASSOCIATION OF TEACHERS (MSAT) REPORT:	None.	
13.0	CLOSING ACTIVITIES:	Trustees Worthley and Davidian thanked the teachers and Learning Director Arreguin for their time and efforts in creating the Student Graduate Portrait as well as their presentation of it.	
14.0	ADJOURN TO CLOSED SESSION:	Trustee Quintana called the meeting back into closed session at 7:07 P.M. and was called back to regular session at 8:14 P.M.	
15.0	REGULAR/OPEN SESSION:		
15.1	Report of Action Taken in Closed Session	No action was taken during the closed session to report.	
16.0	ADJOURNMENT:	Meeting adjourned at 8:15 P.M.	
		Respectfully Submitted,	
Delbert Quintana	President	Roberto Vaca	Secretary
Vicki Worthley	Clerk	Lynn Simmons	Trustee
Roy Valdez	Trustee	Annie Davidian	Trustee