



COMMUNITY DEVELOPMENT DEPARTMENT  
Housing Division

411 Main Street  
P. O. Box 3420  
Chico, CA 95927  
<http://www.chicoca.gov>

(530) 879-6300  
Fax (530) 895-4726  
Email: [cityhousing@chicoca.gov](mailto:cityhousing@chicoca.gov)

Name: \_\_\_\_\_ Loan #: \_\_\_\_\_

Property Address: \_\_\_\_\_

CITY LOAN ANNUAL - 2026  
PROPERTY STATUS CERTIFICATION

**In compliance with your loan agreement, you are required to complete and return this form to the City of Chico annually.** *(Please check all boxes that apply.)*

**You must maintain property hazard insurance on your property with the City of Chico listed as a mortgage lender/loss payee on your policy. If you change carriers, please inform them of this requirement.**

- I have not made changes to my insurance carrier or policy.
- I have contacted my insurance carrier and requested that they provide the City of Chico with an Evidence of Insurance form. *(See below address.)*

**I/We hereby certify that the status of the referenced property is as follows:**

- I/We own and occupy the property as our primary residence.
- I/We have continuously maintained the property as our principal residence from the date of the above-referenced loan/grant.
- I/We did not reside in the property during the following time(s) due to:

- I/We no longer live in the house and/or are renting it.\*  
*\*Contact the City immediately if this box is checked.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Update contact information if different from above:

Mailing address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please complete the information and sign above and return within 30 days.**  
Mail: City of Chico/Housing PO Box 3420, Chico, CA 95927  
Email: [cityhousing@chicoca.gov](mailto:cityhousing@chicoca.gov)