

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 11, 2025

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 11, 2025.
- 2.2 Approve the Minutes of the Regular Meeting of August 7, 2025.

3. RECOGNITION OF RETIREES

- 3.1 ERIN TAYLOR

4. PUBLIC COMMENTS

5. REPORTS

- 5.1 Associated Student Body President
- 5.2 Employee Associations (WUTA & CSEA)
- 5.3 Superintendent
- 5.4 Board of Education Members

6. ADMINISTRATIVE REPORTS

- 6.1 Murdock Elementary School Principal
- 6.2 Willows Intermediate School Principal
- 6.3 Willows High School Principal
- 6.4 Willows Community High School Principal
- 6.5 Director of Food Services
- 6.6 Director of Business Services
- 6.7 Director of Community Schools
- 6.8 Director of Curriculum, Instruction & Assessment

7. CONSENT CALENDAR

A. GENERAL

- 1. Approve the WUSD Obsolete Technology Equipment List.
- 2. Approve the Damaged Textbooks and Class Novels List from Willows Intermediate School.
- 3. Approve the Obsolete Textbooks List from Willows High School.
- 4. Accept donation from Brenden & Ashlee Boise in the amount of \$1,000.00 for the WHS Football Program.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #25-26-21 through #25-26-46 to attend school in the Willows Unified School District for the 2025/26 school year.
- 2. Approve Interdistrict Request for Students #25-26-33 through #25-26-41 to attend school in another district for the 2025/26 school year.
- 3. Approve the Fall 2025 Butte College Concurrent (Non-CCAP) Enrollment for WHS students.

4. Approve the Overnight Field Trip Request for the WHS volleyball team to attend a volleyball tournament in Arcata, CA on September 12 - September 14, 2025.
5. Approve the Overnight Field Trip Request for the WHS FFA to attend the FFA National Convention in Tennessee, Kentucky, and Indianapolis on October 25 - November 2, 2025.

C. HUMAN RESOURCES

1. Approve resignation of Kimber Klutsenbaker, After School Program Activity Assistant, effective 8/19/25.
2. Approve resignation of Daisy Carrillo, After School Program Activity Assistant, effective 8/22/25.
3. Approve resignation of Paul Adams, Campus Supervisor at WHS, effective 8/28/25.
4. Approve the following 2025/26 WHS Fall Coach:
Football – Volunteer William Vader
5. Approve employment of the extra duty assignments at MES for the 2025/26 school year. (See attached list)
6. Approve employment of the extra duty assignments at WIS for the 2025/26 school year. (See attached list)
7. Approve employment of the extra duty assignments at WHS for the 2025/26 school year. (See attached list)
8. Approve employment of Jill Clemins, Yard Duty Supervisor/Crossing Guard, effective 8/5/25.
9. Approve employment of Jodie Rose, After School Program Activity Assistant, effective 9/2/25 (pending clearance).
10. Approve employment of Gabriela Hernandez, After School Program Activity Assistant, effective 9/2/25 (pending clearance).
11. Approve employment of Veronica Martinez-Preciado, Instructional Aide II-Bilingual, effective 9/8/25 (pending clearance).
12. Approve prep period buy out of Ernesto Rodriguez (Spanish – purple days) for 2025/26 school year.
13. Approve prep period buy out of Christine Kamienski (P.E.) for A days for the 1st semester of the 2025/26 school year.
14. Approve prep period buy out of Jennifer Porter (P.E.) for A days for the 2nd semester of the 2025/26 school year.
15. Approve prep period buy out of Patricia Lev (P.E.) for B days for the 2025/26 school year.
16. Approve the Revised Classified Sub List.

D. BUSINESS SERVICES

1. Approve warrants from 8/5/25 through 8/26/25.
2. ASB Quarterly Reports – MES/WHS.

8. DISCUSSION/ACTION CALENDAR**A. GENERAL**

1. **(Information)** First Reading for the addition of Board Policy on Recognition of Deceased Students at High School Graduation Ceremonies.

B. EDUCATIONAL SERVICES

1. **Public Hearing:** A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).
2. **(Action)** Approve Resolution #2025-26-03, Sufficiency of Instructional Materials 2025/26. (Annual Requirement).
3. **(Action)** Approve College and Career Access Pathways Partnership Appendix with Butte College for the 2025/26 school year.
4. **(Action)** Approve the WUSD Master Plan for English Learners.
5. **(Action)** Approve District and School Site Parent and Family Engagement Policies.
6. **(Action)** Approve the Memorandum of Understanding and Agreement for Participation in The Center For Teacher Innovation Induction Program by and between Riverside County Superintendent of Schools and Willows Unified School District regarding a partnership in providing and coordinating services as part of the Center for Teacher Innovation Induction Program.

C. HUMAN RESOURCES

1. **(Action)** Approve the Memorandum of Understanding By and Between The California School Employees Association and Its Willows Chapter #119 (CSEA) and The Willows Unified School District regarding a new

job classification including placement on the Classified Job Classification list and job description in the CSEA bargaining unit, the Bilingual Community Outreach Liaison.

2. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2025/26 school year.
3. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7/§44865 as noted:

Griffin Boyd	Guided Study	Grades 7-8
Cathy Fleming	Social Studies;	Grade 8
	Guided Study	Grades 5-8
Marisa Rodgers	Life Skills	Grades 7-8
Pam Steward	Art	Grade 5
Levi Funderburk	Independent Study	Grades TK-12
Amanda Hutson	ASB Leadership	Grades 9-12
Rachel LaGrande	Study Skills	Grades 9-12
Eloise Lengyel	Computer Apps	Grades 9-12
Victoria Prickett	Health;	Grade 9
	Yearbook	Grades 9-12
Michaela Soeth	Alternative Ed High School	Grades 10-12
Robert Stupey	Anatomy	Grades 11-12

D. BUSINESS SERVICES

1. **(Action)** Approve agreement with Alternative Energy Solutions for a one-year solar operations and maintenance agreement.
2. **(Action)** Approve Resolution #2025-26-04 Certification of the Number of Unhoused Pupils to be Housed by Walden Academy Charter School Under the State School Facility Program.

9. **ANNOUNCEMENTS**

9.1 The next Regular Board Meeting will be held on October 9, 2025.

10. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

11. **CLOSED SESSION**

- 11.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 11.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release.

12. **RECONVENE TO OPEN SESSION**

12.1 Announcement of Action Taken in Closed Session.

13. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.