

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board of Trustees Meeting Agenda**

AGENDA January 13, 2026 School Campus - Community Resource Center 5:00 P.M.

1.0 Call Public Session to Order

- 1.1 Roll Call to Establish Quorum
- 1.2 Pledge of Allegiance
- 1.3 Introduction of Guests

2.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.

3.0 Approval of Minutes – December 11, 2025 (A)

4.0 Correspondence - None

5.0 Superintendent's/Principal's Report

- 5.1.1 Campus Update - ASB
- 5.1.2 Annual Audit Report as of June 30, 2025 (A)

6.0 Public Comment On Closed Session Topics

General public comment on any closed session item will be heard. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 15 minutes. It is recommended you begin your comments by stating your name.

7.0 Adjourn to Closed Session

- 7.1 **Student Discipline**
(Pursuant to Education Code §§35146, 48918, and 48918.1)

8.0 Convene Regular Session at 6:00pm

- 8.1 Report Action Taken in Closed Session (If any)

9.0 Consent Items / Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)

- 9.1 Interdistricts (A)
- 9.2 Interactive Smart Board Purchase (A)
- 9.3 Consolidated Application and Reporting System (CARS) - Winter Collection (A)
- 9.4 Renewal of Auditing Services Contract through 2026-2027 (A)
- 9.5 TCOE Agency Agreement for Intervention Resource Classrooms/Project Aware (A)

10.0 Authorization of Vendor Payments dated 12/5/2025 through 1/2/2026 (A)

11.0 Personnel

- 11.1 Percussion Technician Job Description (A)
- 11.2 Percussion Technician Salary Schedule (A)
- 11.3 Personnel Order

12.0 Monson-Sultana Association of Teachers (MSAT) Report

Update from the Monson-Sultana Assoc. of Teachers

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board of Trustees Meeting Agenda

AGENDA January 13, 2026 School Campus - Community Resource Center 5:00 P.M.

13.0 Closing Activities

The Governing Board members have the opportunity to comment.

14.0 Adjournment (A)

*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

Unapproved

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

December 11, 2025

5:00 P.M

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Quintana at 5:00 P.M.

1.1 Roll Call

Trustees present: Simmons, Worthley, Davidian, Valdez, and Quintana
Trustees absent: None
Secretary: Roberto Vaca

1.2 Pledge of Allegiance

Trustee Quintana led all those in attendance for the Pledge of Allegiance.

1.3 Guests/Staff Present

Stephen Miller, Stephanie Caldera, Alyssa Gonzales, Santos Galeana, Katherine Arreguin, Benita Cortez, Abraham Carbajal, Makenna Brito, Angelique Carrillo Camarena (ASB), and Obed Morales (ASB).

2.0 ANNUAL BOARD ORGANIZATIONAL MEETING

2.1.1 Authorized Signature Form 2026

Trustee Worthley moved and Trustee Valdez seconded the motion to approve the Authorized Signature Form to allow signature of official district documents as presented. PASSED

2.1.2 Board Representative to Vote in 2026 Election of County Committee Members

Trustee Valdez moved and Trustee Worthley seconded the motion to elect Trustee Simmons to serve as Board Representative to vote in the election to the county committee on school district organization for the 2026 year. PASSED

2.1.3 Certification of District Clerk Election

Trustee Quintana moved and Trustee Valdez seconded the motion to appoint Trustee Worthley for president and Trustee Simmons for clerk. PASSED

2.1.4 Registry of Public Agencies SF-405

Trustee Simmons moved and Trustee Valdez seconded the motion to approve the Registry of Public Agencies - SF-405 Form as presented. PASSED

2.1.5 Governing Board Member Information Sheet

Trustee Davidian moved and Trustee Simmons seconded the motion to approve the Governing Board Member Information Sheet as presented. PASSED

3.0 OPPORTUNITY TO ADDRESS THE BOARD:

None.

4.0 APPROVAL OF MINUTES:

Trustee Davidian moved and Trustee Valdez seconded the motion to approve the minutes of the November 4, 2025 Special Board meeting. PASSED

5.0 CORRESPONDENCE:

- | | | |
|-----|--|---|
| 5.1 | GASB 45 Trust | Business Manager, Benita Cortez shared correspondence stating quarterly return of 5.08% for the period of July - September of 2025. |
| 5.2 | Williams Case Verification TCOE Letter | Superintendent Vaca reported completion and verification of the Williams Case review from TCOE with no findings. This item was informational only; No action required from the Board. |

6.0 SUPERINTENDENT'S/ PRINCIPAL'S REPORT:

6.1.1: Campus Update - The ASB Reps to the Board had a small game with the board members (ice breaker) to start their presentation. The ASB Reps also gave a recap of the "Kick Off to 12 Days of Christmas" Rally and events to look forward to during the 12 Days. Past events that were a success included Breakfast with the Grinch, Hot Cocoa with Santa, and FUEL After School Program's Cheer Team being in the Visalia Candy Cane Lane Parade. Sports updates included Soccer Season final results, Girls on the Run summary, and upcoming Basketball Season tryout dates. Finally, an invitation to Music's Christmas Concert was presented to the Board.

6.1.2: California Dashboard Report - Learning Directors, Miss Alyssa Gonzales and Mrs. Katherine Arreguin, along with Mrs. Stephanie Caldera presented the California Dashboard results for Monson-Sultana School.

7.0 CONSENT ITEMS:

- | | | |
|-----|---|--|
| 7.1 | Collective Bargaining Agreement Between Monson-Sultana and MSAT | Trustee Quintana moved and Trustee Simmons seconded the motion to approve the updated Collective Bargaining Agreement (CBA) as presented. PASSED |
| 7.2 | Budget Revision 012-25 | Trustee Simmons moved and Trustee Valdez seconded the motion to approve Budget Revision 012-25. PASSED |
| 7.3 | Cash Flow Report: November 2025 | Trustee Quintana moved and Trustee Davidian seconded the motion to approve the November Cash Flow Report. PASSED |
| 7.4 | 2025-2026 First Interim Budget Report | Trustee Valdez moved and Trustee Davidian seconded the motion to approve the 2025-2026 First Interim Budget Report. PASSED |
| 7.5 | CUPCCA 2025 Bidder List | Trustee Simmons moved and Trustee Valdez seconded the motion to approve the list of Cost Accounting Contracts (CUPCCA 2025 Bidder List) as presented. PASSED |
| 7.6 | Emerzian Law Group Renewal of Services Agreement | Trustee Quintana moved and Trustee Valdez seconded the motion to approve the service agreement with Emerzian Law Group. PASSED |
| 7.7 | AB 1200 - Salary Settlement Disclosure Agreement | Trustee Quintana moved and Trustee Valdez seconded the motion to approve the 2025-2026 AB1200 Salary Settlement Disclosure Agreement. PASSED |
| 7.8 | Music Equipment Quote | Trustee Valdez moved and Trustee Quintana seconded the motion to approve the sweetwater quote for music equipment. PASSED |

**8.0 AUTHORIZATION OF
VENDOR PAYMENTS:**

Trustee Quintana moved and Trustee Valdez seconded the motion to approve vendor payments for the period of 10/31/25-11/21/25. PASSED

9.0 PERSONNEL:

9.1 Personnel Order

Trustee Quintana moved and Trustee Valdez seconded the motion to approve Personnel Order 9.1.1, the Hiring of Lucero Ortiz-Nino as Instructional Assistant. PASSED

9.2 2025-2026 Salary
Schedules: Certificated,
Certificated Management,
Classified, Confidential, and
Confidential Management

Trustee Davidian moved and Trustee Quintana seconded the motion to approve the Salary Schedules as presented. PASSED

**10.0 MONSON-SULTANA
ASSOCIATION OF TEACHERS
(MSAT) REPORT:**

Mr. Stephen Miller addressed the board thanking them for their acceptance of the updates on the CBA and increase of salary schedules.

11.0 CLOSING ACTIVITIES:

Trustee Quintana thanked Food Services and IT Departments for a great job done on campus. Trustee Davidian praised Learning Director Gonzales for her work in preparing and executing SST and 504 Meetings. Trustees Worthley, Valdez, and Davidian also gave praise and congratulations to the FUEL after school program's cheer team for a great presentation during the Christmas Candy Land Parade.

12.0 ADJOURNMENT:

Meeting adjourned at 7:02 P.M.

Respectfully Submitted,

Delbert Quintana President

Roberto Vaca Secretary

Vicki Worthley Clerk

Lynn Simmons Trustee

Roy Valdez Trustee

Annie Davidian Trustee

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: **5.0 SUPERINTENDENT'S REPORT**

AGENDA ITEM: **5.1.1 CAMPUS EVENTS AT MSJUESD**

ATTACHMENTS: **NONE**

DISCUSSION:

The ASB Board Rep will provide information to the Board on past events and calendar dates/events that will be coming up on our campus.

RECOMMENDATION: **NONE**

PROPOSED ACTION: **NONE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: **SUPERINTENDENT REPORT**

AGENDA ITEM: **5.1.2 ANNUAL AUDIT REPORT AS OF JUNE 30, 2025**

ATTACHMENTS: **AUDIT REPORT**

DISCUSSION:

Heather Rubio, CFE Principal, of Christy White, will discuss and present the District's Audit Report for July 1, 2024 to June 30, 2025 fiscal year.

Each audit must include all funds of the district, including the student body and cafeteria funds or accounts and any other funds under control or jurisdiction of the district; funds of regional occupational centers and programs maintained by the district, or pursuant to joint powers agreement; funds of charter schools, as applicable. Each audit must also include an audit of attendance procedures. [EC §§ 41020, 47605(m), 84040]

Furthermore, no later than January 31, each school district governing board must review the annual audit report at one of its regularly scheduled public meetings. The review must include discussion of any audit exceptions and the recommendations or findings of any management letter by the auditor. [EC §§ 35145, 41020.3]

RECOMMENDATION: **The Superintendent recommends that the Board approve the Annual Audit Report as of June 30, 2025.**

PROPOSED ACTION: **Approve**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: CONSENT

AGENDA ITEM: 9.1 INTERDISTRICT REQUESTS FOR 2025-2026

ATTACHMENTS: INTERDISTRICT REQUESTS

DISCUSSION:

9.1.1 Oldham (4th Grade) NEW to Cutler-Orosi

RECOMMENDATION: The Superintendent recommends that the Board approve the interdistrict requests as presented.

PROPOSED ACTION: APPROVE

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: **CONSENT ITEM**

AGENDA ITEM: **9.2 INTERACTIVE DISPLAY PURCHASE**

ATTACHMENTS: **BDJ TECH Quote**

DISCUSSION:

The District has already purchased Interactive Boards from BDJ with the USDA grant that was awarded for technology upgrades. This request is for one more Interactive Display Boards for Rooms 12 and 13 which service our Resource and Extended Resources Classrooms and students. The recommendation is due to equipment cost support duration and consistency.

RECOMMENDATION: **The Superintendent recommends that the Board APPROVE purchase from BDJ TECH.**

PROPOSED ACTION: **APPROVE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: CONSENT

AGENDA ITEM: 9.3 CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS) – WINTER COLLECTION

ATTACHMENTS: CARS REPORT

DISCUSSION:

The Consolidated Application and Reporting System (CARS) – Winter Collection is due on January 15, 2026 to meet required deadlines. This application is where Monson-Sultana JUESD receives the funding allocations and the entitlement for each program under CARS for the current 2025-2026 school year.

RECOMMENDATION: The Superintendent recommends that the Board approve the Consolidated Application and Reporting System (CARS).

PROPOSED ACTION: APPROVE

California Department of Education

Consolidated Application

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Status: Draft
 Saved by: Benita Cortez
 Date: 12/18/2025 2:02 PM

2023–24 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2023 through September 30, 2025.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2023–24 Title II, Part A allocation	\$24,267
2023–24 Title II, Part A total apportionment issued	\$24,267
Transferred–in amount	\$0
Transferred–out amount	\$0
2023–24 Total allocation	\$24,267

Professional Development Expenditures

Professional development for teachers	\$1,436
Professional development for administrators	\$0
Consulting/Professional services	\$21,623
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$1,208
Title V, Part B Subpart 1 Alternative Fund Use Authority (AFUA)	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$24,267
2023–24 Unspent funds	\$0

*****Warning*****

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California Department of Education

Consolidated Application

Monson-Sultana Joint Union Elementary (54 72009 0000000)

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2023–24 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

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CDE Program Contact:

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Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

Note: CDE will invoice the LEA for the unspent 2023–24 total allocation	
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2023–24 Title III English Learner YTD Expenditure Report, Closeout 27 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2023 through September 30, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2023–24 Title III EL student program allocation	\$20,297
2023–24 Title III EL total apportionment issued amount	\$20,297
Transferred-in amount	\$0
2023–24 Total allocation	\$20,297
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$5,461
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$1,928
4000–4999 Books and supplies	\$8,238
5000–5999 Services and other operating expenditures	\$4,264
Direct administrative costs (amount cannot exceed 2% of the total apportionment issued amount plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$406
Total year-to-date expenditures	\$20,297
2023–24 Unspent funds	\$0
Note: CDE will invoice the LEA for the unspent 2023–24 total allocation	

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California Department of Education**Consolidated Application**

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Status: Draft
Saved by: Benita Cortez
Date: 12/18/2025 2:08 PM**2023–24 Title III Immigrant YTD Expenditure Report, Closeout 27 Months**

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2023 through September 30, 2025.

CDE Program Contact:Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831**Authorized Title III Immigrant student program activities**

An eligible entity receiving funds under the Every Student Succeeds Act section 3114(d)(1) shall use the funds to pay for supplemental activities that provide enhanced instructional opportunities for immigrant children and youth.

Refer to the Program Information link above for authorized Immigrant student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2023–24 Title III immigrant student program allocation	\$1,387
2023–24 Title III immigrant total apportionment issued amount	\$1,387
Transferred-in amount	\$0
2023–24 Total allocation	\$1,387
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$1,382
5000–5999 Services and other operating expenditures	\$5
Direct administrative costs (amount should not exceed 2% of the total apportionment issued amount plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$1,387
2023–24 Unspent funds	\$0
Note: CDE will invoice the LEA for the unspent 2023–24 total allocation	

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated ApplicationStatus: Draft
Saved by: Benita Cortez
Date: 12/18/2025 2:28 PM**2023–24 Title IV, Part A LEA Closeout Report**

The purpose of this data collection is to report final expenditures, by activity, and calculate Title IV, Part A unspent funds.

CDE Program Contact:Kevin Donnelly, Rural Education and Student Support Office , TitleIV@cde.ca.gov, 916-319-0942

2023–24 Title IV, Part A LEA allocation	\$17,504
Transferred-in amount	\$0
Transferred-out amount	\$0
2023-24 Title IV, Part A LEA available allocation	\$17,504

Final Expenditures

Administrative and indirect costs	\$0
Well-Rounded Educational Opportunities activities	\$7,394
Safe and Healthy Students activities	\$5,014
Effective Use of Technology activities	\$5,096
Technology Infrastructure	\$0
Total expenditures	\$17,504
Amount of unspent funds	\$0
Note: CDE will invoice the LEA for the unspent funds	

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2024–25 Title III English Learner YTD Expenditure Report, 18 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2024 through December 31, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2024–25 Title III EL student program allocation	\$22,148
Transferred-in amount	\$0
2024–25 Total allocation	\$22,148
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$0
5000–5999 Services and other operating expenditures	\$1,037
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$1,037
2024–25 Unspent funds	\$21,111

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2024–25 Title III Immigrant YTD Expenditure Report, 18 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2024 through December 31, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Authorized Title III Immigrant student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3114(d)(1) shall use the funds to pay for supplemental activities that provide enhanced instructional opportunities for immigrant children and youth.

Refer to the Program Information link above for authorized Immigrant student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2024–25 Title III immigrant student program allocation	\$2,518
Transferred-in amount	\$0
2024–25 Total allocation	\$2,518
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$1,043
5000–5999 Services and other operating expenditures	\$0
Direct administrative costs (amount should not exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$1,043
2024–25 Unspent funds	\$1,475

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated ApplicationStatus: Draft
Saved by: Benita Cortez
Date: 12/18/2025 2:39 PM**2024–25 Title IV, Part A LEA Use of Funds and Carryover**

The purpose of this data collection is to report year-to-date expenditures, by activity, and calculate Title IV, Part A carryover funds.

CDE Program Contact:Kevin Donnelly, Rural Education and Student Support Office , TitleIV@cde.ca.gov, 916-319-0942

2024–25 Title IV, Part A LEA allocation	\$20,166
Transferred-in amount	\$0
Transferred-out amount	\$0
2024–25 Title IV, Part A LEA available allocation	\$20,166

Expenditures

Administrative and indirect costs	\$0
Well-Rounded Educational Opportunities activities	\$10,500
Safe and Healthy Students activities	\$4,146
Effective Use of Technology activities	\$5,520
Technology Infrastructure	\$0
Total expenditures	\$20,166
Carryover as of September 30, 2025	\$0

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2024–25 Title III English Learner YTD Expenditure Report, 18 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2024 through December 31, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2024–25 Title III EL student program allocation	\$22,148
Transferred-in amount	\$0
2024–25 Total allocation	\$22,148
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$0
5000–5999 Services and other operating expenditures	\$1,037
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$1,037
2024–25 Unspent funds	\$21,111

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2024–25 Title III Immigrant YTD Expenditure Report, 18 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2024 through December 31, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Authorized Title III Immigrant student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3114(d)(1) shall use the funds to pay for supplemental activities that provide enhanced instructional opportunities for immigrant children and youth.

Refer to the Program Information link above for authorized Immigrant student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2024–25 Title III immigrant student program allocation	\$2,518
Transferred-in amount	\$0
2024–25 Total allocation	\$2,518
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$1,043
5000–5999 Services and other operating expenditures	\$0
Direct administrative costs (amount should not exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$1,043
2024–25 Unspent funds	\$1,475

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated ApplicationStatus: Draft
Saved by: Benita Cortez
Date: 12/18/2025 2:39 PM**2024–25 Title IV, Part A LEA Use of Funds and Carryover**

The purpose of this data collection is to report year-to-date expenditures, by activity, and calculate Title IV, Part A carryover funds.

CDE Program Contact:Kevin Donnelly, Rural Education and Student Support Office , TitleIV@cde.ca.gov, 916-319-0942

2024–25 Title IV, Part A LEA allocation	\$20,166
Transferred-in amount	\$0
Transferred-out amount	\$0
2024–25 Title IV, Part A LEA available allocation	\$20,166

Expenditures

Administrative and indirect costs	\$0
Well-Rounded Educational Opportunities activities	\$10,500
Safe and Healthy Students activities	\$4,146
Effective Use of Technology activities	\$5,520
Technology Infrastructure	\$0
Total expenditures	\$20,166
Carryover as of September 30, 2025	\$0

*****Warning*****

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2025–26 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and/or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Fund Use Authority (AFUA) governed by ESEA Section 5211.

Note: Funds utilized under Title V, Part B AFUA are not to be included on this form.

CDE Program Contact:

Lisa Fassett, Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963
 Kevin Donnelly, Rural Education and Student Support Office, TitleIV@cde.ca.gov, 916-319-0942

Title II, Part A Transfers

2025–26 Title II, Part A allocation	\$20,908
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title IV, Part A	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2025–26 Title II, Part A allocation after transfers out	\$20,908

Title IV, Part A Transfers

2025–26 Title IV, Part A allocation	\$19,074
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title II, Part A	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title V, Part B Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title IV, Part A funds transferred out	\$0
2025–26 Title IV, Part A allocation after transfers out	\$19,074

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated Application

Status: Draft
 Saved by: Benita Cortez
 Date: 12/26/2025 5:30 PM

2025–26 Title I, Part A LEA Allocation and Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
 Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

2025–26 Title I, Part A LEA allocation (+)	\$245,510
Transferred-in amount (+)	\$0
Nonprofit private school equitable services proportional share amount (-)	\$0
2025–26 Title I, Part A LEA available allocation	\$245,510

Required Reservations

Parent and family engagement (If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$4,890
Local neglected institutions	No
Does the LEA have local institutions for neglected children?	
Local neglected institutions reservation	\$0
Local delinquent institutions	No
Does the LEA have local institutions for delinquent children?	
Local delinquent institutions reservation	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$2,455

Authorized Reservations

Public school Choice transportation	\$0
Other authorized activities	\$24,994
2025–26 Approved indirect cost rate	9.84%
Indirect cost reservation	\$14,503
Administrative reservation	\$0

Reservation Summary

Total LEA required and authorized reservations	\$46,842
School parent and family engagement reservation	\$0
Amount available for Title I, Part A school allocations	\$198,668

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California Department of Education

Consolidated Application

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Status: Draft
Saved by: Benita Cortez
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2025–26 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the local educational agency (LEA) for Title II, Part A Supporting Effective Instruction.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636

Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2025–26 Title II, Part A allocation	\$20,908
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
2025–26 Total allocation	\$20,908
Administrative and indirect costs	\$1,874
Reservation for equitable services for nonprofit private schools	\$0
2025–26 Title II, Part A adjusted allocation	\$19,034

*****Warning*****

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2025–26 Title III English Learner LEA Allocations and Reservations

The purpose of this data collection is to show the total allocation amount available to the local educational agency (LEA) for the Title III English Learner (EL) student program and to report required reservations.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Total Allocation

2025–26 Title III EL student program allocation	\$20,102
Transferred-in amount	\$0
Repayment of funds	\$0
2025–26 Total allocation	\$20,102

Allocation Reservations

Professional development activities	\$19,318
Program and other authorized activities	\$390
English proficiency and academic achievement	\$0
Parent, family, and community engagement	\$0
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$394
Total allocation reservations	\$20,102

Warning

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2025–26 Title III English Learner YTD Expenditure Report, 6 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2025 through December 31, 2025.

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2025–26 Title III EL student program allocation	\$20,102
Transferred-in amount	\$0
2025–26 Total allocation	\$20,102
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$0
4000–4999 Books and supplies	\$0
5000–5999 Services and other operating expenditures	\$35
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$35
2025–26 Unspent funds	\$20,067

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated ApplicationStatus: Draft
Saved by: Benita Cortez
Date: 12/18/2025 2:27 PM**2025–26 Title IV, Part A LEA Allocations**

The purpose of this data collection is to calculate the allocation available to the local educational agency (LEA) and report reservations of Title IV, Part funds.

CDE Program Contact:Kevin Donnelly, Rural Education and Student Support Office , TitleIV@cde.ca.gov, 916-319-0942

2025–26 Title IV, Part A LEA allocation	\$19,074
Funds transferred-in amount	\$0
Funds transferred-out amount	\$0
2025–26 Title IV, Part A LEA available allocation	\$19,074

Reservations

Indirect cost reservation	\$0
Administrative reservation	\$0
Equitable services for nonprofit private schools	\$0
2025–26 Title IV, Part A LEA adjusted allocation	\$19,074

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California Department of Education

Monson-Sultana Joint Union Elementary (54 72009 0000000)

Consolidated Application

Status: Draft
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Date: 12/10/2025 7:17 PM

2025–26 Consolidation of Administrative Funds

A request by the local educational agency (LEA) to consolidate administrative funds for specific programs.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

Title I, Part A Basic SACS Code 3010	Yes
Title I, Part C Migrant Education SACS Code 3060	Yes
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	Yes
Title III English Learner Students - 2% maximum SACS Code 4203	Yes
Title III Immigrant Students SACS Code 4201	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	Yes
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	Yes

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MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL ISSUES

AGENDA ITEM: 9.4 RENEWAL OF AUDITING SERVICES CONTRACT THROUGH 2026-2027

ATTACHMENTS: CHRISTY WHITE

DISCUSSION:

Administration is requesting approval to renew the Audit Contract with Christy White, CPA through fiscal year 2026-2027.

RECOMMENDATION: The Superintendent recommends that the Board approve the renewal with Christy White, CPA Audit Contract renewal for two years.

PROPOSED ACTION: APPROVE



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

January 7, 2026

Governing Board and Management
Monson-Sultana Joint Union Elementary School District
10643 Avenue 416
Sultana, CA 93666

We are pleased to confirm our understanding of the services we are to provide for Monson-Sultana Joint Union Elementary School District for the fiscal years ending June 30, 2026, and 2027.

Audit Scope

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Monson-Sultana Joint Union Elementary School District as of and for the fiscal years ending June 30, 2026, and 2027. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Monson-Sultana Joint Union Elementary School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Monson-Sultana Joint Union Elementary School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion & Analysis
2. Budgetary Comparison Schedule
3. Schedule of Changes in OPEB Liability and Related Ratios
4. Schedules of District's Proportionate Share of Net Pension Liability
5. Schedules of District Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Monson-Sultana Joint Union Elementary School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards (if Uniform Guidance applies*).
2. Other schedules and/or information as required by the State Controller's Office.

**A Federal Single Audit under Uniform Guidance is applicable in any year that Monson-Sultana Joint Union Elementary School District spends more than the Single Audit Threshold in Federal funds.*

Audit Objectives

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), if applicable.
- An opinion (or disclaimer of opinion) on the District's compliance with the types of compliance requirements described in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance (if applicable), and the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance (if applicable), and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Monson-Sultana Joint Union Elementary School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

When applicable, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Monson-Sultana Joint Union Elementary School District 's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Monson-Sultana Joint Union Elementary School District 's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Monson-Sultana Joint Union Elementary School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, when required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance (if applicable). You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance (if applicable); (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance (if applicable); (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Monson-Sultana Joint Union Elementary School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If issued, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide an electronic and up to ten copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. We will file the report with the Office of the State Controller, California Department of Education, and the Tulare County Office of Education by the published deadline. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

	<u>2025-26</u>	<u>2026-27</u>
Annual Audit Fees	\$ 20,500	\$ 21,200

The annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in *Government Auditing Standards* or the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the Monson-Sultana Joint Union Elementary School District during the period under this agreement, shall be in addition to the above fee. The ability to perform and complete the engagement consistent with the estimated fee included above depends upon the quality of the underlying accounting records and the timeliness of personnel in providing information and responding to requests. A failure to provide this information in an accurate and timely manner may result in an increase in fees and/or a delay in the completion of the engagement.

Our invoices for these fees will be rendered upon completion of fieldwork as follows: 25% of contract upon completion of site testing and/or planning, 25% of contract upon completion of interim testing and 50% of contract upon completion of year end fieldwork and are payable on presentation. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting provisions of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out of pocket costs through the date of termination.

No Legal Services

Monson-Sultana Joint Union Elementary School District acknowledges and agrees that Christy White, Inc does not provide legal services or licensed accounting services, and such licensed professional services are not included within the services which Christy White, Inc may provide under this Agreement. Monson-Sultana Joint Union Elementary School District agrees to consult a lawyer and/or licensed accountant if Monson-Sultana Joint Union Elementary School District seeks legal or accounting advice, and shall not rely on Christy White, Inc for such advice, consultation or services.

Indemnification

Monson-Sultana Joint Union Elementary School District shall indemnify Christy White, Inc and hold harmless its directors, officers, employees, and agents from and against any and all actions, claims, damages and losses, including attorney's fees that may arise out of or in any way result from the negligent or intentional acts, errors, or omissions of Monson-Sultana Joint Union Elementary School District. To the extent that Monson-Sultana Joint Union Elementary School District properly directs Christy White, Inc, and to the extent that Christy White, Inc fails to properly perform the Services, Christy White, Inc shall indemnify and hold Monson-Sultana Joint Union Elementary School District and its officers and employees harmless from and shall defend at its own expense all claims, demands, or suits at law or equity arising in whole or in part, but only to the extent that they arise from Christy White, Inc's active negligence or express breach of its obligations under this Agreement. Nothing in this Agreement shall require Christy White, Inc to indemnify Monson-Sultana Joint Union Elementary School District against claims, demands or suits based upon intentional or negligent acts of Monson-Sultana Joint Union Elementary School District, its agents, officers or employees.

Informal Dispute Resolution and Mediation

If any dispute arises among the parties, they agree to first try in good faith to settle the dispute within 7 business days following written notice thereof by communications between themselves. If the parties are unable to successfully resolve the dispute through such informal communications, then they shall attempt to do so within 45 days thereafter by mediation in San Diego County, California, either in person or by Zoom, under Rules for Professional Accounting and Related Services Disputes before resorting to binding arbitration. Any mediator chosen by the parties must have an accounting background unless they mutually agree in writing after the dispute has arisen to the selection of a mediator that does not have such an accounting background.

Binding Arbitration

The parties agree that any claim or controversy that is not resolved through the informal dispute resolution and mediation procedures described above, but which arises out of or relates to this agreement, or accountant's performance or non-performance of services including, without limitation, fees charged by accountant, professional negligence, malpractice, breach of fiduciary duty, and the like will be determined by binding arbitration before the Judicial Arbitration and Mediation Services (JAMS) office in San Diego, California, whether in person or by Zoom. The parties' consent to such jurisdiction and venue, unless they mutually select another venue in writing. Unless expressly set forth to the contrary herein, while the arbitration is pending, the parties shall share the costs of arbitration and arbitrator fees equally. Nevertheless, the arbitrator shall be empowered to reallocate such costs and fees to one side or the other as part of his or her final award. The arbitration will also utilize the then-prevailing comprehensive arbitration rules of JAMS, except that discovery may be taken in that arbitration pursuant to the California Code of Civil Procedure.

The arbitrator to be chosen by the parties shall have an accounting background unless they mutually agree in writing to the selection of an arbitrator that does not have an accounting background. If the parties are unable to agree on the selection of an arbitrator within 14 days after the commencement of the arbitration, then the arbitrator shall be chosen in accordance with the JAMS' rules for arbitrator selection. JAMS shall use its best efforts to include one or more arbitration candidates for the parties to choose from that have an accounting background.

Judgment may be entered upon the arbitrator's award by the San Diego Superior Court. Should Monson-Sultana Joint Union Elementary School District refuse or neglect to appear or participate in the binding arbitration proceeding or pay for its share of the arbitration fees and costs, the arbitrator is empowered to decide the claim or controversy in accordance with the evidence presented.

Monson-Sultana Joint Union Elementary School District should realize that by accepting arbitration, IT WILL WAIVE ITS RIGHT TO A JURY TRIAL AND THE RIGHT, EXCEPT UNDER LIMITED CIRCUMSTANCES, TO APPEAL THE ARBITRATOR'S DECISION.

Cooperation

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Audit Periods and Extensions

The first period to be audited shall be for the fiscal year ending June 30, 2026, and is subject to extension for an additional fiscal year, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2027 may be secured on a year-by-year basis, subject to the agreement of the District and the auditor.

Independence

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Monson-Sultana Joint Union Elementary School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Christy White Brook, CPA, CFE
President
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Monson-Sultana Joint Union Elementary School District.

Signature Title Date

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: CONSENT ITEM

AGENDA ITEM: 9.5 INTERVENTION RESOURCE CLASSROOMS/PROJECT AWARE SCOPE OF SERVICES & AGREEMENT

ATTACHMENTS: SCOPE OF SERVICE EXHIBITS AND PROPOSED AGREEMENT

DISCUSSION:

Monson-Sultana School (MSS) has been awarded a \$50,000 grant from the Tulare County Office of Education (TCOE) through Project AWARE to support the expansion of student mental health services. These funds will be used to hire an intern counselor to strengthen campus-based mental health supports. The intern counselor will serve as the Project AWARE liaison and will lead the implementation of grant objectives over the next five months, with a focus on increasing access to mental health supports and services for all students.

RECOMMENDATION: The Superintendent recommends approval of agreement with TCOE and Project AWARE for Mental Health Services.

PROPOSED ACTION: APPROVE

AGENCY AGREEMENT 260786

THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson-Sultana Joint Union School District, referred to as AGENCY.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become

effective as

1/1/2026

and shall expire on ,

9/30/2026

2. **SERVICES:** AGENCY shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)
3. **COST OF SERVICES:** SUPERINTENDENT shall pay AGENCY for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 50,000.00

4. **METHOD OF PAYMENT:**

- a. AGENCY must submit itemized invoices to SUPERINTENDENT for the cost of the services.
- b. AGENCY is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

AGENCY
Roberto Vaca
Monson-Sultana Joint Union School District
10643 Ave 416, Po Box 25
Sultana, CA 93666

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of
Schools
Tulare County Office of Education
1000 N. Broadway, Box 5091
Tulare, CA 93278-5091

SUPERINTENDENT

Signature

Tim A. Hiro

Date

12/30/2025

AGENCY

Signature

Sign

Date

TCOE Program Information

Contact Person:

Irma Anaya

Telephone:

559-730-2910 ext 5175

Department/Program: Project AWARE

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

SCOPE OF SERVICES - EXHIBIT A

1. RESPONSIBILITIES OF AGENCY:

(Please provide a detailed description of services and deliverables to be provided by Monson-Sultana Joint Union School District.)

Monson-Sultana Joint Union School District will hire a minimum of the same number or increase their number of school counselors(s) from 2024-2025 school year to provide Project AWARE school counseling services to K-12th grade students. District agrees to implement this model based on the guidelines provided by the Tulare County Office of Education grant coordinator.

District agrees to:

1. Provide supervision of the School Counselor by a district administrator.
2. Provide workspace for the school counselor to conduct services with students.
3. District will utilize Tulare County Office of Education provided evaluation tools and agrees to follow evaluation procedures and guidelines.
4. District agrees to gather the required demographic and evaluation data needed to implement this program.
5. District agrees to provide Tulare County Office of Education with one invoice for the total amount of \$50,000 per year. It is the responsibility of the district to maintain appropriate financial records to support usage funds for Project AWARE School Counselor.
6. School Counselors will participate in monthly training provided by Tulare County Office of Education.
7. School Counselors will serve as the Project AWARE mental wellness lead for supports and resources.
8. District participates in mental wellness listserv
9. District participates in chronic absenteeism awareness activities
10. District participates in mental health awareness campaigns on school campuses
11. District participates in Student Voice YouTube channel

Budget expenditures are expected to be in the following areas: part-time salary(s) for School Counselor(s) plus benefits.

Funds will not be used to supplant any currently funded service.

2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Provide ongoing consultation to sub grantees by the grant coordinator and program specialist in the form of email/electronic communication, telephone consultation, and face-to-face visit to sites.

Provide initial training for Project AWARE in August of each year. Provide evaluation forms and procedures. Provide hand-outs, brochures, on-going training materials and resource information to school sites. Provide print, electronic and presentation educational materials to assist with program implementation.

Provide materials for Mental Wellness "Pop Up's" and implementation of resource pop up monthly.

FEE SCHEDULE

The contract total for services t-44-2 provided are estimated to be

The contract total for services to be provided are estimated to be \$50,000, including travel or other expenses for January 1, 2026 – September 30, 2026.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)

Exhibit (B)

Exhibit (C)

Exhibit (D)

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: CONSENT

AGENDA ITEM: 10.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS
DATED DECEMBER 5, 2025 THROUGH JANUARY 2, 2026

ATTACHMENTS: ACCOUNTS PAYABLE FINAL REPORTS

DISCUSSION:

The attached Accounts Payable Final Reports dated December 5, 2025 through January 2, 2026 are for expenditures after November 24, 2025 and before January 2, 2026.

RECOMMENDATION: The Superintendent recommends that the Board
APPROVE the Accounts Payable Final Reports.

PROPOSED ACTION: **APPROVE**

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: **01/06/2026**
12:04:17PM

Date Paid between 11/24/2025 and 01/02/2026

Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount	
F & T BUSINESS SVC.	R	00	PV	260702	12/26/2025	000024502		0	62415814	O	010-00000-0-00000-81000-55000-0-0000	\$232.38
Total Payment Amount:											\$232.38 *	
3E-EL WHOLESALE INC	R	06	PV	260630	12/05/2025	101053		0	62411122	O	130-53100-0-00000-37000-47000-0-0000	\$575.50
3E-EL WHOLESALE INC	R	06	PV	260678	12/12/2025	101140		0	62413686	O	130-53200-0-00000-37000-47000-0-0000	\$492.65
3E-EL WHOLESALE INC	R	06	PV	260734	12/26/2025	101211		0	62415815	O	130-53100-0-00000-37000-47000-0-0000	\$609.50
3E-EL WHOLESALE INC	R	06	PV	260735	12/26/2025	100818		0	62415815	O	130-53200-0-00000-37000-47000-0-0000	\$434.55
3E-EL WHOLESALE INC	R	06	PV	260736	12/26/2025	100871		0	62415815	O	130-53100-0-00000-37000-47000-0-0000	\$576.65
3E-EL WHOLESALE INC	R	06	PV	260737	12/26/2025	100963		0	62415815	O	130-53100-0-00000-37000-47000-0-0000	\$86.85
Total Payment Amount:											\$2,775.70 *	
CL VALLEY ROLL OFF LLC	R	06	PV	260632	12/05/2025	1169		0	62411123	R	010-00000-0-00000-81000-55000-0-0000	\$546.97
Total Payment Amount:											\$546.97 *	
MAZON CAPITAL SERVICES	R	00	PV	260626	12/05/2025	11NW-MLJ		0	62411124	R	010-63000-0-11100-10000-42000-2-0103	\$103.32
MAZON CAPITAL SERVICES	R	00	PV	260634	12/05/2025	1TFL-XHC		0	62411124	R	010-42010-0-11100-10000-43000-2-0202	\$41.60
MAZON CAPITAL SERVICES	R	00	PV	260634	12/05/2025	1TFL-XHC		0	62411124	R	010-11000-0-11100-24200-43000-1-0000	\$860.48
MAZON CAPITAL SERVICES	R	00	PV	260634	12/05/2025	1TFL-XHC		0	62411124	R	010-11000-0-11100-10000-43000-2-0000	\$499.20
Total Payment Amount:											\$1,504.60 *	
ESE, DENISE	R	00	PV	260760	01/02/2026	REIMBURS		0	62417193	O	010-07200-0-11100-24203-42000-2-0123	\$889.68
ESE, DENISE	R	00	PV	260760	01/02/2026	REIMBURS		0	62417193	O	010-07200-0-11100-24203-43000-2-0123	\$598.63
Total Payment Amount:											\$1,488.31 *	
RADY PLUS, COMPANY	R	06	PV	260616	12/05/2025	10921176		0	62411125	R	010-00000-0-00000-81000-43000-0-0000	\$32.35
RADY PLUS, COMPANY	R	06	PV	260671	12/12/2025	10972383		0	62413687	R	010-00000-0-00000-81000-43000-0-0000	\$26.02
RADY PLUS, COMPANY	R	06	PV	260672	12/12/2025	10956845		0	62413687	R	010-00000-0-00000-81000-43000-0-0000	\$1,287.11
Total Payment Amount:											\$1,345.48 *	
US WEST	R	00	PV	260662	12/12/2025	XA5004228		0	62413688	R	010-07230-0-00000-36000-43000-0-0000	\$66.92
Total Payment Amount:											\$66.92 *	
ALDERA, STEPHANIE	R	00	PV	260711	12/26/2025	REIMBURS		0	62415816	O	010-11000-0-11100-10000-43000-2-0000	\$124.84
Total Payment Amount:											\$124.84 *	
ENTRAL VALLEY CULLIGAN	R	00	PV	260624	12/05/2025	219746		0	62411126	R	010-00000-0-00000-72000-56000-0-0000	\$139.00
ENTRAL VALLEY CULLIGAN	R	00	PV	260623	12/05/2025	220285		0	62411126	R	130-53100-0-00000-37000-56000-0-0000	\$142.00
Total Payment Amount:											\$281.00 *	
REATIVE BUS SALES	R	06	PV	260753	01/02/2026	XA1280332		0	62417194	O	010-07230-0-00000-36000-43000-0-0000	\$77.56
Total Payment Amount:											\$77.56 *	

Total Payments Report
Detailed Subtotaled by Vendor

DatePaid between 11/24/2025 and 01/02/2026

Table with columns: Vendor Name, Ven. Type, 1099, Ref. Type, Ref. No., Date Paid, Invoice Number, PO Number, Warrant No., Status, FD--RE---Y-GO---FN---OB---SI-TY, Amount. Rows include vendors like VIN LLC, NUBA LUMBER CO., DYNAMIC AUTO DIESEL REPAIR, etc.

Detailed Subtotaled by Vendor

12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
LD STAR FOODS	R	00	PV	260652	12/05/2025	9372213		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$1,148.85
LD STAR FOODS	R	00	PV	260656	12/05/2025	9533743		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$158.16
LD STAR FOODS	R	00	PV	260657	12/05/2025	9551819		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$81.00
LD STAR FOODS	R	00	PV	260643	12/05/2025	9528807		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$595.08
LD STAR FOODS	R	00	PV	260644	12/05/2025	9528808		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$195.80
LD STAR FOODS	R	00	PV	260622	12/05/2025	9700567		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$26.25
LD STAR FOODS	R	00	PV	260637	12/05/2025	9136991		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$52.50
LD STAR FOODS	R	00	PV	260638	12/05/2025	9136990		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$825.66
LD STAR FOODS	R	00	PV	260655	12/05/2025	9533742		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$330.91
LD STAR FOODS	R	00	PV	260647	12/05/2025	9171714		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$1,208.73
LD STAR FOODS	R	00	PV	260648	12/05/2025	9136993		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$703.28
LD STAR FOODS	R	00	PV	260639	12/05/2025	9217579		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$890.11
LD STAR FOODS	R	00	PV	260640	12/05/2025	9217578		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$583.74
LD STAR FOODS	R	00	PV	260641	12/05/2025	9273707		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$145.80
LD STAR FOODS	R	00	PV	260642	12/05/2025	9345609		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$366.64
LD STAR FOODS	R	00	PV	260653	12/05/2025	9522369		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$325.24
LD STAR FOODS	R	00	PV	260654	12/05/2025	9492849		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$993.83
LD STAR FOODS	R	00	PV	260635	12/05/2025	9624576		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$81.00
LD STAR FOODS	R	00	PV	260636	12/05/2025	9595149		0	62411129R	130-53100-0-00000-37000-47000-0-0000	\$584.93
LD STAR FOODS	R	00	PV	260645	12/05/2025	9571843		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$506.10
LD STAR FOODS	R	00	PV	260646	12/05/2025	9595360		0	62411129R	130-53200-0-00000-37000-47000-0-0000	\$821.45
LD STAR FOODS	R	00	PV	260744	12/26/2025	9571844		0	62415821O	010-11000-0-11330-10000-43000-2-0000	\$490.24
LD STAR FOODS	R	00	PV	260745	12/26/2025	9528902		0	62415821O	010-11000-0-11330-10000-43000-2-0000	\$288.60
LD STAR FOODS	R	00	PV	260738	12/26/2025	9584010		0	62415821O	130-53200-0-00000-37000-47000-0-0000	\$582.40
LD STAR FOODS	R	00	PV	260739	12/26/2025	9695991		0	62415821O	130-53100-0-00000-37000-47000-0-0000	\$2,574.26
LD STAR FOODS	R	00	PV	260707	12/26/2025	9718004		0	62415821O	130-53100-0-00000-37000-47000-0-0000	\$214.70
LD STAR FOODS	R	00	PV	260740	12/26/2025	9696795		0	62415821O	130-53100-0-00000-37000-47000-0-0000	\$393.61
LD STAR FOODS	R	00	PV	260741	12/26/2025	9718046		0	62415821O	130-53100-0-00000-37000-47000-0-0000	\$75.60
LD STAR FOODS	R	00	PV	260743	12/26/2025	484784085		0	62415821O	130-53200-0-00000-37000-47000-0-0000	\$425.57
LD STAR FOODS	R	00	PV	260763	01/02/2026	9809466		0	62417198O	130-53100-0-00000-37000-47000-0-0000	\$37.50
Total Payment Amount:											\$18,783.02 *
HEALTHY CAMPUS LLC	R	06	PV	260660	12/12/2025	MSJUESD-		0	62413692R	010-90635-0-11100-10000-58000-2-0000	\$900.00

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: 01/06/2026
12:04:17PM

Date Paid between 11/24/2025 and 01/02/2026

Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount	
Total Payment Amount:											\$900.00 *	
PERQUEST DET. CANINES FRESNO	R	06	PV	260703	12/26/2025	1432		0	62415822	O	010-07200-0-11100-83000-58000-0-0301	\$300.00
Total Payment Amount:											\$300.00 *	
THE RESTAURANT SUPPLIES, INC	R	00	PV	260752	01/02/2026	106974		0	62417199	O	130-53160-0-00000-37000-43000-0-0000	\$723.70
Total Payment Amount:											\$723.70 *	
FRANCO T REYES CONSULTING	R	06	PV	260715	12/26/2025	0006		0	62415823	O	010-00000-0-11100-31100-58000-2-2000	\$10,000.00
Total Payment Amount:											\$10,000.00 *	
ANDALL HUNT PUBLISHING COMPAN	R	06	PV	260619	12/05/2025	13881426		0	62411130	R	010-07200-0-11100-10000-42000-2-0103	\$3,620.40
ANDALL HUNT PUBLISHING COMPAN	R	06	PV	260620	12/05/2025	13870524		0	62411130	R	010-07200-0-11100-10000-42000-2-0103	\$1,693.83
ANDALL HUNT PUBLISHING COMPAN	R	06	PV	260621	12/05/2025	13895310		0	62411130	R	010-07200-0-11100-10000-42000-2-0103	\$1,810.20
Total Payment Amount:											\$7,124.43 *	
VALA TREE SERVICE	R	06	PV	260674	12/12/2025	875		0	62413693	O	010-81500-0-00000-81101-56000-0-0000	\$4,875.00
Total Payment Amount:											\$4,875.00 *	
MICHELLE ALDE, MICHELLE	R	00	PV	260706	12/26/2025	REIMBUR:		0	62415824	O	010-11000-0-11100-10000-43000-2-0000	\$7.25
MICHELLE ALDE, MICHELLE	R	00	PV	260712	12/26/2025	REIMBUR:		0	62415824	O	010-11000-0-11100-10000-43000-2-0000	\$13.72
Total Payment Amount:											\$20.97 *	
EXGEE REFRIGERATION	R	00	PV	260764	01/02/2026	62066		0	62417200	O	130-53100-0-00000-37000-56000-0-0000	\$662.71
Total Payment Amount:											\$662.71 *	
DWAY AUTO PARTS	R	00	PV	260627	12/05/2025	775731		0	62411131	R	010-07230-0-00000-36000-43000-0-0000	\$207.90
DWAY AUTO PARTS	R	00	PV	260628	12/05/2025	775730		0	62411131	R	010-07230-0-00000-36000-43000-0-0000	\$29.00
DWAY AUTO PARTS	R	00	PV	260713	12/26/2025	775918		0	62415825	O	010-07230-0-00000-36000-43000-0-0000	\$3,017.01
DWAY AUTO PARTS	R	00	PV	260705	12/26/2025	775892		0	62415825	O	010-07230-0-00000-36000-43000-0-0000	\$89.18
Total Payment Amount:											\$3,343.09 *	
MISSION LINEN SERVICES	R	00	PV	260613	12/05/2025	525017956		0	62411132	R	010-07230-0-00000-36000-56000-0-0000	\$23.52
MISSION LINEN SERVICES	R	00	PV	260613	12/05/2025	525017956		0	62411132	R	010-81500-0-00000-81101-56000-0-0000	\$23.52
MISSION LINEN SERVICES	R	00	PV	260612	12/05/2025	525017957		0	62411132	R	130-53100-0-00000-37000-56000-0-0000	\$117.94
MISSION LINEN SERVICES	R	00	PV	260664	12/12/2025	525071854		0	62413694	R	010-07230-0-00000-36000-56000-0-0000	\$23.52
MISSION LINEN SERVICES	R	00	PV	260664	12/12/2025	525071854		0	62413694	R	010-81500-0-00000-81101-56000-0-0000	\$23.52
MISSION LINEN SERVICES	R	00	PV	260663	12/12/2025	525071855		0	62413694	R	130-53100-0-00000-37000-56000-0-0000	\$117.94
MISSION LINEN SERVICES	R	00	PV	260681	12/12/2025	525114461		0	62413694	R	130-53100-0-00000-37000-56000-0-0000	\$126.94
MISSION LINEN SERVICES	R	00	PV	260682	12/12/2025	525096573		0	62413694	R	130-53100-0-00000-37000-43000-0-0000	\$728.66
MISSION LINEN SERVICES	R	00	PV	260727	12/26/2025	525154420		0	62415826	O	010-07230-0-00000-36000-56000-0-0000	\$23.52

Total Payments Report
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Report Date: **01/06/2026**
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
SSION LINEN SERVICES	R	00	PV	260727	12/26/2025	525154420		0 62415826	O	010-81500-0-00000-81101-56000-0-0000	\$23.52
SSION LINEN SERVICES	R	00	PV	260728	12/26/2025	525154421		0 62415826	O	130-53100-0-00000-37000-56000-0-0000	\$117.94
Total Payment Amount:											\$1,350.54 *
R PAPER SUPPLY COMPANY	R	00	PV	260676	12/12/2025	39899483		0 62413695	R	130-53200-0-00000-37000-43000-0-0000	\$200.10
R PAPER SUPPLY COMPANY	R	00	PV	260677	12/12/2025	39899482		0 62413695	R	130-53100-0-00000-37000-43000-0-0000	\$1,065.65
Total Payment Amount:											\$1,265.75 *
& E	R	00	PV	260629	12/05/2025	754343751-		0 62411133	R	010-00000-0-00000-81000-55000-0-0000	\$7,102.68
Total Payment Amount:											\$7,102.68 *
NAS DISPOSAL INC	R	00	PV	260666	12/12/2025	921086		0 62413696	R	010-00000-0-00000-81000-55000-0-0000	\$1,159.18
Total Payment Amount:											\$1,159.18 *
NEY BOWES	R	00	PV	260762	01/02/2026	8000-9090-		0 62417201	O	010-00000-0-00000-27000-59000-0-0000	\$502.25
Total Payment Amount:											\$502.25 *
ODUCERS DAIRY FOODS, INC	R	00	PV	260631	12/05/2025	59417911		0 62411134	R	130-53100-0-00000-37000-47000-0-0000	\$137.84
ODUCERS DAIRY FOODS, INC	R	00	PV	260708	12/26/2025	59438337		0 62415827	O	130-53100-0-00000-37000-47000-0-0000	\$1,344.79
ODUCERS DAIRY FOODS, INC	R	00	PV	260729	12/26/2025	59442645		0 62415827	O	130-53100-0-00000-37000-47000-0-0000	\$1,456.55
ODUCERS DAIRY FOODS, INC	R	00	PV	260730	12/26/2025	59417910		0 62415827	O	130-53100-0-00000-37000-47000-0-0000	\$907.32
ODUCERS DAIRY FOODS, INC	R	00	PV	260731	12/26/2025	59409244		0 62415827	O	130-53100-0-00000-37000-47000-0-0000	\$845.87
ODUCERS DAIRY FOODS, INC	R	00	PV	260732	12/26/2025	59392070		0 62415827	O	130-53100-0-00000-37000-47000-0-0000	\$820.08
ODUCERS DAIRY FOODS, INC	R	00	PV	260733	12/26/2025	59400401		0 62415827	O	130-53200-0-00000-37000-47000-0-0000	\$820.08
Total Payment Amount:											\$6,332.53 *
YES, JUAN	R	00	PV	260692	12/12/2025	REIMBUR:		0 62413697	O	010-11000-0-11100-10000-43000-2-0000	\$60.33
YES, JUAN	R	00	PV	260693	12/12/2025	REIMBUR:		0 62413697	O	010-11000-0-11100-10000-43000-2-0000	\$52.36
YES, JUAN	R	00	PV	260694	12/12/2025	REIMBUR:		0 62413697	O	010-07200-0-11100-10000-58000-2-0118	\$45.00
Total Payment Amount:											\$157.69 *
N PAUL DISTRIBUTING	R	00	PV	260709	12/26/2025	253050		0 62415828	O	130-53100-0-00000-37000-47000-0-0000	\$840.00
Total Payment Amount:											\$840.00 *
HOLASTIC BOOK FAIRS-10	R	00	PV	260690	12/12/2025	W61639591		0 62413698	R	010-00000-0-00000-00000-86990-0-0000	\$2,830.71
Total Payment Amount:											\$2,830.71 *
HOOOL FACILITY CONSULTANTS	R	00	PV	260617	12/05/2025	0024009		0 62411135	R	010-00000-0-00000-71100-58000-0-0000	\$113.75
Total Payment Amount:											\$113.75 *
HOOOL NURSE SUPPLY	R	00	PV	260618	12/05/2025	INV107410		0 62411136	R	010-26000-0-11306-42000-43000-0-0111	\$112.23
HOOOL NURSE SUPPLY	R	00	PV	260618	12/05/2025	INV107410		0 62411136	R	010-00000-0-00000-31400-43000-0-0000	\$301.39

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: 01/06/2026
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Table with columns: Vendor Name, Ven. Type, Ref. Type, Ref. No., Date Paid, Invoice Number, PO Number, Warrant No., Status, FD--RE---Y-GO---FN---OB---SI-TY, Amount. Rows include vendors like GAS OIL COMPANY, INC, NORTHERN CALIFORNIA GAS CO, STATE OF CALIFORNIA, and various FOODSERVICES entries.

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: 01/06/2026
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Table with columns: Vendor Name, Ven. Type, 1099, Ref. Type, Ref. No., Date Paid, Invoice Number, PO Number, Warrant No., Status, FD--RE---Y-GO----FN----OB----SI-TY, Amount. Rows include vendors like SCO FOODSERVICES, MCLENNAN GROUP, LLC, CLARE COUNTY OFFICE OF EDUCAT, and BANCORP SERVICE CENTER.

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: 01/06/2026
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Table with columns: Vendor Name, Ven. Type, 1099, Ref. Type, Ref. No., Date Paid, Invoice Number, PO Number, Warrant No., Status, FD--RE----Y-GO----FN----OB----SI-TY, Amount. Contains 30 rows of vendor payment data.

Total Payments Report
Detailed Subtotaled by Vendor

Report Date: 01/06/2026
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Table with columns: Vendor Name, Ven. Type, 1099, Ref. Type, Ref. No., Date Paid, Invoice Number, PO Number, Warrant No., Status, FD--RE----Y-GO----FN----OB----SI-TY, Amount. Includes rows for BANCORP SERVICE CENTER, WIRED BROADBAND LLC, DEZ CONSTRUCTION SERVICES, MAS, CHRISTIAN, RIZON WIRELESS, LANUEVA, DULCE, PEZ PLUMBING and various total payment amounts.

Total Payments Report
Detailed Subtotalled by Vendor

Report Date: 01/06/2026
12:04:17PM

DatePaid between 11/24/2025 and 01/02/2026

Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
Grand Total Payment Amount:									\$527,817.97 **	

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MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: PERSONNEL

AGENDA ITEM: 11.1 PERCUSSION TECHNICIAN JOB DESCRIPTION

ATTACHMENTS: JOB DESCRIPTION

DISCUSSION:

The Superintendent is recommending the approval of the new Job Description for Percussion Technician. This new job description is tailored to meet the plan for music using the funds granted for Prop 28.

RECOMMENDATION: The Superintendent recommends that the Board approve the Job Description as Presented.

PROPOSED ACTION: APPROVE



Percussion Technician

Job Description

Position Title: Percussion Technician
Reports To: Principal / Superintendent
Compensation: Per classified salary schedule

Position Summary

The Percussion Instructor will provide high-quality instruction to beginning percussion students in grades 6–8, fostering foundational musical skills and a love for performance. This role focuses on teaching essential percussion techniques, rhythmic literacy, and ensemble skills through engaging, age-appropriate lessons delivered twice per week during or after school hours. The instructor will prepare students for school performances, support instrument care, and collaborate with the music director and school staff to ensure a positive, structured, and encouraging learning environment. The ideal candidate brings strong percussion expertise, effective classroom management skills, and a passion for working with middle school students in a growing music program.

Key Responsibilities:

- Instruct beginning percussion students in grades 6–8 twice per week during or after school hours.
- Teach fundamental percussion techniques, including grip, stroke types, rhythmic reading, and ensemble playing.
- Develop engaging lesson plans tailored to beginner-level students.
- Prepare students for performances throughout the school year.
- Collaborate with the music director and school staff as needed.
- Maintain a positive, encouraging, and disciplined classroom environment.
- Assist with instrument care and maintenance as needed.



Percussion Technician

Job Description

Qualifications required:

- Demonstrated experience in percussion performance and/or instruction.
- Strong understanding of marching percussion and rudimentary drumming techniques.
- Ability to work with and motivate middle school students.
- Excellent communication, organizational, and classroom management skills.
- Availability to commit to a minimum of two instructional days per week.
- Experience in percussion pedagogy, rehearsal planning and implementation
- Experience teaching small and large group instruction
- Ability to work flexible hours, including evenings and weekends.

Physical Requirements

The physical demands listed are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to perform clerical duties in an office setting utilizing standard office equipment, including a computer and printer.
- Regular bending, kneeling, stooping, lifting, and carrying of athletic equipment and tools (up to 40 pounds).
- Ability to supervise indoor and outdoor events in a variety of weather conditions, and with a variety of noise levels including moderate to loud noise associated with outdoor music and crowds.
- Visual and auditory ability to effectively supervise student-athletes and events (e.g., monitoring whistles, crowd noise, emergency situations).
- Ability to effectively conduct meetings, and communicate in-person, via email, and over the phone.
- Regularly required to move, sit, stand, walk, and move across athletic facilities and fields for extended periods.



Percussion Technician

Job Description

- Sufficient stamina and mobility to respond quickly to emergencies or safety concerns on athletic grounds.
 - Ability to work evenings and weekends as athletic events require.
 - Ability to drive frequently and for long hours.
-

Desired Attributes

- Passion for student development and building a positive music program.
- Ability to lead and inspire students.
- Commitment to equity, inclusion, and opportunities for all students.
- Collaborative mindset to work effectively with staff, administrators, and community partners.
- Problem-solving skills and the ability to manage multiple priorities.

Equal Employment Opportunity employer. The District does not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, breastfeeding or related medical conditions), sexual orientation, age, or other applicable legally protected characteristics. To request an accommodation, contact your supervisor.

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: PERSONNEL

AGENDA ITEM: 11.2 PERCUSSION TECHNICIAN SALARY SCHEDULE

ATTACHMENTS: PROPOSED SALARY SCHEDULE

DISCUSSION:

The Superintendent is recommending approval of the proposed salary schedule for the Percussion Technician position. Salary placement will be determined by education and experience along with qualifications of the candidate.

RECOMMENDATION: The Superintendent recommends that the Board approve the new salary schedule for Percussion Technician as presented.

PROPOSED ACTION: APPROVE

**Monson-Sultana Joint Union Elementary
2025-2026 Classified Salary Schedule**

Step	1	2	3	4	5	6	7	8	9	10
Instructional Assistant	\$21.10	\$21.63	\$22.18	\$22.73	\$23.30	\$23.88	\$24.47	\$25.08	\$25.71	\$26.37
Behavioral IA	\$22.93	\$23.49	\$24.09	\$24.69	\$25.31	\$25.94	\$26.59	\$27.25	\$27.94	\$28.64
Percussion Technician	\$21.10	\$21.63	\$22.18	\$22.73	\$23.30	\$23.88	\$24.47	\$25.08	\$25.71	\$26.37
Technology Assistant	\$25.87	\$26.53	\$27.18	\$27.86	\$28.54	\$29.27	\$29.98	\$30.75	\$31.52	\$32.30
Office Clerk/Receptionist	\$21.10	\$21.63	\$22.18	\$22.73	\$23.30	\$23.88	\$24.47	\$25.08	\$25.71	\$26.37
Health Services Aide	\$25.77	\$26.40	\$27.06	\$27.74	\$28.45	\$29.16	\$29.88	\$30.62	\$31.40	\$32.19
Cook I /Cafeteria Clerk	\$21.10	\$21.63	\$22.18	\$22.73	\$23.30	\$23.88	\$24.47	\$25.08	\$25.71	\$26.37
Food Service Assistant	\$19.75	\$20.24	\$20.74	\$21.25	\$21.79	\$22.36	\$22.90	\$23.47	\$24.07	\$24.68
Grounds/Maintenance	\$ 4,436	\$ 4,550	\$ 4,663	\$ 4,779	\$ 4,897	\$ 5,018	\$ 5,146	\$ 5,276	\$ 5,407	\$ 5,543
Bus Driver/Custodian	\$ 4,261	\$ 4,368	\$ 4,479	\$ 4,589	\$ 4,705	\$ 4,820	\$ 4,942	\$ 5,067	\$ 5,193	\$ 5,322
Bus Driver	\$24.58	\$25.20	\$25.82	\$26.47	\$27.15	\$27.83	\$28.52	\$29.22	\$29.95	\$30.72
Custodian	\$18.52	\$18.98	\$19.44	\$19.93	\$20.45	\$20.94	\$21.48	\$22.01	\$22.57	\$23.12

Substitute Rates: *

Bus Driver	\$24.58
Cook	\$21.10
Custodian	\$18.52
Food Service Assistant	\$19.75
Instructional Asst.	\$21.10
Student	\$16.90

* Superintendent has discretion to determine on substitute pay rate based on work experience

Board Approved: January xx, 2026

0.0% Percentage Increase

Longevity Pay:

\$25 per month upon the completion of the 10th year of service

\$50 per month upon the completion of the 15th year of service

****The District will process salary payments in accordance with the Tulare County Office of Education's Uniform Salary Payment Schedule****

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
January 13, 2026

AGENDA SECTION: PERSONNEL

AGENDA ITEM: 11.3 PERSONNEL ORDER

ATTACHMENTS: NONE

DISCUSSION:

- 11.3.1 Marquez, Kaylie Kaylie Marquez is requesting medical leave beginning on February 2, 2026 through May 4, 2026. Current law allows up to 12 weeks of maternity/paternity leave (“baby bonding” time).
- 11.3.2 Anaya, Mario Mario Anaya applied, was interviewed, and is being recommended for the position of Percussion Technician.

RECOMMENDATION: The Superintendent recommends that the Board approve the personnel order as presented.

PROPOSED ACTION: APPROVE