



# Quarterly District Report: Williams Uniform Complaint Process (UCP)

Properly submitting this form to ICOE serves as your district's  
Williams UCP Quarterly Complaint Report per Education Code § 35186(d). All fields are required.

## SUBMITTER INFORMATION

|                                |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Becky Gibbs                    | Administrative Assistant | (760) 335-5200                   |
| Name of person submitting form | Job Title                | Phone Number (Include area code) |
| becky.gibbs@muesd.net          | McCabe Union Elementary  | 2024-2025                        |
| E-mail Address                 | School District          | Year Covered By This Report      |
|                                |                          | Quarter 2 (Oct.–Dec.)            |
|                                |                          | Quarter Covered by This Report   |

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above.

The following chart summarizes the nature and resolution of these complaints.

### Sufficiency of Textbooks

|                                                                     |   |
|---------------------------------------------------------------------|---|
| Total Number of Textbook Complaints<br>Enter 0 if none.             | 0 |
| Number of Textbook Complaints <u>Resolved</u><br>Enter 0 if none.   | 0 |
| Number of Textbook Complaints <u>Unresolved</u><br>Enter 0 if none. | 0 |

### Emergency School Facilities Issues

|                                                                                 |   |
|---------------------------------------------------------------------------------|---|
| Total Number of Emergency Facilities Complaints<br>Enter 0 if none.             | 0 |
| Number of Emergency Facilities Complaints <u>Resolved</u><br>Enter 0 if none.   | 0 |
| Number of Emergency Facilities Complaints <u>Unresolved</u><br>Enter 0 if none. | 0 |

### Vacancy or Misassignment of Teachers

|                                                                                  |   |
|----------------------------------------------------------------------------------|---|
| Total Number of Vacancy/Misassignment Complaints<br>Enter 0 if none.             | 0 |
| Number of Vacancy/Misassignment Complaints <u>Resolved</u><br>Enter 0 if none.   | 0 |
| Number of Vacancy/Misassignment Complaints <u>Unresolved</u><br>Enter 0 if none. | 0 |

## RESOLUTION OF COMPLAINTS

### Briefly summarize the nature of complaints and how they were resolved.

Enter "N/A" if no complaints were received. If you need more space, enter "sent by e-mail" and send your summary to Rocio Obeso (rosio.obeso@icoe.org) with your report.

## REPORT INCLUDES ALL COMPLAINTS FOR THIS QUARTER

The number of UCP complaints (textbooks, facilities, and teachers categories) filed for the quarter being reported *MUST* be entered in this report. Please check the box below confirming this:

### Includes All UCP Complaints



All UCP complaints for the indicated quarter are being reported—from my district office and all school sites in my district.

By submitting this form, you certify that the information is complete and accurate, and that you have verified the accuracy of the report information by contacting each school in your district. The report includes *ALL* UCP complaints in the above categories received at school sites in the district, plus the district office.

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## RETURN INSTRUCTIONS

After completing the form in its entirety, save the file and e-mail it to Rocio Obeso at the Imperial County Office of Education (ICOE): [rosio.obeso@icoe.org](mailto:rosio.obeso@icoe.org).

Date information was reported publicly at governing board meeting: January 13, 2025

Mary Kay Monson

Print Name of District Superintendent

Mary Kay Monson

Signature of District Superintendent

January 13, 2025

Date of Board Approval